

MISSION STATEMENT

We are committed to achieving the NJ Core Curriculum Content and Common Core State Standards in all areas, and providing a safe and supportive environment where students are inspired, empowered, and encouraged to excel.

VISION STATEMENT

Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as honorable members of society.

WORKSHOP MEETING was held on March 14, 2016, Administration Building, 1 Crest Way, Aberdeen, NJ.

I. CALL TO ORDER

Board President, Ms. Esposito called the Committee of the Whole Meeting to order at 6:59 pm.

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE

Ms. Esposito read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on December 19, 2015. This notice was sent to the Asbury Park Press, the Star Ledger, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present:	Ms. Anissa Esposito - President	Dr. Jeff Delaney - Vice President
	Mr. Kenneth Aitken	Mr. Weymouth Brittingham
	Ms. Allison Friedman	Ms. Kathleen Gentile - (arrived @ 7:01 pm)
	Ms. Tara Martinez	

Absent: Ms. Joelle Nappi, Ms. Africa Nelson

Also Present: Dr. Joseph Majka, Superintendent of Schools
Dr. Karen Jones, Assistant Superintendent Curriculum and Instruction
Mr. Thomas M. Venanzi, Interim School Business Administrator/Board Secretary
Mr. Brian Walsh, Director of Personnel
Mr. Dave Palumbo, Asst to the Interim School Business Administrator/Board Secretary
Ms. Nelyda Perez, Director of Special Services

V. SUPERINTENDENT’S REPORT

Dr. Majka thanked the community and the Board for the referendum passing.

Dr. Servidio came to the podium and discussed the STEM Academy and showed the Board the press release on the Brain Bee competition. Six district students finished in the top 10, they are Katarani Schmidt 8th, Maxwell Ochman 6th, Meet Patel 4th, Abdullah Ramadan 3rd, Eric Kim 2nd, and Catherine Brown 1st as the

New Jersey Neurophysiology Brain Bee champion. Ms. Brown will represent New Jersey in the United States Competition later this year. The students were presented with plaques.

Dr. Servidio went on to state that the Biology Team working in the Science League is currently ranked 7th in the state out of 130 schools.

Twelfth grade student Nicholas Page reviewed the 3D Bioprinter the students will be getting through a power point presentation.

A member of the Board said the presentation is very impressive and would like to see what the 3D Bioprinter can do.

The Board representative to the Education Foundation stated that the Education Foundation was instrumental in getting the printer here.

Dr. Majka stated he had gone to a presentation regarding the 3D Bioprinter and that the Education Foundation has been tremendous.

Dr. Majka reviewed the budget initiatives for the FY 17 school year through a power point presentation.

A member of the Board was really pleased to see the “sneak peak” program.

A couple members of the Board appreciated the budget initiative presentation because it showed what the District was getting and wasn't all about the numbers.

VI. CURRICULUM AND INSTRUCTION

Dr. Jones reviewed the Curriculum and Instruction Agenda requesting that the Board take action this evening on Item A. The remainder of the items will be presented for action at the March 21, 2016 Regular Action Meeting. Ms. Perez discussed the items under Special Services.

A motion was made by Ms. Friedman and seconded by Ms. Martinez.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the amended 2015-2016 school calendar to reflect the following: (**Curriculum & Instruction Attachment #2**)

- 4 hour session on June 3, 2016 for Cambridge Park Preschool. This will allow for pre-school students and parents to attend the dedication ceremony for the new playground which will be taking place on June 3, 2016.
- If no emergency cancellations are needed the last day of school for students and staff will be June 23, 2016.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approved the attached 2016-2017 Staff Holiday Schedule (**Curriculum & Instruction Attachment #3**).

C. SPECIAL SERVICES

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following vendors on an as need basis for the remainder for 2015 – 2016 school year:

Provider	Type of Service	Cost
Morris Psychological Group Dr. Dan DaSilva 50 Cherry Hill Road, Suite 305 Parsippany, NJ 07054	Neuropsychological Evaluation	\$2,750.00
	On-site observation	\$275.00
	Travel fee	\$200.00
	Records review	\$275.00
Coastal Neuropsychology Dr. Joseph Conroy 27 Beach Road, Suite Co-6 Monmouth Beach, NJ 07750	Comprehensive Neuropsychological Assessment	\$2,750.00
	Comprehensive Psychological Assessment	\$1,500.00

Rationale: Various evaluations must be completed as per N.J.A.C. 6A:14 based on individual student need.

Cost: NTE: \$3,000.00 **Account #:** 11-150-100-320-09-0000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following community based instruction (CBI) for the 2015-2016 school year:

School	Trip	Total Cost
High School	Freehold Mall	\$0.00
MAMS	Jenkinson’s Aquarium	\$226.00
High School	Monster Golf	\$147.00
MAMS	Liberty Science Center	\$302.25

Rationale: Community Based Instruction is an effective instructional method for teaching, in real life settings, under the supervision of educators. Teaching students outside of the classroom exposing them to a variety of different experiences and setting can help achieve specific IEP related goals and objectives.

Account#: 11-214-100-890-09-0000-0

VII. PERSONNEL

Mr. Walsh reviewed the Personnel Agenda requesting that the Board take action this evening on Action Items A, B and C. The remainder of the items will be presented for action at the March 21, 2016 Regular Action Meeting.

A motion was moved by Mr. Aitken and seconded by Ms. Gentile.

A member of the Board noticed that on agenda item B, the leave of absence for the media specialist, the date of the beginning of the leave should be 3/7/2016. The same member of the Board inquired if the roles and responsibilities of the Substance Abuse Coordinator (SAC) at the High School have been revisited. Mr. Walsh addressed the concerns.

A member of the Board inquired about the shifting of the track coaches. Mr. Walsh addressed the concern.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. RESIGNATION/RETIREMENTS

Policy: 4121.1 Individual Contracts Certificated Staff
 4212.1 Individual Contracts Non-Certificated Staff

Name	LOC	Position	Reason	Date of Hire	Effective Dates

B. LEAVE OF ABSENCE

Policy: 4151 Attendance Patterns
 4151.1 Personal Illness and Injury/Health and Hardship

Name	LOC	Position	Type of Leave	With/W/O Pay	Effective Dates
Winchel, Wendy	ST	Elementary Teacher	Personal Leave	Without Pay	04/12/2016 – 04/13/2016
Cupano, Kayla	HS	Instructional Assistant	Medical Leave	With Pay	02/24/2016 – 02/26/2016 (Retroactive)
			Medical Leave	Without Pay	02/29/2016 – 03/02/2016
Brubaker, Mark	HS	Teacher of Special Education	Personal Leave	Without Pay	04/27/2016 – 05/02/2016
Morillo, Deborah	RD	Educational Media Specialist/Computer Literacy	Personal Leave	Without Pay	03/07/2016 PM only - 03/09/2016

C. APPOINTMENTS

Policy: 4111/4211 Recruiting, Selection and Hiring
 4142/4242 Salary Checks and Deductions
 4122 Substitute Teachers Student Teachers/Interns
 4213/4214 Assignment/Transfer

1. Appointments

Name	LOC	Position	Step	Salary/ Stipend	# Int	Replace Reason	Effective Dates
TBD	CO	School Business Administrator/ Board Secretary	N/A	TBD	TBD	Venanzi (Interim)	07/01/2016 – 06/30/2017
TBD	HS	Assistant Principal In Charge of Student Personnel Services	TBD	TBD	TBD	Cronin (Interim)	07/01/2016 – 06/30/2017
TBD	HS	Substance Abuse Coordinator/ School Social Worker	TBD	TBD	TBD	Hitchman (Retirement)	09/01/2016 – 06/30/2017
TBD	HS	Teacher of Special Education	TBD	TBD	TD	Quinn (Retirement)	09/01/2016 – 06/30/2017
TBD	HS	Teacher of English	TBD	TBD	TBD	Turner (Retirement)	09/01/2016 – 06/30/2017

Name	LOC	Position	Step	Salary/ Stipend	# Int	Replace Reason	Effective Dates
TBD	HS	Secretary 12 Months	TBD	TBD	TBD	McGuinness (Retirement)	07/01/2016 – 06/30/2017

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

2. Substitutes

Category	Account Number
Transportation	11-000-270-160-11-0000-9

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

3. Spanish Translator – 2015/2016 Additional Positions

Name	Position	Activity	Max Hours	Cost/Hour	Total Cost	Loc
Garrett, Caroline Ogurek, Mayra	Spanish Translator	Translate as needed for CST, IEP Meetings, Back-to-School Night, Parent Conferences, etc.	As Needed Basis	\$30.00	as Needed Basis	District Wide

Account #11-421-100-178-11-0000-6

4. College Student Observer/Teacher(s)

Name	College	Cooperating Teacher and/or Administrator	School/Area
Norman, Jessica	West Chester University	Hillyer, Patricia Wietecha, Corinne	MA – Science MA – Math Student Observer March 2016

Rationale: Student will be able to complete course work requirements toward degree and certification.

Cost: None **Effective Date:** 2015/2016 School Year

5. Mentor – 2015/2016 SCHOOL YEAR

Name	Subject	LOC

Rationale: To assist first-year teachers in the performance of their duties and adjustment to the challenges of their teaching assignment; reduce novice teacher attrition; improve the effectiveness of new teachers; and enhance knowledge of and strategies related to the CCSS to facilitate student achievement and growth, by implementing the Board Approved Mentoring Plan pursuant to NJAC 6A9B-8.

Cost: None to the District. Provisional Teacher assumes total responsibility for paying the Mentor Teacher

Effective Date: 2015/2016 School Year

6. School Website Enhancement Committee

Name	Position	Activity	Max Hours	Cost/Hour	Total Cost	LOC
Iron, Mark Gross, Zachary Baumert, Deana Weinstein, Bonnie Lenihan, Christine Hausmann, Kathryn	Coach HS Teacher MA Teacher LR Teacher RD Teacher ST Teacher	Teachers to develop a plan for enhancing the school and district website with the goal of having more interactive links and information for the school community	64 (8 hours each)	\$30.00/ Hour	\$1,920	CO

Name	Position	Activity	Max Hours	Cost/ Hour	Total Cost	LOC
Pappas, Alyssa Rocco, Sandra	CL Teacher CP Teacher					

Account # 20-270-200-101-11-0000-0

7. Chaperones – Matawan Aberdeen Middle School Ceremony – June 2016

	Last Name	First Name
1	TBD	TBD
2	TBD	TBD
3	TBD	TBD
4	TBD	TBD
5	TBD	TBD
6	TBD	TBD
7	TBD	TBD
8	TBD	TBD
9	TBD	TBD
10	TBD	TBD
11	TBD	TBD

8. Nurse – Matawan Aberdeen Middle School Graduation Ceremony – June 2016

Name	Activity	Cost/Hours Effective
TBD	Nurse Middle School Graduation	\$40.00/Hour 3 Hours June 2016

9. Curriculum & Instruction – Curriculum Revisions

Name	Position	Staff	Activity	Max Hours	Cost/ Hour	Total Cost	LOC
a) TBD b) TBD d) TBD e) TBD f) TBD g) TBD h) TBD k) TBD l) TBD	HS Science – Existing Full Year Course Revisions a) Lab Biology b) Lab Bio Honors c) Molecular Cell Biology d) Lab Chemistry e) Lab Chemistry Honors f) Lab Physics g) Lab Physics Honors h) Physics of the 21st Century i) Lab Anatomy and Physiology j) Lab Anatomy and Physiology Honors k) Oceanography l) Academy Engineering	12	Revise curriculum and pacing guide to align with the Next Generation Science Standards (NGSS) using Rubicon Atlas Curriculum Mapping Software	240 (20 Hours per course)	\$30	\$7,200	CO
Mingrone, Christopher Mingrone, Christopher Mingrone, Christopher Mingrone, Christopher	HS Science – Existing Half Year Course Revisions a) Environmental Science b) Forensic Science c) Meteorology d) Astronomy	4	Revise curriculum and pacing guide to align with the Next Generation Science Standards (NGSS) using Rubicon Atlas Curriculum Mapping Software	40 (10 Hours per course)	\$30	\$1,200	CO
Mingrone, Christopher	HS Science-New Course a) Geophysical Science	1	Create curriculum and pacing guide aligned with the Next Generation Science Standards (NGSS) using Rubicon Atlas Curriculum Mapping Software	30 Hours	\$30	\$900	CO

Name	Position	Staff	Activity	Max Hours	Cost/Hour	Total Cost	LOC
Aprilante, Tara	HS – Visual & Performing Arts a) AP Art Studio 1	1	Create curriculum and pacing guide using UBD format using Rubicon Atlas Curriculum Mapping Software	15 Hours	\$30	\$450	CO

Rationale: Fulfills the requirement by the NJDOE to align all middle and high school science curricular to the NGSS by September 2016. Teachers have been receiving ongoing professional development to support the transition to these new standards prior to beginning the curriculum revision process. The approval of hours for MS and HS curriculum writing will allow the district to begin the curriculum revision process prior to the summer when many staff has vacations and other obligations planned. This will also allow curriculum designers ample time to elicit feedback from colleges who may not be available in the summer months. The hours for MS and HS science curriculum writing were budgeted through C & I for the 2015-2016 school year. **Account Number:** 11-000-221-104-04-0000-2

10. Home Instruction

ID No.	Subject/Class	LOC	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total No. of Hour Per Subject/Class	Effective Dates
155963	Lab Chemistry	HS	Olechnowicz, Jeffrey	Milan, Gregory	2	5	10	02/01/2016 – 03/08/2016 (Retroactive) Additional Hours
155963	English 2	HS	Paulus, Carolyn	Paulus, Carolyn	2	5	10	02/01/2016 – 03/08/2016 (Retroactive) Additional Hours
155963	Geometry	HS	KINNEMAN, Katelyn	Wietecha, Corinne	2	5	10	02/01/2016 – 03/08/2016 (Retroactive) Additional Hours
155963	US History 1	HS	Casserly, Kathleen	Carnovsky, Robert	2	5	10	02/01/2016 – 03/08/2016 (Retroactive) Additional Hours
156094	Algebra 1	HS	Goldberg, Deborah	Goldberg, Deborah	2	7	14	02/01/2016 – 03/24/2016 (Retroactive)
156094	World Cultures	HS	Harrington, Meghan	Carnovsky, Robert	2	7	14	02/01/2016 – 03/24/2016 (Retroactive)
156094	Lab Biology	HS	Turley, Rose-Marie	Borchers, Sheri	2	7	14	02/01/2016 – 03/24/2016 (Retroactive)
156094	English 1	HS	Turner, Sam	Castelli, Courtney	2	7	14	02/01/2016 – 03/24/2016 (Retroactive)
156094	French 1	HS	Blodgett, Madeleine	Blodgett, Madeleine	2	7	14	02/01/2016 – 03/24/2016 (Retroactive)
159624	ELA/SS	LR	Moore, Ryan	Longo, Andrea	4	4	16	03/03/2016 – 03/31/2016 (Retroactive)
159624	Science	LR	Moore, Ryan	Longo, Andrea	2	4	8	03/03/2016 – 03/31/2016 (Retroactive)
159624	Math	LR	Moore, Ryan	Longo, Andrea	2	4	8	03/03/2016 – 03/31/2016 (Retroactive)

ID No.	Subject/Class	LOC	Classroom Teacher	Home Instruction Teacher	Hours Per Week	No. of Weeks	Total No. of Hour Per Subject/Class	Effective Dates
158377	ELA/SS	LR	Peterson, Ellen	Longo, Andrea	2	4	8	03/05/2016 – 04/05/2016 (Retroactive)
158377	Math	LR	Firestine-Smith, Aimee	Longo, Andrea	2	4	8	03/05/2016 – 04/05/2016 (Retroactive)
158377	Science	LR	Firestine-Smith, Aimee	Longo, Andrea	2	4	8	03/05/2016 – 04/05/2016 (Retroactive)
159637	Lab Biology	HS	Turley, Rose-Marie	Milan, Gregory	2	4	8	01/04/2016 – 01/29/2016 (Retroactive)
159637	Algebra	HS	Kinneman, Katelynn	Wynes, Nichole	2	4	8	01/04/2016 – 01/29/2016 (Retroactive)
159637	World Cultures	HS	Barrett, Edward	Barrett, Edward	2	4	8	01/04/2016 – 01/29/2016 (Retroactive)
159637	English 1	HS	Gallo, James	Mc Dede, Maria	2	4	8	01/04/2016 – 01/29/2016 (Retroactive)
155987	English 2 Honors	HS	Sodono, Laura	Castelli, Courtney	2	2	4	03/01/2016 – 03/15/2016
155987	Lab Chemistry Honors	HS	Varma-Kumar, Yamini	Varma-Kumar, Yamini	2	2	4	03/01/2016 – 03/15/2016
155987	Algebra 2 Honors	HS	Wynes, Nichole	Wynes, Nichole	2	2	4	03/01/2016 – 03/15/2016
155987	US History 1 Honors	HS	Moller, Robert	Carnovsky, Robert	2	2	4	03/01/2016 – 03/15/2016

Account Number: 11-150-100-101-11-0000-1

11. Volunteers – 2015/2016 School Year

Name	Activity

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

12. Other

Comprehensive Equity Plan for 2016 through 2019

The Superintendent recommends that the Board of Education approve and authorize the submission of the Three Year Comprehensive Equity Plan for the years 2016-2017; 2017-2018; 2018-2019.

Rationale: All school districts are mandated to develop a Three Year Comprehensive Equity Plan which outlines responsibilities for achieving and maintaining compliance with all State and Federal Laws governing equity in educational programs, practices, policies and conditions. The Comprehensive Equity Plan is due to the NJDOE by April 1, 2016.

Cost: None

VIII. POLICY

A motion was moved by Ms. Gentile and seconded by Ms. Friedman.

Ms. Esposito noted that Mr. Venanzi told her that action needs to be taken on a first reading because it's in the District's bylaws.

A member of the Board wanted to verify that action on the policies tonight does not implement them and they will still need to be approved at a second reading.

A member of the Board stated that having the amendments in the policies helps.

The Superintendent recommends that the Matawan Aberdeen Regional School District Board of Education approve the first reading of the following policies:

M indicates mandated by State law

Policy/Regulation #	Title	First Reading	Second Reading & Adoption
P 3240 R 3240	Professional Development for Teachers and School Leaders (M)	March 14, 2016	March 21, 2016
P 3431.1	Family Leave (M)	March 14, 2016	March 21, 2016
P 4431.1	Family Leave (M)	March 14, 2016	March 21, 2016
P 5330 R 5330	Administration of Medication (M)	March 14, 2016	March 21, 2016
P 5339	Screening for Dyslexia (M)	March 14, 2016	March 21, 2016
P 5516	Use of Electronic Communication and Recording Devices (ECRD) (M)	March 14, 2016	March 21, 2016

IX. FINANCE/TRANSPORTATION

Mr. Venanzi reviewed the Finance/Transportation Agenda requesting the Board take action this evening on Action Items A.1.-11. The remainder of the items will be presented for action at the March 21, 2016 Regular Action Meeting.

A motion was moved by Ms. Martinez and seconded by Mr. Aitken.

A member of the Board requested clarification of how much taxes were going up in FY 17. Mr. Venanzi addressed the concern.

A member of the Board stated that the amount to be raised for local taxes needs to be corrected. Mr. Venanzi agreed and stated that the correct amount should be \$52,468,151.

A member of the Board states that on March 16th, 17th and 18th there are many teachers from the Middle School attending a Readers Workshop. She wanted to know if there would be enough coverage from Source 4 Teachers. Mr. Walsh addressed the concern.

A. BUSINESS OPERATIONS

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

12. Payroll for February 2016 and Bills List for March 2016 (Available for review in Board Secretary's Office)
Policy #6470 Payment of Claims

February 2016, Payroll	\$3,488,112.04
March 2016, Bills List	\$
TOTAL	\$

13. Transfer of Funds for February 2016 (Available for review in Board Secretary’s Office)
 Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, exceeds the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1, and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **February 2016** as presented.

14. S-1701 Reporting for February 2016
 Board Secretary Report for **February 2016**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **February 2016**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **February 29, 2016**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

	<u>March 21, 2016</u>
Thomas M. Venanzi	Date
Board Secretary	

15. Approval of Change Orders

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

Change Order 1R - Paving Renovations and Repairs at Matawan Regional HS, Strathmore ES & Cambridge Park ES

Contract	Paving Renovations and Repairs at Matawan Regional HS, Strathmore ES & Cambridge Park ES	
Contractor	Fiore Paving Co., Inc.	
Change Order Number	1R (Revised)	
Amount	-\$7,250.00	
Description	Project Allowance Amount	\$10,000
	Credit not using Thermoplastic Line Stripping	\$5,000
	Repair/Replace existing curb inlet at Strathmore	-\$2,000
	Replace curbing and adjacent sidewalk at Strathmore	-\$5,750
	Remaining Allowance credited back to District	\$7,250

Change Order 1 - Rehabilitation and Upgrades to Locker Rooms at MRHS and MAMS

Contract	Rehabilitation and Upgrades to Locker Rooms at MRHS and MAMS	
Contractor	Pat Maggio & Son Electric Inc.	
Change Order Number	1	

Amount	+\$1,631.80	
Description	Project Allowance Amount Not Used	-\$3,000.00
	Credit for in-duct smoke detectors at HS	-\$900.00
	Credit for in-duct smoke detectors at MAMS	-\$900.00
	Provide and install new emergency lighting @ High and Middle School Boys and Girls Lockers Rooms per the direction of the LCO	+\$6,431.80
	Total for Change Order	+\$1,631.80

Change Order 2 - Rehabilitation and Upgrades to Locker Rooms at MRHS and MAMS

Contract	Rehabilitation and Upgrades to Locker Rooms at MRHS and MAMS	
Contractor	Rampart Construction Co., Inc.	
Change Order Number	2	
Amount	-\$1,555.00	
Description	Project Allowance Amount Not Used	-\$10,000.00
	Credit for deletion of work toilet room 103A	-\$4,000.00
	Provide/install metal lockers in HS Boys Team Room	+\$9,300.00
	Electrostatic painting of HS Girls Team Room Lockers	+\$2,330.00
	Change 18 base bid 2-tier lockers to 3-tier lockers	+\$ 815.00
	Total for Change Order	-\$1,555.00

Change Order 1 – Sidewalk & Driveway Surface Drainage Repairs at Ravine Dr

Contract	Sidewalk & Driveway Surface Drainage Repairs at Ravine Dr.	
Contractor	All Surface Asphalt Paving	
Change Order Number	1	
Amount	-\$3,000.00	
Description	Project Allowance Amount Not Used	-\$3,000.00

16. Receipt of Quotations and Award of Contract for Refurbished Computers (Quote Q16-09) for the 2015-2016 School Year

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited quotation proposals for Refurbished Computers for the 2015-2016 school year (the “Work”); and

WHEREAS, as a result of the solicitation, on March 16, 2016, the following proposals were received:

Vendor	Quote Amount
TBD	

and

NOW, THEREFORE BE IT RESOLVED that, after evaluating each proposal based upon the criteria established in the quotation document, the Board of Education hereby awards the Contract for Work in the amount of \$**TBD** to **TBD**, with principal offices located at **TBD**.

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

Account: 11-190-100-610-07-0000-0

17. Acceptance of a Donation from the Cliffwood PTO for Chromebooks

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from the Cliffwood PTO for Chromebooks which will be utilized by all Cliffwood students in various ways. This donation is valued at \$5,000.00.

18. Fire and Security Drills

The following Fire and Security Drills occurred during February 2016:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	2/4/16 @ 10:00 am
Cambridge Park Pre-school	Active Shooter	2/23/16 @ 12:32 pm
Strathmore Elementary School	Fire Drill	2/1/16 @ 10:20 am
Strathmore Elementary School	Lockdown	2/2/16 @ 10:30 am
Cliffwood Elementary School	Fire Drill	2/4/16 @ 2:10 pm
Cliffwood Elementary School	Active Shooter	2/17/16 @ 2:25 pm
Lloyd Road Elementary School	Fire Drill	2/19/16 @ 9:10 am
Lloyd Road Elementary School	Active Shooter	2/8/16 @ 9:18 am
Matawan-Aberdeen Middle School	Fire Drill	2/25/16 @ 9:00 am
Matawan-Aberdeen Middle School	Active Shooter	2/10/16 @ 8:35 am
Ravine Drive Elementary School	Fire Drill	2/1/16 @ 10:00 am
Ravine Drive Elementary School	Lockdown	2/2/16 @ 2:25 pm
Matawan Regional High School	Fire Drill	2/2/16 @ 9:45 am
Matawan Regional High School	Shelter in Place	2/9/16 @ 1:30 pm

B. TRANSPORTATION

1. Award of Joint Transportation Routes for the 2015-2016 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Joint Transportation Routes for the 2015-2016 school year with Matawan-Aberdeen Regional School District as the Joiner District.

RTE#	Destination	Host	Joiner	# of Days	Joiner Per Diem	Eff Dates	Estimated Cost
E5370	Hawkswood School	MOESC	MARSD	93	TBD	02/23/16-6/30/2016	TBD
E5232	Collier School	MOESC	MARSD	82	\$133.63	02/10/16-6/30/2016	\$10,957.66

Rationale: Routes are required to transport Special Education students for 2015-2016 School year.

X. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS

A member of the public stated that on behalf of the students and staff he was happy to see the Board increasing the budgets and utilizing the banked cap. The same member of the public congratulated the Brain Bee competitors and Dr. Servidio.

XI. ACTION ON AGENDA ITEMS

CURRICULUM AND INSTRUCTION

A. TRAVEL - ACTION ITEM

The following item was approved by a unanimous roll call vote. Ms. Martinez abstained from her portion of the travel agenda.

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. (**Curriculum & Instruction Attachment #1**)

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy.

PERSONNEL

The following item was approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. HIB REPORT – ACTION ITEM

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of February 22, 2016.

Incidents Reported	Confirmed HIB Incidents
3	1

B. Extra-Curricular/Hourly Activities - ACTION ITEM

Name	School	Activity	Position	2015/2016 Stipend	Effective Date
Monro, Dave	MAMS	Girls/Boys Track	Assistant Coach	Step-3 \$6,120.00	2015/2016 School Year
Bloss, Justin	HS	Girls Track	Assistant Coach	Step-1 \$5,090.00	2015/2016 School Year

NOTE: The law on background checks requires ultimate clearance prior to any employment final.

C. Volunteers – 2015/2016 School Year- ACTION ITEM

Name	Activity
Di Mario, Joseph	Baseball - MAMS
Nikitin, Igor	Tennis – HS
Kaylor, Steven	Baseball - HS

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

POLICY

The following item was approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan Aberdeen Regional School District Board of Education approve the first reading of the following policies:

M indicates mandated by State law

Policy/Regulation #	Title	First Reading	Second Reading & Adoption
P 3240 R 3240	Professional Development for Teachers and School Leaders (M)	March 14, 2016	March 21, 2016
P 3431.1	Family Leave (M)	March 14, 2016	March 21, 2016
P 4431.1	Family Leave (M)	March 14, 2016	March 21, 2016
P 5330 R 5330	Administration of Medication (M)	March 14, 2016	March 21, 2016
P 5339	Screening for Dyslexia (M)	March 14, 2016	March 21, 2016
P 5516	Use of Electronic Communication and Recording Devices (ECRD) (M)	March 14, 2016	March 21, 2016

FINANCE

A. BUSINESS OPERATIONS

The following item was approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Approve the Use of Health Insurance Adjustment and Banked Cap for the 2016-17 Budget – ACTION ITEM

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the resolution pertaining to the use of a health insurance adjustment and use of banked cap for the 2016-17 tentative budget as follows:

WHEREAS, the Matawan-Aberdeen Board of Education has the ability to exceed the 2% cap permitted on the general fund local tax levy increase for certain increases on the premiums for health insurance and through the use of banked cap to balance the 2016-17 tentative budget; and

WHEREAS, \$525,735 is available for increases in health insurance premiums and \$1,036,964 is available from the 2013-14 budget, \$279,223 is available from the 2014-15 budget, and \$506,979 is available from the 2015-16 budget for a total of \$1,823,166 in unused banked cap; and

WHEREAS, the Matawan-Aberdeen Board of Education has determined that \$525,735 is needed in health insurance adjustments and \$1,036,964 is also needed in banked cap to balance the general fund for the 2016-17 tentative budget in order to maintain existing programs, implement mandated programs and remain in alignment with the district’s goals and objectives for the upcoming school year; and

WHEREAS, the 2016-17 NJ Department of Education Budget Guidelines require the Board of Education to formally adopt a resolution when using adjustments and banked cap in the 2016-17 tentative budget; and

WHEREAS, the Matawan-Aberdeen Board of Education is going above the 2% general fund local tax levy increase with the health insurance adjustment of \$525,735 and use of banked cap in the amount of \$1,036,964.

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Board of Education approves the need for a health insurance premium adjustment for \$525,735 and \$1,036,964 in unused banked cap to be applied to the 2016-17 general fund local tax levy.

2. Adoption of Tentative Budget for 2016-17 – ACTION ITEM

The Superintendent recommends that the Matawan-Aberdeen Board of Education approve the adoption of the 2016-17 tentative budget as follows:

General Fund	\$65,378,595
Special Revenue Fund	\$1,139,890
Debt Service Fund	\$1,871,150
Total Tentative Budget	\$68,389,635

3. Acknowledgement of Amount to be Raised in Local Taxes – ACTION ITEM

The Superintendent recommends that the Matawan-Aberdeen acknowledge the total amount of funds to be raised in local taxes which includes the use of the health insurance adjustment and use of banked cap in the general fund for the ensuing school year (2016-17) as follows:

	Total	Matawan	Aberdeen
General Fund	\$50,596,991	\$16,624,936	\$33,972,055
Debt Service Fund	\$1,871,150	\$614,814	\$1,256,336
Total Taxes to be Raised	\$52,468,141	\$17,239,750	\$35,228,391

4. Advertise Tentative Budget for Public Hearing – ACTION ITEM

The Superintendent recommends that the Matawan-Aberdeen approve the submission of the 2016-17 tentative budget to the Monmouth County Executive County Superintendent of Schools for approval and authorize the advertisement after approval in the Asbury Park Press in accordance with the form suggested by the NJ Department of Education and according to law and establish the that public hearing on the budget for the 2016-17 school year be held in the Administrative Building located within the Cambridge Park Elementary School, 1 Crest Way, Aberdeen, New Jersey on April 25, 2016 at 7:00pm.

5. Capital Reserve Account Withdrawal for 2016-17 – ACTION ITEM

The Superintendent recommends that the Matawan-Aberdeen Board of Education requests the approval of a capital reserve withdrawal included in the 2016-17 tentative budget in the amount of \$550,000. The district intends to use these funds for the following capital projects:

- Burglar Alarm Replacement @ various schools
- Exterior Door Replacement at High School
- Renovation of Home Economics Room at High School
- Partial Roof Replacement at Strathmore

6. Maintenance Reserve Account Withdrawal for 2016-17 – ACTION ITEM

The Superintendent recommends that the Matawan-Aberdeen Board of Education requests the approval of a maintenance reserve withdrawal included in the 2016-17 tentative budget in the amount of \$883,248. The district intends to use these funds for required maintenance budgeted expenditures included in accounts 11-000-261-420 and 11-000-261-610.

7. Approval of the Adoption of Tuition Rates for 2016-17 – ACTION ITEM

The Superintendent recommends that the Matawan-Aberdeen Board of Education adopt the following tuition rates for the 2016-17 school year:

Preschool	\$4,000
Preschool (free/reduced eligibility)	\$2,720
Kindergarten	\$13,147
Grades 1-5	\$14,577
Grades 6-8	\$14,609
Grades 9-12	\$15,722
Cognitive Moderate Impaired	\$20,727
Learning Language Disabled	\$16,282
Behavioral Disabilities	\$15,892
Multiple Disabilities	\$19,674
Autism	\$33,372
Preschool Disabled (FT)	\$21,211

8. Travel and Related Expense Reimbursement for 2016-17 – ACTION ITEM

The Superintendent recommends that the Matawan-Aberdeen Board of Education approve the following resolution regarding the maximum travel amount for 2016-17:

WHEREAS, the Matawan-Aberdeen Board of Education recognizes school staff and Board members will incur travel expenses related to and within the scope of their responsibilities and for travel that promotes the delivery of instruction or furthers the efficient operation of the school district; and

WHEREAS, such travel expenses shall include, but not be limited to, all costs for transportation, meals, lodging and registration and conference fees to and for the travel event; and

WHEREAS, N.J.A.C. 6A:23A-7 et seq. requires Board members to receive prior approval of these expenses by a majority of the full voting membership of the Board and staff members to receive prior approval of these expenses by the Superintendent of Schools and a majority of the full voting membership of the Board; and

WHEREAS, the Matawan-Aberdeen Board of Education established \$1,500 as the maximum travel amount for regular business travel where prior board approval is not required; and

WHEREAS, the Matawan-Aberdeen Board of Education elects to exclude travel expenditures by federal funds from the maximum travel expenditure amount and acknowledges the following travel costs for federal programs:

2015-16 Budget	\$7,007
2015-16 Expenditures through 2/29/16	\$1,738
2016-17 Projected Budget	\$6,000

NOW THEREFORE BE IT RESOLVED that the following budget and expended amounts are acknowledged and costs of travel and conferences through the use of local and state funds are approved for the 2015-16 school year and the 2016-17 school year:

Total amount budgeted for travel and conferences 2015-16	\$91,885
Total amount expended July1, 2015-February 29, 2016	\$35,555

Total amount budgeted for travel and conferences 2016-17	\$89,700
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9. Acceptance of Proposal for Architectural and Engineering Services for the Partial Roofing Replacement at Strathmore Elementary School FVHD # 4878 – ACTION ITEM

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education accept the proposal dated March 4, 2016 from the district’s architect of record Fraytak, Veisz, Hopkins, Duthie, P.C. of Trenton, New Jersey for architectural and engineering services for the Partial Roofing Replacement at Strathmore Elementary School as follows:

Preliminary Construction Cost Estimates	
Partial Roof Replacement at the Strathmore Elementary School	
Strathmore Elementary School – SBS roof replacement	
Removal and Replacement of existing roofing system – 7,400 sq. ft.	\$133,000
Rising wall renovations	\$5,000
Coping	\$4,000
Subtotal – Construction Cost Estimate	\$142,000
Contingency, 8%	\$11,400
Architectural/Engineering fees	\$11,400
Other Soft Costs, including attorney’s fees, printing costs, permit fees	\$10,200
Total Project Costs	*\$175,000

BE IT FURTHER RESOLVED that the District’s architects, Fraytak Veisz Hopkins Duthie, P.C., be authorized to submit the above project to the NJ Department of Education for approval on the District’s behalf.

BE IT FURTHER RESOLVED that the above project be approved as “other capital projects” as defined in N.J.A.C. 6A:26 – The District will not seek State funding for the above project.

BE IT FURTHER RESOLVED that amendments to the Long-Range Facilities Plan by Fraytak Veisz Hopkins Duthie, P.C. to incorporate the above project be approved.

BE IT FURTHER RESOLVED, that the Business Administrator and the Architect of Record be authorized to take all actions necessary to advertise for and receive bids related to the aforementioned capital project.

* The “Total Estimated Project Cost” presented for each of the proposed projects has been carefully determined by the Architect of Record in conjunction with various structural engineers, and is based upon the most accurate information available at the time. Please note that the total cost proposed by potential bidders, may differ from these estimates.

Rationale: The roof section reached the end of its useful life and is in need of replacement as part of preventative maintenance. The warranty on it expired in 2015, 20 years after the addition for the gym and hallway section was built. The existing black EPDM roofing and insulating under layer will be replaced with a white EPDM roof and new under layer like the rest of the building.

10. Acceptance of Proposal for Architectural and Engineering Services for the Renovation of the Existing Home Economics Classroom at the Matawan Regional High School FVHD #4877 – ACTION ITEM

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education accept the proposal dated March 4, 2016 from the district’s architect of record Fraytak, Veisz, Hopkins, Duthie, P.C. of

Trenton, New Jersey for architectural and engineering services for the Renovation of the Existing Home Economics Classroom at the Matawan Regional High School as follows:

Preliminary Construction Cost Estimates	
Renovation of the Existing Home Economics Classroom at the Matawan Regional High School	
Matawan Regional High School	
Demolition	\$10,000
New Flooring (by District)	0
New lighting and ceiling	\$16,000
New cabinets	\$75,000
New HVAC unit	\$65,000
Plumbing connections	\$10,000
New Door and frame to the corridor	\$6,000
Removal and cmu infill of door to nurse	\$2,000
Exhibition and Dry marker boards	\$10,000
Miscellaneous	\$15,000
Subtotal – Construction Cost Estimate	\$209,000
Contingency, 8%	\$16,700
Architectural/Engineering fees	\$18,300
Other Soft Costs, including attorney’s fees, printing costs, permit fees	\$10,000
Total Project Costs	*\$254,000

BE IT FURTHER RESOLVED that the District’s architects, Fraytak Veisz Hopkins Duthie, P.C., be authorized to submit the above project to the NJ Department of Education for approval on the District’s behalf.

BE IT FURTHER RESOLVED that the above project be approved as “other capital projects” as defined in N.J.A.C. 6A:26 – The District will not seek State funding for the above project.

BE IT FURTHER RESOLVED that amendments to the Long-Range Facilities Plan by Fraytak Veisz Hopkins Duthie, P.C. to incorporate the above project be approved.

BE IT FURTHER RESOLVED, that the Business Administrator and the Architect of Record be authorized to take all actions necessary to advertise for and receive bids related to the aforementioned capital project.

* The “Total Estimated Project Cost” presented for each of the proposed projects has been carefully determined by the Architect of Record in conjunction with various structural engineers, and is based upon the most accurate information available at the time. Please note that the total cost proposed by potential bidders, may differ from these estimates.

Rationale: This project will renovate the High School Home Economics room 202. The current room is original to the building and falling apart, beyond the ability to repair. The current layout is in violation of various codes and is not conducive to the learning environment. This room is used heavily during the day for regular as well as special education classes teaching life skills. The project will reconfigure the room, replace cabinets and workstations, increase the class size accommodations and storage, replace appliances and HVAC, and bring the room up to applicable fire and ADA codes.

11. Acceptance of Proposal for Architectural and Engineering Services for the Replacement of selected Exterior Doors at the Matawan Regional High School FVHD #4876 – ACTION ITEM

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education accept the proposal dated March 4, 2016 from the district’s architect of record Fraytak, Veisz, Hopkins, Duthie, P.C. of

Trenton, New Jersey for architectural and engineering services for the Replacement of selected Exterior Doors at the Matawan Regional High School as follows:

Preliminary Construction Cost Estimates	
Replacement of selected Exterior Doors at the Matawan Regional High School	
Matawan Regional High School	
Replacement of 11 door openings	\$54,000
Demolition	\$5,000
Subtotal – Construction Cost Estimate	\$59,000
Contingency, 8%	\$4,700
Architectural/Engineering fees	\$5,000
Other Soft Costs, including attorney’s fees, printing costs, permit fees	\$3,300
Total Project Costs	*\$72,000

BE IT FURTHER RESOLVED that the District’s architects, Fraytak Veisz Hopkins Duthie, P.C., be authorized to submit the above project to the NJ Department of Education for approval on the District’s behalf.

BE IT FURTHER RESOLVED that the above project be approved as “other capital projects” as defined in N.J.A.C. 6A:26 – The District will not seek State funding for the above project.

BE IT FURTHER RESOLVED that amendments to the Long-Range Facilities Plan by Fraytak Veisz Hopkins Duthie, P.C. to incorporate the above project be approved.

BE IT FURTHER RESOLVED, that the Business Administrator and the Architect of Record be authorized to take all actions necessary to advertise for and receive bids related to the aforementioned capital project.

* The “Total Estimated Project Cost” presented for each of the proposed projects has been carefully determined by the Architect of Record in conjunction with various structural engineers, and is based upon the most accurate information available at the time. Please note that the total cost proposed by potential bidders, may differ from these estimates.

Rationale: This project will replace 11 door openings and frames around the exterior of the building as part of routine maintenance. Many are original doors and frames in the 300 wing addition that have become rotted and swollen with time. Others, such as door 12 and the interior courtyard doors are heavily used and in need of routine replacement for weather proofing and security reasons.

XII. UNFINISHED BUSINESS

There was none.

XIII. NEW BUSINESS

Ms. Esposito congratulated Ms. Gentile on receiving her school board certification.

A member of the Board wanted to thank the Education Foundation for getting the 3D printer and also stated they held a wonderful fundraiser on Friday night.

A member of the Board inquired as to why the thespians do not get to keep the money they make for the various performances. Dr. Majka stated he would look into it.

A member of the Board congratulated the Brain Bee participants and Dr. Servidio. The same member of the Board thanked Dr. Majka for getting the referendum passed and investing in the infrastructure of our schools and staff.

A couple members of the Board thanked everyone, including the community, students and staff for coming out to the strategic planning meeting. The District is making the students a priority.

XIV. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

There were none.

XV. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of Confidential Student Matters – HIB Reports, Confidential Legal Matters – Litigation Update, Confidential Personnel Matters – Employee Performance, Confidential Financial Matters – Food Service Operations and Confidential Financial Matters – Transportation Matters. The subject matter of this discussion will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 45 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

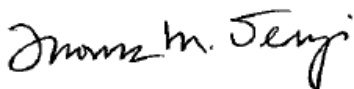
It was moved by Ms. Friedman, seconded by Ms. Martinez that the Board convene in Executive Session and approved by a unanimous voice vote at 8:13 pm.

The Board returned to Open Session at 9:35 pm.

XVI. ADJOURNMENT

On a motion by Ms. Gentile, seconded by Mr. Aitken and a unanimous roll call vote the Board adjourned the meeting at 9:36 pm.

Respectfully submitted,



Thomas M. Venanzi
Interim School Business Administrator/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
March 14, 2016**

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS/MISC.	TOTAL	SUB YES/NO
Vollaro, Elizabeth	MS	3/17/2016	Hammarskold Middle School East Brunswick, NJ	School Visitation Reader's Workshop	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	YES
Miles, Lauren	MS	3/17/2016	Millstone Middle School Millstone, NJ	Leaning Alley Dyslexia Workshop	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Sibilia, Debra	HS	3/21/2016	Monmouth County Agricultural Building Freehold, NJ	Career Ready Practices	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Nangano, Jennifer	HS	3/21/2016	Monmouth County Agricultural Building Freehold, NJ	Career Ready Practices	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Spells, Wayne	CP	3/23/2016	Crowne Plaza Monroe Twp., NJ	NJDOE NJASK and NJBCT Training	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Alvarez, Rachel	CL	4/4/2016 - 6/6/2016	Rutgers University On-line Course	Rutgers University Certificate of Social Emotional Learning and Character Development	\$240.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$240.00*	NO
Perez, Nelyda	CO	4/18/2016 - 5/22/2016	Rutgers University On-line Course	Rutgers University Certificate of Social Emotional Learning and Character Development	\$129.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$129.00*	NO
Walsh, Brian	CO	4/5/2016	Montclair State University Montclair, NJ	Career Fair	\$50.00**	\$22.44**	\$0.00	\$0.00	\$0.00	\$72.44**	NO

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
March 14, 2016

Curriculum and Instruction Attachment #1

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS/MISC.	TOTAL	SUB YES/NO
Walsh, Brian	CO	4/7/2016	Kean University Union, NJ	Teachers Job Fair	\$50.00**	\$14.01**	\$0.00	\$0.00	\$0.00	\$54.01**	NO
Berman, Lauren	CL	4/7/2016	Millstone Primary School Millstone, NJ	Conferring and Assessment "Master" Workshop for K-2 Teachers	\$179.00*	\$7.75*	\$0.00	\$0.00	\$0.00	\$186.75*	NO
Grasso, Andrea	HS	4/8/2016	Kean University Union, NJ	NJSCA&NJ Association for College Admissions Counseling 12th Annual Conference	\$35.00*	\$15.50*	\$0.00	\$0.00	\$0.00	\$55.50*	NO
Bombardier, John	CO	4/11/2016	FEA Monroe Twp., NJ	NJPSA/FEA Using Title I & II Funds to Support School Leaders' Instructional Capacity	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Alvarez, Rachel	CL	4/19/2016	Radison Hotel Piscataway, NJ	Genesis Training Institute Trauma Informed Care	\$165.00*	\$12.83*	\$0.00	\$0.00	\$0.00	\$177.83	NO
Walsh, Brian	CO	4/21/2016	The College of New Jersey Ewing, NJ	TCNJ Education Interview Days	\$100.00**	\$34.78**	\$0.00	\$0.00	\$0.00	\$134.78**	NO
Whartnaby, Melissa	HS/MS	4/28/2016	New England Center for Children On-Line Course	Teaching Self-Care Skills to Children with Autism	\$40.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$40.00*	NO
Flynn, Nancy	LR	5/11/2016	Sheraton Eatontown, NJ	Bureau of Education and Research Make Best Use of Guided Reading to Help Students Achieve or Exceed Your State Standards for Reading	\$239.00*	\$8.99*	\$0.00	\$0.00	\$0.00	\$247.99*	YES

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING
March 14, 2016**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS/MISC.	TOTAL	SUB YES/NO
Wolf, Barbara	LR	5/11/2016	Sheraton Eatontown, NJ	Bureau of Education and Research Make Best Use of Guided Reading to Help Students Achieve or Exceed Your State Standards for Reading	\$239.00*	\$10.54*	\$0.00	\$0.00	\$0.00	\$249.54	YES
Whartnaby, Melissa	HS/MS	5/11/2016	Renaissance Meadowlands Hotel Rutherford, NJ	Behavior Intervention Specialists, Inc. Functional Analysis and Treatment of Severe Behavior Disorders	\$325.00*	\$10.23*	\$12.00*	\$0.00	\$0.00	\$347.23*	NO
Blodgett, Madeline	HS	7/25/2016, 7/26/2016, 7/27/2016, 7/28/2016, 7/29/2016	Atlantis Resorts Reno, NV	National Teaching Proficiency through Reading and Storytelling	\$475.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$475.00*	NO
Hausman, Kathryn	ST	10/28/2016	Hyatt Regency New Brunswick, NJ	Rutgers Center for Literacy Development 49th Annual Conference on Reading and Writing	\$180.00*	\$11.10*	\$18.00*	\$0.00	\$0.00	\$209.10*	YES
									TOTAL	\$2,630.95	

*Amount being charged to Account #20-270-200-500-00-0000-0

**Amount being charged to Account #11-000-230-585-02-0000-0

Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day NTE: \$2,962.50

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT 2015 - 2016 SCHOOL CALENDAR

<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><th colspan="7">SEPTEMBER 2015</th></tr> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td></tr> <tr><td>5</td><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td></tr> <tr><td>12</td><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td></tr> <tr><td>19</td><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td></tr> <tr><td>26</td><td>27</td><td>28</td><td>29</td><td>30</td><td></td><td></td></tr> </table>	SEPTEMBER 2015							S	M	T	W	T	F	S				1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29	30			<p>September: 2,3 Staff In-Service Day 4 - No School for Students & Staff 7 - Labor Day 8 - First Day for Students 14,15 Rosh Hashanah 23- Yom Kippur Total Days for Students: 14</p>	<table border="1" style="width: 100%; border-collapse: collapse;"> <tr><th colspan="7">FEBRUARY 2016</th></tr> <tr><td>S</td><td>M</td><td>T</td><td>W</td><td>T</td><td>F</td><td>S</td></tr> <tr><td></td><td></td><td>1</td><td>2</td><td>3</td><td>4</td><td>5</td></tr> <tr><td>6</td><td>7</td><td>8</td><td>9</td><td>10</td><td>11</td><td>12</td></tr> <tr><td>13</td><td>14</td><td>15</td><td>16</td><td>17</td><td>18</td><td>19</td></tr> <tr><td>20</td><td>21</td><td>22</td><td>23</td><td>24</td><td>25</td><td>26</td></tr> <tr><td>27</td><td>28</td><td>29</td><td></td><td></td><td></td><td></td></tr> </table>	FEBRUARY 2016							S	M	T	W	T	F	S			1	2	3	4	5	6	7	8	9	10	11	12	13	14	15	16	17	18	19	20	21	22	23	24	25	26	27	28	29					<p>February: 3 - Half Day Students Pre-K-8 12 - Staff In-Service Day 15 - Presidents' Weekend Total Days for Students: 19</p>														
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KEY: = No School for Students Only
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 = 1/2 Day Students & Staff
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Marking Periods
 1: Sept 8-Nov 17 (45 days)
 2: Nov 18-Feb 2 (45 days)
 3: Feb 3-Apr 15 (45 days)
 4: Apr 18-June 23 (47 days*)

Progress Reports
 1st MP: Oct 14
 2nd MP: Dec 22
 3rd MP: Mar 8
 4th MP: May 18

**Total days for teaching staff: 189*
 Total days for students: 183***

PARENT CONFERENCE DATES (FOUR HOUR SESSIONS)		
11/19/15	Pre-K	Afternoon Conferences - CP
11/23/15	K-3	Afternoon CL, RD, ST
11/24/15	Pre-K-3	Evening CL, RD, ST, CP
12/01/15	HS	Afternoon Conferences - Grades 9-12
12/01/15	MS	Evening Conferences - Grades 6-8
12/02/15	HS	Evening Conferences - Grades 9-12
12/02/15	MS	Afternoon Conferences - Grades 6-8
12/15/15	HS	Afternoon Conferences - Grades 9-12
12/15/15	MS	Evening Conferences - Grades 6-8
12/16/15	HS	Evening Conferences - Grades 9-12
12/16/15	MS	Afternoon Conferences - Grades 6-8
01/20/16	LR	Afternoon Conferences - Grades 4-5
01/21/16	LR	Evening Conferences - Grades 4-5
01/26/16	LR	Afternoon Conferences - Grades 4-5
01/27/16	LR	Evening Conferences - Grades 4-5
03/02/16	Pre-K	Afternoon Conferences - CP
03/09/16	Pre-K-3	Evening CL, RD, ST, CP
03/10/16	K-3	Afternoon CL, RD, ST

***Note:** Three extra days have been built into the calendar for emergencies, weather closings, etc. For each of these days not used, the last day of school for students and teachers will be reduced by one day, beginning June 24, in reverse order. If **additional** emergency closing days need to be made up, they will be deducted from subsequent days scheduled as days closed and/or added as half-days beginning June 24. Please note that May 27 will be used as a snow day once the 3 others have been exhausted.

Matawan-Aberdeen Regional School District staff must make vacation and personal plans with the understanding that if a revised schedule is implemented due to emergencies, etc., the Board will not grant personal leave, with or without pay, for these days. Requests for any other leaves of absence (i.e., sick leave or family illness) on these days may require a physician's verification.

= Marking Period
 = Parent Conferences
 = Dates of proposed Board of Education meetings
 = Progress Reports

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT

School Calendar 2016-2017

STAFF HOLIDAYS

MAINTENANCE HOLIDAYS

July	4	Independence Day
September	5	Labor Day
November	11	Veteran's Day (Observance)
November	24	Thanksgiving Day
November	25	Day after Thanksgiving
December	26	Christmas Day
December	27	Work day after Christmas
December	28	Undesignated #1
January	2	New Year's Day
February	17,20	President's Weekend
April	14	Good Friday
April	17	Undesignated #2
May	26	Undesignated #3
May	29	Memorial Day

12 MONTH STAFF HOLIDAYS

July	4	Independence Day
September	5	Labor Day
October	3,4	Rosh Hashanah
October	12	Yom Kippur
November	10, 11	NJEA Convention/Veterans Day
November	24	Thanksgiving Day
November	25	Day after Thanksgiving
December	26-30	Winter Recess
January	2	Winter Recess
January	16	Martin Luther King, Jr. Day
February	17,20	President's Weekend
April	10-17	Spring Break
May	26, 29	Memorial Day

BUS DRIVER HOLIDAYS

October	12	Columbus Day
November	11	Veteran's Day Observed
November	24	Thanksgiving Day
December	26	Christmas Day
January	2	New Year's Day
February	17,20	President's Weekend
April	14	Good Friday
May	29	Memorial Day

INSTRUCTIONAL/NON-INSTRUCTIONAL/ 10.5 MONTH SECRETARIAL HOLIDAYS

September	5	Labor Day
October	3,4	Rosh Hashanah
October	10	Teacher In-Service
October	12	Yom Kippur
November	10, 11	NJEA Convention/Veterans Day
November	24	Thanksgiving Day
November	25	Day after Thanksgiving
December	26-30	Winter Recess
January	2	Winter Recess
January	16	Martin Luther King, Jr. Day
March	10	Teacher In-Service
February	17,20	President's Weekend
April	10-17	Spring Break
May	26, 29	Memorial Day

Tentative Last Day of School June 23, 2017

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT School Calendar 2016-2017

TOTAL NUMBER OF DAYS

	<u>STUDENTS</u>	<u>TEACHERS</u>
September	19	21
October	17	18
November	18	18
December	17	17
January	20	20
February	18	18
March	22	23
April	14	14
May	21	21
June	17*	17*
TOTAL	183*	187*
		(With 4 Prof. Days included in count + 2 NJEA Days)
	*includes 3 snow days	

TEACHER PROFESSIONAL DEVELOPMENT DAYS

Thursday, September 1, 2016	Full Day	Teacher Workshops/Professional Development
Friday, September 2, 2016	Full Day	Teacher Workshops/Professional Development
Monday, October 10, 2016	Full Day	Teacher Workshops/Professional Development
Friday, March 10, 2017	Full Day	Teacher Workshops/Professional Development

*Tentative Last Day of School June 23, 2017