

**MATAWAN-ABERDEEN
REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION**



**Committee of the Whole Meeting
November 11, 2019
7:00 PM**

**Administration Building
One Crest Way, Aberdeen, NJ**

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
November 11, 2019 – Committee of the Whole Meeting
Administration Building, 1 Crest Way, Aberdeen, NJ
7:00 PM



AGENDA

- I. CALL TO ORDER
- II. PLEDGE OF ALLEGIANCE
- III. STATEMENT OF ADEQUATE NOTICE
- IV. ROLL CALL
- V. MINUTES
- VI. EXECUTIVE SESSION I
 - Personnel Matters
- VII. BOARD PRESIDENT'S REPORT
- VIII. SUPERINTENDENT'S REPORT
- IX. STUDENT REPRESENTATIVE'S REPORT
- X. CURRICULUM AND INSTRUCTION *
- XI. SPECIAL SERVICES
- XII. PERSONNEL *
- XIII. POLICY
- XIV. FINANCE/TRANSPORTATION *
- XV. PUBLIC COMMENTS RELATING TO AGENDA ITEMS
- XVI. ACTION ON AGENDA ITEMS
- XVII. UNFINISHED BUSINESS
- XVIII. NEW BUSINESS
- XIX. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS
- XX. EXECUTIVE SESSION II
 - Privacy Matters
 - Personnel Matters
 - Legal Matters
- XXI. ADJOURNMENT

*** ACTION MAY BE TAKEN**

Members of the Board

Allison Friedman, President
Kevin Ahearn
John Delaney, Ed.D.
Randi Moore
Shari Whalen

Anissa Esposito, Vice President
Weymouth Brittingham
John Montone
Joelle Nappi

MATAWAN-ABERDEEN SCHOOL DISTRICT

Welcome

Welcome to a meeting of the Matawan-Aberdeen Board of Education. We are always pleased when members of the community attend our meeting. The Board welcomes the participation of interested organizations and individuals, and schedules time for public comment, discussion and input. Persons who have questions about specific school practices, incidents or events are encouraged to directly contact the school administration.

The Board regularly holds two meetings per month. The 2nd Monday of each month is the Committee of the Whole and the 4th Monday of each month is the Regular Action Meeting, unless otherwise scheduled or announced.

Board of Education Meetings

These meetings are reserved for Board deliberation and for review of items contained within the agenda. The Board reserves the right to vote on Action items. Public comment shall be permitted early for thoughts and reactions on items of concern regarding the agenda. Each participant is asked to give his or her name and address prior to making a statement or asking a question. In addition, time will be allotted at the end of the meeting for public comment on any item. Speakers shall limit their comments to three minutes.

Public Participation at Board Meetings

As per Board Policy

1. Audience members wishing to speak shall raise their hands and when called upon, state their name, address or affiliation, and intention to ask a question or make a statement.
2. All requests to speak from the audience shall be addressed to the chair.
3. Statements shall be limited to 3 minutes.
4. No one will be recognized twice until all who wish to speak have been recognized.
5. One question may be asked or a statement may be made on one issue at a time.
6. Please use the microphone.

STATEMENT OF ADEQUATE NOTICE

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on February 1, 2019 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

EXECUTIVE SESSION I

Be It Resolved, that a closed session be convened for the purpose of discussing Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be _____ minutes after which the public meeting of the Board shall reconvene and proceed with business. Action _____ take place.

EXECUTIVE SESSION II

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy; Personnel and Legal Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be _____ minutes after which the public meeting of the Board shall reconvene and proceed with business. Action _____ take place.

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

2019 – 2020 Matawan-Aberdeen Regional Board of Education Goals

- Goal 1:** Engage in the Strategic Planning Renewal Process for the 2019-2020 school year.
- Goal 2:** Develop and implement multiple avenues for communicating with the community.
- Goal 3:** Develop communication processes and protocols for the Board of Education.
- Goal 4:** Work with the Administration and Board Attorney to update/revise a Social Media Policy to be utilized by all district groups.
- Goal 5:** Continue to educate the community on state funding for school districts.
- Goal 6:** Continue Board Member training opportunities to become Certified Board Members.

2016 -2021 Matawan-Aberdeen Regional School District Strategic Plan Goals

Curriculum & Instruction

- Goal 1:** Increase achievement for all students
- Goal 2:** Develop and implement meaningful and targeted professional development opportunities for PreK-12 teachers.
- Goal 3:** Enhance district-wide technology access and technology programs.

Climate & Culture

- Goal:** Promote a positive, supportive and safe school climate that embraces kindness, diversity, individuality and respect for all.

Community Involvement

- Goal:** Increase parent and community involvement in the Matawan-Aberdeen Regional Schools

Facilities & Finance

- Goal:** Explore cost efficient methodologies while protecting long term investments and assets.

CURRICULUM AND INSTRUCTION

A. TRAVEL – ACTION ITEM

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy.

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Matawan-Aberdeen Regional School District’s School Safety and Security Plan for the 2019 – 2020 school year and the submission of the School Safety and Security Plan Statement of Assurance (SOA) for the 2019 – 2020 school year.

Rationale: Pursuant to *N.J.A.C. 6A:16-5.1*, each school district is required to have a Board approved *School Safety and Security Plan*. These comprehensive plans, procedures and mechanisms provide for safety and security in the school district’s public schools. The School Safety and Security Plan (SSSP) must meet the minimum state requirements and clearly define plans, policies and procedures for prevention of, response to and recovery from emergencies and crises. The SSSP is developed and reviewed annually with key stakeholders such as law enforcement agencies, public health agencies, social services providers, emergency management planners, district, school and other community resources.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Grants from the Matawan-Aberdeen Educational Foundation for the 2019-2020 school year.

| Title | Applicants | School | Amount Approved |
|-------------------------------|--------------------------------------------------------------|---------------|------------------------|
| Preschool Beetbox | S. Bakley, R. Alvarez, A. Johnson | CP/CL | \$750.00 |
| KEVA Planks Education | L. Schultz | CL | \$375.00 |
| Learning Through Movement | K. Fisco | RD | \$800.00 |
| Coding in Kindergarten | C. Burden, C. Marion, N. Cordi, W. Riley, L. Schneider | ST | \$639.80 |
| Power Up with UNICEF | S. Preiser | ST | \$656.25 |
| Grant Me My Tech Wish | L. Bauer, D. Lehman | LR | \$1,549.88 |
| Tapping Tabla | L. Fiore | MS | \$299.00 |
| A Day with Edgar Allen Poe | D. Starr, D. Spafford, S. Dansky, K. Maltese, C. Sobieski | MS | \$800.00 |
| Collaborative Cricut Crafting | M. Sloan | HS | \$700.00 |
| Virtual Business Academy | K. Huebsch | HS | \$995.00 |
| | | TOTAL | \$7,564.93 |

SPECIAL SERVICES

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following students:

| Student | Provider | Cost | Effective Dates |
|----------------|--------------------------------------|-------------|------------------------------------|
| 162739 | Learn Well | \$1,620.00 | 10/22/19-11/22/19 (retroactive) |
| 155942 | Professional Education Services Inc. | \$2,700.00 | 10/25/19-12/6/19 (retroactive) |
| 162911 | Learn Well | \$810.00 | 10/14/19-10/27/19 (retroactive) |
| 162911 | Professional Education Services Inc. | \$2,700.00 | 10/30/19-12/11/19 (retroactive) |

Cost: \$5,130.00

Account#: 11-150-100-320-09-0000-0

Cost: \$2,700.00

Account#: 11-219-100-320-09-0000-0

2. The Superintendent recommends the Matawan-Aberdeen Regional School District Board of Education approve the following tuition and/or extraordinary services adjustment for the 2016-2017 School Year.

| Student | Provider | Cost | Effective Dates |
|----------------|--------------------------------------|------------------------------------------------------------------------------------------------------|------------------------|
| 158065 | Children’s Center of Monmouth County | \$134.50 - tuition was originally approved for \$64,377.24 on 6/25/16. Actual cost is \$64,511.74. | 7/1/16-6/30/17 |
| 157082 | Children’s Center of Monmouth County | \$134.50 - tuition was originally approved for \$64,377.24 on 6/25/16. Actual cost is \$64,511.74. | 7/1/16-6/30/17 |
| 154128 | New Road School | \$9,645.30 – tuition was originally approved for \$64,377.24 on 6/25/16. Actual cost is \$70,179.90 | 9/6/16-6/30/17 |
| 158098 | The Deron School of New Jersey | \$3,893.00 – tuition was originally approved for \$64,514.00 on 12/19/16. Actual cost is \$68,407.00 | 9/1/16-6/30/17 |

Cost: \$ 13,807.30

Account#: 11-000-100-566-09-0000-0

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an Out of District Placement and/or Extraordinary Services for 2019-2020 School Year.

| Student | School | Cost | Effective Dates |
|----------------|---------------------------|----------------------|-----------------------------------|
| 162933 | Long Branch Public School | Tuition: \$48,292.56 | 10/15/19-6/30/20 (retroactive) |

Cost: \$48,292.56

Account#: 11-000-100-562-09-0000-0

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following McKinney Vento Eligible Students to attend the Howell Township Public School District while residing at an address within the zone of Matawan Aberdeen School District for the 2019-2020 School Year

| Student | School | Cost | Effective Dates |
|----------------|--------------------------------|------------------------------------------|---------------------------------|
| 8903274498 | Howell Township Public Schools | Tuition \$48,787.00 Speech \$3,000.00 | 9/5/19-6/30/20 (retroactive) |
| 4172623010 | Howell Township Public Schools | Tuition \$21,126.00 | 9/5/19-6/30/20 (retroactive) |
| 9316614009 | Howell Township Public Schools | Tuition \$16,448.00 | 9/5/19-6/30/20 (retroactive) |

Cost: \$86,361.00

Account#: 11-000-100-562-09-0000-0

Cost: \$3,000.00

Account#: 11-000-217-320-09-0000-0

PERSONNEL

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. HIB REPORT - ACTION ITEM

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of **OCTOBER 28, 2019.**

| INCIDENTS REPORTED | CONFIRMED HIB INCIDENTS |
|--------------------|-------------------------|
| 5 | 1 |

2. OTHER - ACTION ITEM

The Superintendent recommends the approval of **ALISHA DELORENZO – LIVING YES, LLC**
 Administration Council Presentation
 2 Hours - \$1,200.00.
 Effective: November 2019

A. RESIGNATIONS/RETIREMENTS

POLICY: 4121.1 Individual Contracts Certificated Staff
 4212.1 Individual Contracts Non-Certificated Staff

| NAME | LOC | POSITION | REASON | HIRE DATE | EFFECTIVE DATE |
|------------------------------------|------|------------------------------------------------|------------|------------|-----------------------------|
| MARSD STAFF | | | | | |
| MINGRONE, CHRISTOPHER | HS | Teacher of Science | Retirement | 09/01/2007 | 06/30/2020 |
| EXTRA CURRICULAR ACTIVITIES | | | | | |
| NAME | LOC | ACTIVITY | POSITION | HIRE DATE | EFFECTIVE DATE |
| DONOVIN, COLIN | LR | Chess Club | Advisor | 04/29/2019 | 10/30/2019 (Retroactive) |
| FIORILLI, CHRISTINA | MAMS | Peer Leadership | Co-Advisor | 10/28/2019 | 11/04/2019 (Retroactive) |
| SOBIESKI, CYNTHIA | MAMS | Willow Tree | Advisor | 04/29/2019 | 11/04/2019 (Retroactive) |
| CURRICULUM and INSTRUCTION | | | | | |
| CHODKIEWICZ, BETH | MAMS | Visualizing & Verbalizing Program After School | Teacher | 09/25/2019 | 11/01/2019 (Retroactive) |

B. LEAVE OF ABSENCE

POLICY: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship

| NAME | LOC | POSITION | TYPE OF LEAVE | WITH/ W/O PAY | EFFECTIVE DATES |
|-----------------------|-----|----------------------------------------------|-------------------------------------|-------------------------------|-----------------------------------------------------------------------------------------------------------|
| NAZARIAN, GLORIA | CO | Transportation Assistant | Medical Leave | With Pay | 10/28/2019 10/29/2019 11/01/2019 AM |
| | | | Medical Leave | Without Pay | 11/01/2019 PM (Retroactive) |
| KISH, SHERYL | HS | Teacher | Personal Leave | With Pay | 01/23/2020 – 01/24/2020 |
| | | | Personal Leave | Without Pay | 01/27/2020 |
| BARRY, TARA | RD | Teacher | Maternity Leave | With Pay | 10/17/2019 – 11/20/2019 |
| | | | FMLA/NJFLA | Without Pay | 11/21/2019 – 02/18/2020 (Retroactive) Amended Dates Previously BOE Approved 08/26/2019 |
| CANNELLA, MARY | HS | Instructional Assistant | FMLA | Without Pay | 10/30/2019 – 11/18/2019 (Retroactive) |
| | | | FMLA | Without Pay Intermittently | 11/19/2019 – 06/30/2020 |
| DIEBOLD, CHELLSEA | LR | Secretary 10 Months (Replacement) | Personal Leave | With Pay | 11/04/2019 – 11/05/2019 |
| | | | | Without Pay | 11/06/2019 (Retroactive) |
| BROWN, ERIC | HS | Teacher of Health & Physical Education | Personal Leave | Without Pay | 10/07/2019 (Retroactive) Amended Date Previously BOE approved for 10/17/2019 on 10/28/2019 |
| UNTERBURGER, ERICA | HS | Teacher of Social Studies | Maternity Leave Disability Phase | With Pay | 01/27/2020 – 02/28/2020 |
| | | | Maternity Leave Disability Phase | Without Pay | 03/02/2020 – 03/05/2020 |
| | | | FMLA/NJFLA | Without Pay | 03/06/2020 – 05/15/2020 |

C. APPOINTMENTS

POLICY: 4111/4211 Recruiting, Selection and Hiring
 4142/4242 Salary Checks and Deductions
 4122 Substitute Teachers/Student Teachers/Interns
 4213/4214 Assignment/Transfer

1. APPOINTMENTS – MARSD STAFF

| NAME | LOC | POSITION | STEP | SALARY/ STIPEND 2019/2020 Salary Guide | # INT | REPLACE REASON | EFFECTIVE DATES |
|-----------------------|----------|---------------------------------------------|-----------|-------------------------------------------------|----------|------------------------------------|-------------------------------------------------------------------------------------------|
| TBD CO.TRN.ASST.05 | CO | Transportation Assistant | STEP-01 | \$21.02/Hour | TBD | Giammarino (Resignation) | TBD – 06/30/2020 |
| TBD | CO | Child Study Team Secretary 12 Months | TBD | TBD | TBD | New Position | TBD – 06/30/2020 |
| TBD | District | CST Speech Language Specialist P/T | TBD | TBD | TBD | New Position | TBD – 06/30/2020 |
| TBD | HS | Teacher of Special Education | TBD | TBD | TBD | (Kinneman/ Baldwin/ Dandola) | TBD – 06/30/2020 |
| TBD | HS | Hallway Safety & Security Monitor P/T | TBD | TBD | TBD | Harris (Resignation) | TBD – 06/30/2020 |
| BRUNS, SHERI | MAMS | Teacher Replacement Position | STEP E-02 | \$57,190.00 | N/A | Gregg (Leave of Absence) | 12/21/2019 – 06/30/2020 Extended Dates Previously BOE Approved 09/09/2019_ |
| TBD | MAMS | Hallway Safety & Security Monitor P/T | TBD | TBD | TBD | New Position | TBD – 06/30/2020 |

NOTE: THE LAW ON BACKGROUND CHECKS REQUIRES ULTIMATE CLEARANCE PRIOR TO ANY EMPLOYMENT BECOMING FINAL, IN ADDITION TO PRE-EMPLOYMENT PAPERWORK

2. HOME INSTRUCTION 2019-2020 SCHOOL YEAR

| I.D. | Subject | School | Classroom Teacher | Home Instruction Teacher | Hours Per Week | No. of Weeks | Total Hours Per Subject/ Class | Effective Dates |
|--------|-------------------------|--------|----------------------|--------------------------------|----------------------|--------------------|-----------------------------------------|---------------------------------------------|
| 156402 | Occupational Therapy | OOD | VNA | N/A | 1 | 9 | 9 | 11/04/1029 – 01/02/2020 (Retroactive) |
| 156402 | Physical Therapy | OOD | VNA | N/A | 1 | 9 | 9 | 11/04/1029 – 01/02/2020 (Retroactive) |
| 156402 | Speech Therapy | OOD | ALLCARE | N/A | .5 | 9 | 4.5 | 11/04/1029 – 01/02/2020 (Retroactive) |
| 156402 | Science | OOD | MELLOCK, MEGAN | N/A | 2.5 | 9 | 22.5 | 11/04/1029 – 01/02/2020 (Retroactive) |
| 156402 | Social Studies | OOD | MELLOCK, MEGAN | N/A | | | | 11/04/1029 – 01/02/2020 (Retroactive) |
| 156402 | Math | OOD | MELLOCK, MEGAN | N/A | | | | 11/04/1029 – 01/02/2020 (Retroactive) |

| | | | | | | | | |
|--------|---------------|-----|-------------------|-----|--|--|--|---------------------------------------------|
| 156402 | Language Arts | OOD | MELLOCK, MEGAN | N/A | | | | 11/04/1029 – 01/02/2020 (Retroactive) |
| | | | | | | | | |
| | | | | | | | | |
| | | | | | | | | |

Account Number: GE: 11-150-100-101-11-0000-1 \$45.00/Hour SE: 11-219-100-101-11-0000-1 \$45.00/Hour

3. COLLEGE STUDENT OBSERVERS/TEACHERS/INTERNS 2019/2020 SCHOOL YEAR

| NAME | COLLEGE | COOPERATING TEACHER ADMINISTRATOR | SCHOOL/AREA |
|-------------------------|---------------------------------|-----------------------------------------|------------------------------------------------------------------------------|
| CALLAHAN, AMBER | GEORGIAN COURT UNIVERSITY | CHRISTINE PALUMBO | MRHS – School Counseling INTERN Spring 2020 Semester |
| OLECHNOWICZ, JEFFREY | KEAN UNIVERSITY | AARON EYLER SEAN CRONIN | MRHS – Administrative Internship INTERN Spring 2020 Semester |
| MANTIONE, VANESSA | CALDWELL UNIVERSITY | DYLAN TARRAZI BRIANNA SCATORCHIA | MAMS – Social Studies/Special Education STUDENT TEACHER Spring 2020 |

RATIONALE: Student will be able to complete course work requirements toward degree and certification.
Cost: None to the Board

4. EXTRA CURRICULAR ACTIVITIES – 2019-2020

| NAME | LOC | ACTIVITY | POSITION | 2019/2020 STEP/STIPENDS | EFFECTIVE DATE |
|-----------------------------|------|----------------------------------|----------------------------------|-----------------------------|--------------------------|
| ATHLETIC ACTIVITIES | | | | | |
| TBD | HS | TENNIS (Boy’s) | HEAD COACH SPRING | STEP – TBD STIPEND - TBD | 2019/2020 SCHOOL YEAR |
| TBD | MAMS | INTRAMURAL FLOOR HOCKEY | COACH (FALL) | \$1,045.00 | 2019/2020 SCHOOL YEAR |
| NON-ATHLETICS | | | | | |
| TBD | HS | CHAMBER CHOIR CLUB | ADVISOR | \$4,660.00 | 2019/2020 SCHOOL YEAR |
| TBD | HS | FORENSICS Speech & Debate | ADVISOR | \$4,260.00 | 2019/2020 SCHOOL YEAR |
| TBD | HS | ROBOTICS CLUB | ADVISOR | \$1,320.00 | 2019/2020 SCHOOL YEAR |
| TBD | HS | FALL DRAMA | TECHNICAL DIRECTOR | \$1,320.00 | 2019/2020 SCHOOL YEAR |
| O’BRIEN, DENISE | LR | CHESS CLUB | ADVISOR | \$1,130.00 | 2019/2020 SCHOOL YEAR |
| FIORE, LINDSEY (MAMS) | LR | CHORUS CLUB | ADVISOR | \$1,130.00 | 2019/2020 SCHOOL YEAR |
| BAUMERT, DEANA | MAMS | PEER LEADERSHIP | ADVISOR Previously Co-Advisor | \$2,590.00 | 2019/2020 SCHOOL YEAR |
| HOURLY ACTIVITIES | | | | | |
| CAHILL, LAURA | MAMS | BEFORE/AFTER SCHOOL DETENTION | MONITOR | \$25.00/Hour | 2019/2020 SCHOOL YEAR |
| TARRAZI, DYLAN | MAMS | BEFORE/AFTER SCHOOL DETENTION | MONITOR | \$25.00/Hour | 2019/2020 SCHOOL YEAR |

| | | | | | |
|------------------|------|-------------------------------------|----------------------------|----------------------|-----------------------|
| WIETECH, CORINNE | MAMS | BEFORE/AFTER SCHOOL DETENTION | MONITOR | \$25.00/Hour | 2019/2020 SCHOOL YEAR |
| TBD | LR | ONE TO ONE | AIDE | Per Diem Hourly Rate | 2019/2020 SCHOOL YEAR |
| TBD | HS | STRENGTH & CONDITIONING WEIGHT ROOM | TRAINING INSTRUCTOR WINTER | \$25.00/Hour | 2019/2020 SCHOOL YEAR |
| TBD | HS | STRENGTH & CONDITIONING WEIGHT ROOM | TRAINING INSTRUCTOR SPRING | \$25.00/Hour | 2019/2020 SCHOOL YEAR |

NOTE: THE LAW ON BACKGROUND CHECKS REQUIRES ULTIMATE CLEARANCE PRIOR TO ANY EMPLOYMENT BECOMING FINAL, IN ADDITION TO PRE-EMPLOYMENT PAPERWORK

5. VOLUNTEERS 2019-2020 SCHOOL YEAR

| NAME | LOCATION | ACTIVITY | EFFECTIVE DATE |
|------|----------|----------|----------------|
| | | | |
| | | | |

NOTE: THE LAW ON BACKGROUND CHECKS REQUIRES ULTIMATE CLEARANCE PRIOR TO ANY EMPLOYMENT BECOMING FINAL, IN ADDITION TO PRE-EMPLOYMENT PAPERWORK

6. STAFF ARRAY CHANGES – 2019/2020 SCHOOL YEAR

| NAME | LOC/ FTE | CURRENT ASSIGNMENT | LOC/ FTE | NEW ASSIGNMENT | EFFECTIVE DATES/ REASON |
|---------------------|-------------------------------------|-----------------------------------------------------------|-------------------------------------------------------------|-----------------------------------------------------------------------------------------|--------------------------------------------------------------------------------|
| WEGRZYN, LOUISE | HS – 0.60 HS – 0.20 HS – 0.20 | Psychology Global Humanities 2 SS US History Honors | HS – 0.60 HS – 0.20 HS – 0.20 HS – 0.20 O/L | Psychology Global Humanities 2 SS US History Honors Global Humanities 2 | 10/11/2019 – 06/30/2020 Amended Start Date – Previously approved 10/28/2019 |
| MORRISON, HOLLIEANN | ST - 1.00 | In Class Resource Grade 2 11-214-100-101-11-0000-1 | LR - 1.00 | BD Class 11-213-100-101-11-0000-3 | 11/11/2019 – 06/30/2020 (Retroactive) |
| GWIZDZ, NICOLE | LR - 1.00 | BD Class 11-213-100-101-11-0000-3 | ST - 1.00 | In Class Resource Grade 2 11-214-100-101-11-0000-1 | 11/11/2019 – 06/30/2020 (Retroactive) |

8. OTHER

a. 2019/2020 NURSING SERVICES PLAN Preschool through Grade 12

Rationale: The Nursing Services Plan describes in detail the nursing services to be provided throughout the school district based on the needs of its students, potential emergency situations, basic nursing services requirements, and the assignment of medical staff to provide the services. Once the plan is developed, each district board of education shall annually adopt the school district’s Nursing Services Plan at a regular meeting pursuant to NJAC 6A:16-2.1

b. CURRICULUM & INSTRUCTION 2019-2020 Title I, Title II-A, Title III & Title IV PERSONNEL ATTACHMENT # 1

(To be available for 11/25/2019 Regular Action Meeting)

FINANCE/TRANSPORTATION

A. BUSINESS OPERATIONS

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Submission of the Annual Comprehensive Maintenance Plan and Form M-1- ACTION ITEM

WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and Form M-1 documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed for the various school facilities of the Matawan-Aberdeen Regional School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and Form M-1 for the Matawan-Aberdeen Regional School District in compliance with Department of Education requirements.

2. Acceptance of Grant Funds for the Recovery High School Access Project – ACTION ITEM

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the acceptance of grant funds designated under the Recovery High School Access Project in the amount of \$1,000,000.00, and to execute a Letter of Agreement formalizing the responsibilities and expectations of the program to service up to 30 students during the project period dated July 1, 2019-June 30, 2020.

3. Approval of Memorandum of Agreement Between the Matawan-Aberdeen Regional School District Board of Education and the Matawan Regional Administrators Association – ACTION ITEM

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Memorandum of Agreement which has been duly executed by both parties for the period July 1, 2018 through June 30, 2019 and for the successor contract covering the period July 1, 2019 through June 30, 2023.

4. Payroll for October 2019 and Bills List for November 2019 (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

| | |
|----------------------------------|-----------|
| October 2019, Payroll | \$ |
| November 2019, Bills List | \$ |
| TOTAL | \$ |

5. Transfer of Funds for September 2019 (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **September 2019** as presented.

6. S-1701 Reporting for September 2019

Board Secretary Report for **September 2019**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **September 2019**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **September 30, 2019**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

 Alex Ferreira
 Board Secretary

November 25, 2019
 Date

7. Revised Treasurer’s Report for June 2019

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the revised Treasurer’s Report for June 2019.

8. Venue for Graduation 2020

The Superintendent recommends that the Matawan-Aberdeen Middle School and the Matawan Regional High School graduating classes of 2020 commencement exercises which will take place on June 24, 2020 be held at the Recreation and Events Center located at Brookdale Community College, Lincroft, NJ.

9. Acceptance of Donation from the Strathmore Elementary School PTO

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from the Strathmore Elementary School PTO valued at \$1,043.99. This donation will be used to purchase a FM System for the school library/media center, which will be used during class lessons and instructional periods.

10. Routine Travel Reimbursement for 2019/20

Policy: # 6471 School District Travel

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 6471, approve the following staff for travel related to routine business for the 2019/20 school year

| Name | Position | Total |
|-------------|------------|-------|
| Susan Moore | Head Nurse | \$250 |

11. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **October** 2019:

| School Name | Security Drill Type | Date & Time |
|--------------------------------|------------------------------------|------------------------|
| Cambridge Park Preschool | Fire Drill | 10/2/19 @ 2:00 pm |
| Cambridge Park Preschool | Non Evacuate Bomb Threat | 10/15/19 @ 10:45 am |
| Cliffwood Elementary School | Fire Drill | 10/4/19 @ 11:30 am |
| Cliffwood Elementary School | Lock Down | 10/11/19 @ 9:40 am |
| Lloyd Road Elementary School | Fire Drill | 10/17/19 @ 9:35 am |
| Lloyd Road Elementary School | Evacuation Drill | 10/24/19 @ 9:12 am |
| Matawan-Aberdeen Middle School | Medical Emergency Shelter-in-Place | 10/4/19 @ 10:15 am |
| Matawan-Aberdeen Middle School | Fire Drill | 10/10/19 @ 1:45 pm |
| Matawan-Aberdeen Middle School | Bomb Threat | 10/15/19 @ 9:30 am |
| Matawan Regional High School | Fire Drill | 10/2/19 @ 12:38 pm |
| Matawan Regional High School | Bomb Threat | 10/15/19 @ 1:30 pm |
| Ravine Drive Elementary School | Fire Drill | 10/4/19 @ 9:29 am |
| Ravine Drive Elementary School | Shelter in Place | 10/11/19 @ 10:30 am |
| Strathmore Elementary School | Bomb Threat | 10/7/19 @ 10:20 am |
| Strathmore Elementary School | Fire Drill | 10/7/19 @ 2:00 pm |

B. TRANSPORTATION

1. The following bus evacuation drills occurred as follows:

| School | Date | Location | Supervised by |
|--------------------------------|-------------|-----------------|----------------------|
| Cambridge Park Preschool | TBD | TBD | TBD |
| Cliffwood Elementary School | TBD | TBD | TBD |
| Lloyd Road Elementary School | TBD | TBD | TBD |
| Matawan-Aberdeen Middle School | TBD | TBD | TBD |
| Matawan Regional High School | TBD | TBD | TBD |
| Ravine Drive Elementary School | TBD | TBD | TBD |
| Strathmore Elementary School | TBD | TBD | TBD |

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
November 11, 2019**

Curriculum and Instruction Attachment #1

| NAME | BLDG | DATES | LOCATION | TITLE | REGIS FEE | Transportation | LODGING | MEALS/ MISC. | TOTAL | SUB YES/NO |
|--------------------------|------|---------------------------------------------------------------------------------------------------------------|--------------------------------------------------------|--------------------------------------------------------------------------------------------------------------------------------------|-------------|----------------|---------|-----------------|-------------|---------------|
| DiDio, Blair | HS | 11/21/2019, 12/19/2019, 1/16/2020, 2/20/2020, 3/19/2020, 4/16/2020, 5/21/2020, 6/18/2020 | Freehold, NJ | Monmouth County Traumatic Loss Coalition (TLC) | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | NO |
| Fay, Nicole | CO | 11/22/2019 | Wyndham Philadelphia Mount Laurel, NJ | National Association of Tax Preparers Business Tax Reporting | \$224.00*** | \$21.39*** | \$0.00 | \$0.00 | \$255.39*** | NO |
| Maniscalchi, Kristine | LR | 12/5/2019 | Monmouth Mall Eatontown, NJ | Regional Professional Development Academy Questioning Strategies for Reading Grades 5-8 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | YES |
| Bombardier, John | CO | 12/10/2019 | Rutgers Douglass Student Campus West Windsor, NJ | Rutgers Institute for Improving Student Achievement Equity Leadership Symposium: Empowering Cultures of Voice & Advocacy | \$185.00* | \$0.00 | \$0.00 | \$0.00 | \$185.00* | NO |
| Rawls-Dill, Elford | CO | 12/10/2019 | Rutgers Douglass Student Campus West Windsor, NJ | Rutgers Institute for Improving Student Achievement Equity Leadership Symposium: Empowering Cultures of Voice & Advocacy | \$185.00* | \$0.00 | \$0.00 | \$0.00 | \$185.00* | NO |

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
November 11, 2019**

Curriculum and Instruction Attachment #1

| NAME | BLDG | DATES | LOCATION | TITLE | REGIS FEE | Transportation | LODGING | MEALS/ MISC. | TOTAL | SUB YES/NO |
|------------------------|------|------------|-----------------------------------------------|--------------------------------------------------------------------------------------------------------------|------------|----------------|---------|-----------------|------------|---------------|
| Bruder, Angela | RD | 12/11/2019 | Hilton Garden Inn Edison, NJ | Teacher Learning Center Motivating and Managing Hard to Reach, Uninterested and Disruptive Students | \$245.00* | \$0.00 | \$0.00 | \$0.00 | \$245.00* | YES |
| Paone-Hurd, Krysten | RD | 12/11/2019 | Hilton Garden Inn Edison, NJ | Teacher Learning Center Motivating and Managing Hard to Reach, Uninterested and Disruptive Students | \$245.00* | \$0.00 | \$0.00 | \$0.00 | \$245.00* | YES |
| Tracy, Hannah | HS | 12/11/2019 | Double Tree Tinton Falls, Eatontown, NJ | PESI Dyslexia, Dyscalculia and Dysgraphia | \$219.99** | \$0.00 | \$0.00 | \$0.00 | \$219.99** | NO |
| Zupkus, Emily | HS | 12/13/2019 | Holiday Inn East East Windsor, NJ | New Jersey Association of School Psychologists Winter Conference | \$170.00* | \$10.85* | \$0.00 | \$0.00 | \$180.85* | NO |
| Bauer, Lisa | LR | 1/10/2020 | Monmouth University West Long Branch, NJ | MC3 Winter Summit RTL: "Response to Intervention - Instructional and Behavioral Strategies" | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | YES |
| Black, Laura | MS | 1/10/2020 | Monmouth University West Long Branch, NJ | MC3 Winter Summit RTL: "Response to Intervention - Instructional and Behavioral Strategies" | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | YES |

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
November 11, 2019**

Curriculum and Instruction Attachment #1

| NAME | BLDG | DATES | LOCATION | TITLE | REGIS FEE | Transportation | LODGING | MEALS/ MISC. | TOTAL | SUB YES/NO |
|------------------------|------|-----------|---------------------------------------------|------------------------------------------------------------------------------------------------------|-----------|----------------|---------|-----------------|----------|---------------|
| Hausmann, Kathryn | ST | 1/10/2020 | Monmouth University West Long Branch, NJ | MC3 Winter Summit RTL: "Response to Intervention - Instructional and Behavioral Strategies" | \$70.00* | \$0.00 | \$0.00 | \$0.00 | \$70.00* | YES |
| Marion, Colleen | ST | 1/10/2020 | Monmouth University West Long Branch, NJ | MC3 Winter Summit RTL: "Response to Intervention - Instructional and Behavioral Strategies" | \$70.00* | \$0.00 | \$0.00 | \$0.00 | \$70.00* | YES |
| Meany, Karen | RD | 1/10/2020 | Monmouth University West Long Branch, NJ | MC3 Winter Summit RTL: "Response to Intervention - Instructional and Behavioral Strategies" | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | YES |
| Olsen, Cristina | LR | 1/10/2020 | Monmouth University West Long Branch, NJ | MC3 Winter Summit RTL: "Response to Intervention - Instructional and Behavioral Strategies" | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | NO |
| Paone-Hurd, Krysten | RD | 1/10/2020 | Monmouth University West Long Branch, NJ | MC3 Winter Summit RTL: "Response to Intervention - Instructional and Behavioral Strategies" | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | YES |
| Silano, Susan | RD | 1/10/2020 | Monmouth University West Long Branch, NJ | MC3 Winter Summit RTL: "Response to Intervention - Instructional and Behavioral Strategies" | \$70.00* | \$0.00 | \$0.00 | \$0.00 | \$70.00* | YES |
| Scatorchia, Brianna | MS | 1/10/2020 | Monmouth University West Long Branch, NJ | MC3 Winter Summit RTL: "Response to Intervention - Instructional and Behavioral Strategies" | \$70.00 | \$7.13* | \$0.00 | \$0.00 | \$77.13* | YES |

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
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November 11, 2019**

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| NAME | BLDG | DATES | LOCATION | TITLE | REGIS FEE | Transportation | LODGING | MEALS/ MISC. | TOTAL | SUB YES/NO |
|-------------------------------------------------------------------------------------------------------------------------------|------|-----------|--------------------------------------------------------|-------------------------------------------------------------------------------------------------------------------------------------------------------------|-----------|----------------|---------|-----------------|------------|---------------|
| Preiser, Sheryl | ST | 1/10/2020 | Monmouth University West Long Branch, NJ | MC3 Winter Summit RTL: "Response to Intervention - Instructional and Behavioral Strategies" | \$70.00* | \$0.00 | \$0.00 | \$0.00 | \$70.00* | YES |
| Torres, Melissa | RD | 1/10/2020 | Monmouth University West Long Branch, NJ | MC3 Winter Summit RTL: "Response to Intervention - Instructional and Behavioral Strategies" | \$70.00* | \$0.00 | \$0.00 | \$0.00 | \$70.00* | YES |
| Marion, Colleen | ST | 2/25/2020 | Bally's Atlantic City Atlantic City, NJ | Staff Development for Educators NJ Conference for Kindergarten Teachers | \$244.00* | \$0.00 | \$0.00 | \$0.00 | \$244.00* | YES |
| Bruder, Angela | RD | 3/20/2020 | Mercer County Community College West Windsor, NJ | New Jersey Association for Gifted Children 2020 Conference | \$159.00* | \$0.00 | \$0.00 | \$0.00 | \$159.00* | YES |
| Gumina, Linda | ST | 3/26/2020 | Monmouth Mall Eatontown, NJ | Regional Professional Development Academy Use What You Have: Low Prep Therapy Ideas Using Items Commonly Found In Speech Rooms! Make & Take! | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | NO |
| | | | | | | | | TOTAL | \$2,346.36 | |
| *Amount being charged to Account #11-000-223-580-04-0000-0 | | | | | | | | | | |
| **Amount being charged to Account #11-000-219-580-09-0000-0 | | | | | | | | | | |
| ***Amount being charged to Account #11-000-251-580-11-0000-0 | | | | | | | | | | |
| Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$1,777.50 | | | | | | | | | | |
| REQUIRED ESTIMATES TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED. | | | | | | | | | | |