



# Matawan-Aberdeen Middle School

*Home of the Huskies*



Michael C. Wells  
Principal

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Richard J. Abrahamsen  
Assistant Principal  
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Assistant Principal

September 1, 2021

*Re: MAMS Student Handbook/Code of Conduct*

Dear Parents and Guardians:

While the past year provided us with unique challenges, we are looking forward to continuing down the road to normalcy as we begin the 2021-2022 school year. Whatever may lie ahead, our first priority at the Matawan-Aberdeen Middle School will always be to provide a safe and orderly learning environment for both students and staff.

This document will assist us tremendously in providing clear standards for student behavior and consequences should infractions occur. While these guidelines along with student expectations will be reviewed with each class during the first week of school, we ask that you take the time to review the [2021-2022 MAMS Student Handbook](#) including the [Student Code of Conduct](#) with your child prior to the start of school.

The Matawan Aberdeen Regional School District Board of Education, in accordance with state law, has approved this document and it is now available to you in order to provide clear standards for student behavior and conduct.

Consistent with state law, please understand that school officials may impose consequences on a student for conduct away from school grounds or misuse of social media, including on a school bus or at a school-sponsored function such as but not limited to athletic events or other school sanctioned extracurricular activities.

Again, our mutual goal is to make certain our schools and our children have the best climate and atmosphere for learning and growing. Thank you for your continued support.

Sincerely,

A stylized, handwritten signature in red ink that reads 'MCW'.

Michael C. Wells  
Principal

# MATAWAN-ABERDEEN MIDDLE SCHOOL CODE OF CONDUCT

Violation	1st Offense	2nd Offense	3rd Offense
<b>AEP Violation:</b> Refusal to complete assigned work and/or create a disruption.	1-2 Days AEP  Parent Notification	3-5 Days AEP  Parent Notification	1-2 Days OSS  Re-Entry Meeting
<b>Assault 18A:37-2</b> Physical attack on another student or a staff member	OSS 2 day minimum  Police notification/ Incident Report Filed  Possible “ <b>Fit to Return</b> ” evaluation/Re-Entry Meeting	OSS 4 day minimum  Police notification/ Incident Report Filed  “ <b>Psychiatric Fit to Return</b> ” evaluation/Re-Entry Meeting	OSS 9 day minimum  Police notification/ Incident Report Filed  “ <b>Psychiatric Fit to Return</b> ” evaluation/Re-Entry Meeting
<b>Bias Incident</b>	1-2 Days OSS  Police notification/ Incident Report Filed  HIB Report Filed  Parent Notification  Character Education Program	3-5 Days OSS  Police notification/ Incident Report Filed  HIB Report Filed  Parent Notification  Character Education Program	Up to 9 Days OSS  Police notification/ Incident Report Filed  HIB Report Filed  Parent Notification  Character Education Program
<b>Bomb Threat/ False Alarm/Terroristic Threat</b>	Up to 10 days OSS  Superintendent/BOE Hearing  Mandatory Police/Fire Marshall Notification  Mandatory “ <b>Fit to Return</b> ” Evaluation		
<b>Cafeteria Violation</b> to include, but not limited to, -tampering with another’s food -throwing food or other items -running around/horseplay	1-3 Days Lunch detention	3-5 Days Lunch Detention/After School Detention	10 Days Lunch Detention  Possible Removal from Cafeteria for the Remainder of the Year
<b>Cheating/Plagiarism</b>	Zero on assignment plus:  After school detention and possible loss of eligibility for academic honors and awards including valedictorian/	Zero on assignment plus:  Two after school detentions and loss of eligibility for academic honors and awards including valedictorian	Zero on assignment plus:  AEP and loss of eligibility for academic honors and awards including valedictorian

	NJHS  Alternate assignment at teacher's discretion.		
<b>Cutting Class</b> A student who is absent from class without the proper permission, or is out of class for more than 10 minutes for any reason (including being 10 minutes or more late).	Lunch detention to make-up missed work/ assignments	After-school detention to make-up missed work/ assignments	AEP  Parent Conference/Hall Pass Restriction
<b>Dangerous Behavior</b> 18A:37-2 Conduct of such character as to constitute a continuing danger to the physical well-being of other pupils.	1-3 Days After-school detention	3-5 Days After-school detention, Parent Conference/Possible Loss of Privileges	AEP/Parent Conference/ Principal Hearing/Loss of Privileges
<b>Detention Violation</b> To include but not limited to: Failure to Report/Cutting, Late Arrival, Disruptive Behavior/ Misconduct.	1-3 Days After-school detention  Parent Notification	3-5 Days After-school detention  Parent Conference	AEP  Parent Conference
<b>Disruptive Behavior/ Misconduct</b> Conduct that is written, verbal, or physical that disrupts the learning environment for other students.	1-3 Days After-School Detention  Parent Notification by Teacher	3-5 Days After-school detention  Parent Conference with Teacher	AEP  Parent Conference/ Principal Hearing
<b>Dress Code Violation</b> to include, but not limited to: -short skirts/shorts -strapless shirts/dress -exposed midriff -sheer/low cut blouses or shirts -sagging pants -clothing with offensive sayings, pictures or symbols -clothing with reference to drugs or weapons -hats or bandanas -visible boxer shorts, briefs or undergarments -inappropriate footwear such as slides, flip-flops and backless sandals	AEP until change of clothes arrives  Parental Notification	After school detention  AEP until change of clothes arrives  Parent Notification	AEP  Parent Notification
<b>Electronic Devices</b> to include, but not limited to,	Warning and a chance to put the device away	Device confiscated and returned to	Device confiscated and returned to

<ul style="list-style-type: none"> <li>-using phone to text, take pictures or videos, or make calls</li> <li>-visibly displaying or wearing of headphones or earbuds/airpods.</li> <li>-using phone, i-pod or any other device <b>other than when permitted</b></li> </ul>	<p>Student refusal or repeat violation will result in AEP and confiscation of the device for student pick up in the main office at the end of the day</p>	<p>Parent/guardian at the end of the day</p> <p>After School Detention</p>	<p>Parent/guardian at the end of the day</p> <p>AEP</p> <p>Continued violation will result in AEP/Possible OSS</p>
<p><b>Fighting</b></p>	<p>1-3 Days OSS/Parent Meeting/Re-Entry Meeting</p> <p>Police Notification</p>	<p>3-5 Days OSS/Parent Meeting/Re-Entry Meeting</p> <p>Police Notification</p>	<p>Up to 9 Days OSS</p> <p>Possible <b>“Fit to Return” evaluation</b>/Principal Hearing/Re-Entry Meeting</p> <p>Police Notification</p>
<p><b>Hallway Violation</b> to include, but not limited to,</p> <ul style="list-style-type: none"> <li>-roaming without a pass</li> <li>-being present in an area of the building other than what is on the pass</li> <li>-distracting other classes when out on a pass</li> </ul>	<p>Lunch detention</p>	<p>After-School Detention</p>	<p>2-3 Days After-School Detention</p> <p>Continued violations will result in AEP/OSS</p>
<p><b>Harassment, Intimidation, Bullying, Sexual Harassment, Cyber Bullying</b> (Confirmed HIB)</p>	<p>AEP</p> <p>HIB Report Filed</p> <p>Administrative No-Contact Order</p> <p>Parent Notification</p> <p>Character Education Program</p>	<p>1-2 Days OSS</p> <p>HIB Report Filed</p> <p>Administrative No-Contact Order</p> <p>Parent Notification</p> <p>Character Education Program</p>	<p>3-5 Days AEP</p> <p>HIB Report Filed</p> <p>Administrative No-Contact Order</p> <p>Parent Notification</p> <p>Character Education Program</p>
<p><b>Prohibited Substances</b> (Possession/ Use) as defined in 18A:40A-9; including:</p> <ul style="list-style-type: none"> <li>- Drugs</li> <li>- Alcohol</li> <li>- Tobacco</li> <li>- E-Cigarette</li> <li>- Vape Pens &amp; Cartridges or related items/ Paraphernalia</li> <li>- Intent to Sell any of the above items.</li> </ul>	<p>4 Days OSS</p> <p>Police notification Immediate medical screening/ Re-Entry Meeting</p> <p>Referral to SAC, Nicotine and drug &amp; alcohol prevention program mandatory</p>	<p>9 Days OSS</p> <p>Police notification Immediate medical screening/ Re-Entry Meeting</p> <p>Referral to SAC, Nicotine and drug &amp; alcohol prevention program mandatory</p>	<p>10 Days OSS</p> <p>Police notification Immediate medical screening/ Re-Entry Meeting</p> <p>Superintendent review and/or BOE hearing</p> <p>Referral to SAC, Nicotine and drug &amp; alcohol prevention program mandatory</p>
<p><b>Lates to School/Class</b> including subject area classes, gym, lunch and</p>	<p>Every 4th Late to Class will result in an After School Detention</p> <p>Excessive Lates will result in additional consequences and a referral to the</p>		

electives	Attendance Review Committee and possible loss of credit from the course.		
<b>Profanity/Vulgarity/ Obscenity</b> Toward peer(s):  Toward any adult including, but not limited to, substitute teachers, bus drivers, cafeteria workers, custodians, teachers, administrators, etc.	Lunch Detention/ Removal from Activity/ Class  AEP Parent/guardian notified	After-school detention/ Removal from Activity/ Class  1 Day OSS/Re-Entry Meeting	Two-days after- school detention or AEP  2-3 Days OSS/Re-Entry Meeting/Principal Hearing
<b>Security Violation</b> Includes, but not limited to, unauthorized opening of doors for those outside, propping doors, fooling around during security drills, etc.	Each offense will be considered based on severity Consequences below will be decided based on Administrator Discretion.  Lunch Detention/After School Detention/ AEP/OSS/Parent Conference/ Possible Principal/ BOE Hearing		
<b>Social Media - Inappropriate Use</b> When the content of a student's use of social media affects the educational environment. Includes written content, photos, or videos.	1-3 Days After School Detention  Device confiscated and returned to Parent/guardian at the end of the day	3-5 Days After School Detention  Device confiscated and returned to Parent/guardian at the end of the day	AEP/OSS  Device confiscated and returned to Parent/guardian at the end of the day
<b>Social Media - Malicious Use</b> When a student uses social media with malicious intent to target another individual (or should reasonably expect that individual to be harmed), including students and school employees. Includes written content, photos, or videos.	3-5 Days OSS, Parent Conference/Re-Entry Meeting  Possible Police Notification/Complaint Filed  Possible HIB Referral/ Investigation	5-10 Days OSS, Parent Conference/Principal Hearing/Re-Entry Meeting  Possible Police Notification/Complaint Filed  Possible HIB Referral/ Investigation	10 Days OSS, Parent Conference/Principal Hearing/Re-Entry Meeting  Possible Police Notification/Complaint Filed  Possible HIB Referral/ Investigation
<b>Theft;</b> to include <b>Possession</b> of another person's property including students and school employees (18A:37-2)	1-3 Days OSS/Parent Meeting/Re-Entry Meeting  Police Notification	3-5 Days OSS/Parent Meeting/Re-Entry Meeting  Police Notification	Up to 9 Days OSS/ Principal Hearing/ Re-Entry Meeting  Police Notification
<b>Verbal or Written Threat</b> Toward Staff or Peer	1-3 Days OSS/Parent Meeting/Re-Entry Meeting  Possible <b>"Fit to Return"</b> evaluation.	3-5 Days OSS/Parent Meeting/Re-Entry Meeting  <b>"Fit to Return"</b> evaluation/Re-Entry Meeting	5-10 Days OSS/Parent Meeting/Principal Hearing  <b>"Psychiatric Evaluation/Fit to Return"</b> Re-Entry Meeting

	Police notification	Police notification	Police notification
<b>Unauthorized leaving of classroom, lunchroom, gym, etc.</b>	After-school detention	1-3 Days After School Detention	AEP Parent Meeting
<b>Unauthorized leaving of building/school grounds</b>	AEP Parent Notification	1-2 Days AEP Parent Notification	1-2 Days OSS Parent Notification
<b>Vandalism/ Destruction/ Unauthorized Use of School Property</b> <b>18A: 37-2</b> to include, but not limited to, -writing on desks, walls, bathroom stalls -intentional destruction of school furniture, books and technology	After-school detention Restitution Police Notification Parent/guardian notified	AEP Restitution Police Notification Parent/guardian notified	OSS Restitution Police Notification Parent/guardian notified
<b>Weapons Possession</b> <b>18A: 37-2.1-1995</b>	10 Days OSS Police Notification BOE Hearing		

Repeat offenders of the Student Code of Conduct will be referred to the MAMS Counseling Team for additional support and restorative practices. These practices may include but are not limited to the following activities:

- *Counseling - Individual and/or Group*
- *Participation in a Character Education Program*
- *Referral to the I&RS Committee*
- *Community Service*

When applicable, the administrative team will consult with the MAMS Counseling Team/ Child Study Team prior to administering consequences.