



Cambridge Park Elementary School

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Joseph G. Majka, J.D.
Superintendent of Schools
Maggie Lazur
*Assistant Director of Special Services
& Assistant Principal*

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Dear Parents and/or Guardians,

Cambridge Park School is equipped with a bell and a speaker by the outside entrance. No visitors are permitted into the building without an appointment. Anyone with an appointment should ring the bell located by the entry door, identify themselves, and state the reason for the visit. Once buzzed into the building, visitors who have appointments to visit a classroom or administrative offices should buzz the second bell at which time they will be let in to receive a visitor's badge from the office. **THIS INCLUDES PARENTS/GUARDIANS AND SCHOOL VOLUNTEERS.** Visitors who are picking up a student or dropping a child off at school will be asked to wait in the vestibule until the appropriate staff can pick up or drop off your child.

Unscheduled visits to the classroom are not permitted. For safety reasons, younger siblings may not accompany parents who are visiting or volunteering in a classroom during school hours unless it is pre-arranged with the teacher for a special event.

Thank you for your anticipated cooperation.

Regards,

Maggie Lazur

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*Assistant Director of Special Services/
Assistant Principal of Cambridge Park
Matawan Aberdeen Regional School District*