

MISSION STATEMENT

We are committed to achieving the NJ Core Curriculum Content and Common Core State Standards in all areas, and providing a safe and supportive environment where students are inspired, empowered, and encouraged to excel.

VISION STATEMENT

Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as honorable members of society.

ACTION MEETING on May 23, 2016, Matawan Regional High School, 450 Atlantic Ave., Aberdeen, NJ.

I. CALL TO ORDER

President, Ms. Esposito called the Regular Action Meeting to order at 7:02 pm.

II. PLEDGE OF ALLEGIANCE

Cambridge Park preschool students William and Alex Gutierrez led the Board in the Pledge of Allegiance.

The High School Chorus sang the National Anthem.

III. STATEMENT OF ADEQUATE NOTICE

Ms. Esposito read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on April 15, 2016. This notice was sent to the Asbury Park Press, the Star Ledger, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

| | | |
|----------|--|-----------------------------------|
| Present: | Ms. Anissa Esposito - President | Dr. Jeff Delaney - Vice President |
| | Mr. Kenneth Aitken | Mr. Weymouth Brittingham |
| | Ms. Allison Friedman | Ms. Kathleen Gentile |
| | Ms. Tara Martinez | Ms. Joelle Nappi |
| | Ms. Africa Nelson (arrived at 7:08 pm) | |

Absent:

Also Present: Dr. Joseph Majka, Superintendent of Schools
Dr. Karen Jones, Assistant Superintendent Curriculum and Instruction
Mr. Thomas M. Venanzi, Interim School Business Administrator/Board Secretary
Mr. Brian Walsh, Director of Personnel
Ms. Nelyda Perez, Director of Special Services
Mr. Dave Palumbo, Asst. to the Interim School Business Administrator/Asst. Board Secretary
Mr. David Rubin, Board Attorney

V. MINUTES

It was moved by Dr. Delaney seconded by Ms. Martinez and approved by a unanimous roll call vote to approve the following minutes.

Minutes of April 25, 2016, Regular Action Meeting

Minutes of April 25, 2016, Executive Session

Minutes of May 9, 2016, Committee of the Whole Meeting

Minutes of May 9, 2016, Executive Session

VI. BOARD PRESIDENT’S REPORT

Ms. Esposito stated this is her favorite meeting of the year. Each year gets bigger and more exciting.

Ms. Nelson arrived at the Board meeting at 7:08 pm.

Township of Aberdeen Mayor Fred Tagliarini and Borough of Matawan Mayor Joseph Altomonte read their respective municipality’s proclamation for Personal Best Week, which is May 23rd to May 27th.

VII. SUPERINTENDENT’S REPORT

Superintendent of Schools, Dr. Majka made the following statements:

Dr. Majka stated he was introduced to the District at the time of Personal Best Week last year and that is fantastic to see how the community comes together.

Lisa Hastry, President of the Parents of Special People gave a statement about what the organization does and what has been accomplished. She stated Personal Best Week activities will be taking place throughout the District this week and thanked everyone involved. Ms. Hastry presented Dr. Majka, Ms. Olsen and Ms. Perez with small tokens of appreciation. There was a video montage of the students.

The Parents of Special People presented Bright and Beautiful Therapy Dogs with a donation for all the work they do.

The Parents of Special People honored the District’s Special Olympians with certificates of achievement. The students are as follows: Arnav Khode, Jaylon Harrell, Kieran Maloney, Zach Lowy, Fatima Seyal, Olivia Stack, Nico Schykerynec, Thomas D’Elia, Joey Panzarelli, RJ Pluff, Brendan Pluff and Garrett Crawford.

Melaina Conroy, Development Chair of Parents of Special People presented the following essay contest winners with a gift card and certificate: Sara Bodley-Orriss, Samahr Jones, Anders Nielson, Adam Calo, Meyani Kleinnow, Diego Marroquin, Emma Snyder, Alexandria Scott, Cristian Enderlin-Bhulai, Miracle Aboagye, Daysha Torre and Joey Panzarelli.

The Parents of Special People presented the award for volunteer member of the year to Meghan Gutierrez.

The Vice President of Parents of Special People, Nicole Updale presented a plaque to Isabelle Giacom, who was named Peer Buddy of the Year.

The Treasurer of Parents of Special People, presented the Matawan Borough Fire Department Midway Hose Company #2 with the Community Hero Award.

Director of Special Services, Ms. Nelly Perez and Assistant Director Special Services and Autism Program, Ms. Cristina Olson presented high school teacher, Mr. Bloss with the Excellence Inclusion Award and Ms. Kelly Werner with the Special Educator Award.

Lloyd Road Elementary School Principal, Mr. Jerabek gave a presentation on each of the K-5 Elementary Schools Peer Buddy Program on behalf of the K-5 Principals who were also present.

Middle School Principal, Mr. Eyler and Middle School Special Education Teacher, Mr. Wilenski gave a presentation on the Peer Buddy program at the Middle School.

High School Principal, Ms. Ruscavage and High School Teacher, Mr. Pickell gave a presentation on the High School's Peer Buddy Program.

Dr. Majka thanked everyone for their participation in Personal Best Week.

Ms. Hastry gave a final statement recognizing everyone who gives their time including the stars of the events, the students.

Ms. Esposito thanked everyone as well.

Ms. Esposito stated there will be a five minute break at 8:38 pm. The meeting was called back to order at 8:45 pm.

VIII. STUDENT REPRESENTATIVE'S REPORT

Ms. Esposito stated Mr. Elliot was not present because he had a baseball game.

IX. CURRICULUM AND INSTRUCTION

Dr. Jones reviewed the Curriculum and Instruction Agenda on which the Board would take action. Ms. Perez discussed the Special Services items.

A motion was moved by Ms. Gentile and seconded by Dr. Delaney.

A member of the Board inquired why the District can't perform the evaluations that Kaleidoscope does. Ms. Perez addressed the concern.

X. PERSONNEL

Mr. Walsh reviewed the Personnel Agenda on which the Board would take action.

A motion was moved by Ms. Friedman and seconded by Mr. Aitken.

A member of the Board congratulated Mr. Cronin, Mr. Nasr and Mr. Oppegaard on being appointed to their positions. The same Board member also thanked Ms. Serden; she will be retiring from the District after 43 years of service.

A member of the Board also wished Ms. Serden the best and asked if the District is hiring an outside individual to cover Ms. Segui's absence next year. Mr. Walsh addressed the concern.

XI. FINANCE/TRANSPORTATION

Mr. Venanzi reviewed the Finance/Transportation Agenda on which the Board would take action.

A motion was moved by Ms. Martinez and seconded by Ms. Gentile.

Mr. Venanzi stated that agenda item #37 for the appointment of Source 4 Teachers will be pulled from the agenda because the administration needs more time to gather information. Mr. Venanzi also discussed the alternate bid for the Home Economics Room upgrade at the High School.

Mr. Venanzi stated there was an addendum to the Finance agenda which was a walk-in. It is for a settlement agreement that the Board discussed at the prior Executive Session.

A member of the Board inquired with regards to snow removal provided by Aberdeen Township what constitutes an emergency situation. Mr. Venanzi addressed the concern.

A member of the Board asked if the award of the transportation routes will alleviate the problems the District has had. Mr. Venanzi and Dr. Majka addressed the concern.

A member of the Board noted that for agenda item #33, a not to exceed amount of \$1,500 was added. The same Board member thanked Mr. Venanzi for getting the tax payments earlier. She also asked Mr. Venanzi if the District has enough money to fund the Home Economics project. Mr. Venanzi addressed the concern.

XII. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS

There were none.

XIII. ACTION ON AGENDA ITEMS

CURRICULUM AND INSTRUCTION

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. (**Curriculum & Instruction Attachment #1**)

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy.

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the Elementary and Secondary Education Act (ESEA) 2015 Graduation Rate Action Plan.

Rationale: The federal ESEA requires that states use the results from their statewide assessment system to measure the academic progress of students. In addition to performance and participation targets on the state assessment, schools and districts must meet secondary measures of accountability. High schools in New Jersey must meet a statewide graduation rate goal of 90% for all subgroups. Schools not meeting the graduation rate goal may meet the annual four-year graduation rate target of 78% or the five-year graduation rate target of 85%. Elementary and middle schools must meet an attendance rate goal of

90% for each accountable subgroup. Districts and/or any of their schools not meeting the secondary measures of accountability for any subgroup are required to complete and Board approve an action plan to document the steps that will be taken to address the missed target and file with the County Office.

C. SPECIAL SERVICES

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend out of district placements for the 2015 – 2016 regular school year and ESY program:

| Student | Classification | School | Reason | Cost | Effective Date |
|---------|-----------------------|---------------|---------|-------------|------------------------------|
| 156581 | Multiply Disabled | Center School | Per IEP | \$26,501.94 | 5/2/16-6/30/16 (retroactive) |
| 155453 | Emotionally Disturbed | Bonnie Brae | Per IEP | \$19,610.00 | 5/2/16-6/30/16 (retroactive) |
| 159176 | Autistic | CPC | Per IEP | \$21,855.00 | 5/2/16-6/30/16 (retroactive) |

Cost: NTE: \$67,966.94 **Account #:** 11-000-100-566-09-000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following students:

| Student | Provider | Cost | Effective Dates |
|---------|----------|-------------------------------|-------------------------------|
| 154611 | *MOESC | \$75.00/hour 8 hours/week | 1/22/16-3/11/16 (retroactive) |
| 155453 | *MOESC | \$75.00/hour 8 hours/week | 1/14/16 (retroactive) |
| 155963 | *MRESC | \$66.00/hour 10 hours/week | 5/5/16-5/26/16 (retroactive) |

*Department of Education approved provider

Cost: NTE: \$4,200.00 each **Account #:** 11-150-100-320-09-0000-0
Cost: NTE: \$3,500.00 **Account #:** 11-150-100-320-09-0000-0

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following service provider, *Kaleidoscope, to provide evaluations on an as need basis:

| Provider | Service | Rate |
|---------------|--|---------------------|
| *Kaleidoscope | Speech and Language Evaluation, Occupational Therapy Evaluation, Educational Evaluation, Physical Therapy Evaluation | \$382.50/evaluation |

*Department of Education Approved Provider

Rationale: The utilization of an agency may be required in certain situations including but not limited to the following: additional therapy, evaluation needs that cannot be covered by existing staff. Evaluation needs that cannot be covered by existing staff. In the event a staff member goes out on leave and the position cannot be covered with a district staff member. In situations where a specialized certification is required.

Cost: NTE: \$10,000.00 **Account #:** 11-000-216-320-09-0000-0

PERSONNEL

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. RESIGNATION/RETIREMENTS

Policy: 4121.1 Individual Contracts Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff

| Name | Loc | Position | Reason | Date of Hire | Effective Dates |
|-----------------|-----|--------------------|------------|--------------|-----------------|
| Serden, Suzanne | LR | Elementary Teacher | Retirement | 9/1/1973 | 6/30/2016 |

B. LEAVE OF ABSENCE

Policy: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship

| Name | Loc | Position | Type of Leave | With/W/O Pay | Effective Dates |
|--------------------------|-----|------------------------------|-----------------|--------------------------------|--|
| Walling, Linda | HS | Instructional Assistant | Personal Leave | Without Pay | 4/28/16 & 4/29/16 & 5/5/16 & 5/6/16 AM 5/11/16-5/12/16 (Retroactive) |
| Morillo, Deborah | RD | Educational Media Specialist | Personal Leave | Without Pay | 4/29/16 (Retroactive) |
| Logue, Doreen | CO | Bus/Van Driver | Medical Leave | With Pay | 5/4/16-5/5/16 (Retroactive) |
| | | | Medical Leave | Without Pay | 5/6/16-6/30/16 (Retroactive) |
| Czimcharo, Joseph | CO | Mechanic | Medical Leave | With Pay | 4/27/16-4/29/16 (Retroactive) |
| | | | Medical Leave | Without Pay | 5/2/16-5/6/16 (Retroactive) |
| Caldwell, Sheila | CP | School Nurse | Personal Leave | Without Pay | 5/24/16 |
| Carhuff Pickell, Corinne | LR | Instructional Assistant | Personal Leave | Without Pay | 5/4/16 AM (Retroactive) 5/12/16 PM (Retroactive) |
| Segui, Jessica | HS | Teacher of English | Maternity Leave | With Pay | 9/6/16-10/27/16 |
| | | | Maternity Leave | Without Pay | 10/28/16-11/3/16 |
| | | | FMLA | Without Pay | 11/4/16-1/26/17 |
| | | | Personal Leave | Without Pay & Without Benefits | 1/27/17-6/30/17 |
| Kruzik, Jacqueline | CP | Instructional Assistant | Personal Leave | Without Pay | 5/25/16-5/26/16 |
| Ventorino, Toni Ann | HS | Teacher of Special Education | Maternity Leave | With Pay | 10/5/16-11/18/16 |
| | | | FMLA | Without Pay | 11/21/16-12/15/16 |
| Raymond, Diana | CO | Transportation Assistant | Personal Leave | Without Pay | 5/13/16-5/17/16 (Retroactive) |

| Name | Loc | Position | Type of Leave | With/W/O Pay | Effective Dates |
|--------------------|-----|--------------------------------------|----------------|--------------|--------------------|
| Yacovelli, Cynthia | HS | Secretary 12 Months Child Study Team | Personal Leave | Without Pay | 5/13/16 (Half Day) |

C. APPOINTMENTS

- Policy: 4111/4211 Recruiting, Selection and Hiring
- 4142/4242 Salary Checks and Deductions
- 4122 Substitute Teachers Student Teachers/Interns
- 4213/4214 Assignment/Transfer

1. Appointments

| Name | Loc | Position | Step | Salary/ Stipend | # Int | Replace Reason | Effective Dates |
|--------------------|-----|---|----------|---|-------|---------------------------|-----------------|
| Van Horn, Mark | CL | Acting Elementary School Principal | Step-04 | \$144,859 Pro-rated \$21.23 Per Diem Differential | 1 | Ulrich (Leave of Absence) | 7/1/16-7/29/16 |
| Nasr, Adam | CO | Director of Facilities | Step 2 | \$122,210 | 1 | New Position | 7/1/16-6/30/17 |
| Oppegaard, Richard | CO | Director of Security | N/A | \$51,250 | 9 | Flaherty (Resignation) | 7/1/16-6/30/17 |
| Cronin, Sean | HS | Assistant Principal/ Supervisor of Student Personnel Services | Step -01 | \$128,941 | 7 | Cronin (Interim) | 7/1/16-6/30/17 |
| Reynolds, Dustin | MA | Teacher of Science | Step -02 | \$49,590 | 1 | Cronin (Transfer) | 9/1/16-6/30/17 |

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

2. Substitutes – 2015/2016 and 2016/2017 School Year

| Category | Account Number |
|--------------|-------------------------|
| Nurse | 11-000-213-104-11-000-9 |
| Hulsart, Kim | Substitute Nurse |

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

3. College Student Observer(s)/Teacher(s)

| Name | College | Cooperating Teacher and/or Administrator | School/Area |
|--------------------|-----------------------|--|--|
| McCarthy, Jessica | Monmouth University | Ninger, Ellen | HS – School Counseling INTERN 2016 – 2017 School Year |
| Natale, Kirstin | Monmouth University | Simmonds, Alyssa | CL – School Social Worker Intern 2016 – 2017 School Year |
| Kinsella, Kristin | Monmouth University | Feen, Kathy Danback, Barbara | MA – School Counselor RD – School Counselor Intern 2016 – 2017 School Year |
| Nardoza, Alexandra | Stockton University | Mescal, Debra | MA – Science Student Teacher Fall 2016 – September – December |
| Gibbs, Jayne | University of Phoenix | Wynes, Nichole Bernstein, Daniel | HS – Math HS – Business Student Observer May – June 2016 |

Rationale: Student will be able to complete course work requirements toward degree and certification.

Cost: None

Effective Date: 2016/2017 School Year

4. Home Instruction

| ID No. | Subject/Class | Loc | Classroom Teacher | Home Instruction Teacher | Hours Per Week | No. of Weeks | Total No. of Hour Per Subject/Class | Effective Dates |
|---------------|----------------------|------------|--------------------------|---------------------------------|-----------------------|---------------------|--|----------------------------------|
| 155963 | Lab Chemistry | HS | Olechnowicz, Jeffrey | Milan, Gregory | 2 | 13.5 | 27 | 3/9/16-6/23/16 (Retroactive) |
| 155963 | English 2 | HS | Paulus, Carolyn | Larsen, Laura | 2 | 13.5 | 27 | 3/9/16-6/23/16 (Retroactive) |
| 155963 | Geometry | HS | Kinneman, Katelyn | Wietecha, Corinne | 2 | 13.5 | 27 | 3/9/16-6/23/16 (Retroactive) |
| 155963 | US History 1 | HS | Casserly, Kathleen | Carnovsky, Robert | 2 | 13.5 | 27 | 3/9/16-6/23/16 (Retroactive) |
| 157432 | US History 2 | HS | Gillette, Aridare | Bloss, Justin | 2 | 1 | 2 | 4/25/16-4/29/16 (Retroactive) |
| 157432 | Forensic Science | HS | Ventorino, Toni Ann | Milan, Gregory | 2 | 1 | 2 | 4/25/16-4/29/16 (Retroactive) |
| 157432 | English 3 | HS | Malave, Robert | Friscia, Mary Jane | 2 | 1 | 2 | 4/25/16-4/29/16 (Retroactive) |
| 155929 | English 2 Honors | HS | Castelli, Courtney | Greenman, Jessica | 2 | 4 | 8 | 5/4/16-6/1/16 (Retroactive) |
| 155929 | US History 1 Honors | HS | Wegrzyn, Louise | Carnovsky, Robert | 2 | 4 | 8 | 5/4/16-6/1/16 (Retroactive) |
| 157067 | Language Arts | MA | Sobieski, Cynthia | Greenman, Jessica | 2.5 | 2 | 5 | 4/12/16-4/25/16 (Retroactive) |
| 157432 | US History 2 | HS | Gillette, Aridare | Gillette, Aridare | 2 | 4 | 8 | 4/4/16-4/22/16 (Retroactive) |
| 156094 | Algebra 1 | HS | Goldberg, Deborah | Goldberg, Deborah | 2 | 7 | 14 | 5/3/16-6/23/16 (Retroactive) |
| 156094 | World Cultures | HS | Harrington, Meghan | Kaiser, Heather | 2 | 7 | 14 | 5/3/16-6/23/16 (Retroactive) |
| 156094 | Lab Biology | HS | Turley, Rose-Marie | Borchers, Sheri | 2 | 7 | 14 | 5/3/16-6/23/16 (Retroactive) |
| 156094 | French 1 | HS | Blodgett, Madeleine | Blodgett, Madeleine | 2 | 7 | 14 | 5/3/16-6/23/16 (Retroactive) |
| 156094 | English 1 | HS | Turner, Samuel | Greenman, Jessica | 2 | 7 | 14 | 5/3/16-6/23/16 (Retroactive) |

Account Number: 11-150-100-101-11-0000-1

5. Mentors – 2016/2017 School Year

| Name | Subject | Location |
|----------------------|----------------------------|------------------------------|
| Castelli, Courtney | English | High School |
| Gumina, Linda | Speech/Language Specialist | Strathmore Elementary School |
| Kish, Sheryl | Special Education/Math | High School |
| Mc Dede, Maria | English | High School |
| Provines, Effie | Mathematics | High School |
| Rogers, Kimberly | English | High School |
| Smith, Deborah | Special Education | Strathmore Elementary School |
| Smolokoff, Mary Beth | Special Education LLD | Middle School |
| Stanek, Jacqueline | Special Education/Math | Middle School |
| Wegrzyn, Louise | Social Studies | High School |
| Zeppilli, Elizabeth | Special Education | High School |

Rationale: Provisional Teacher assumes total responsibility for paying the Mentor Teacher pursuant to NJAC6:11.3.2c

Cost: None to the Board

Effective: 9/1/16-6/30/17

6. Elementary School Substitute Principals – 2016/2017 School Year

| Name | Position | Cost |
|--------------------|--|-------------------|
| Hudanish, Jeffrey | Elementary School Substitute Principal | \$300.00 Per Diem |
| Koos, Carolyn Dr. | Elementary School Substitute Principal | \$300.00 Per Diem |
| Rocco, Linda | Elementary School Substitute Principal | \$300.00 Per Diem |
| Skolnik, Ilene | Elementary School Substitute Principal | \$300.00 Per Diem |
| Williams, Kathleen | Elementary School Substitute Principal | \$300.00 Per Diem |
| Yennella, Benjamin | Elementary School Substitute Principal | \$300.00 Per Diem |

Account # 11-000-240-320-02-0000-0

Effective: 7/1/16-6/30/17

7. Affirmative Action Team 2016/2017 School Year

| Name | School |
|-------------------|-------------------------------------|
| Walsh, Brian | District Affirmative Action Officer |
| Walsh, Brian | Cambridge Park/Central Office |
| Molinari, Ann | Cliffwood Elementary School |
| Malave, Robert | Matawan Regional High School |
| Biagianti, Mary | Lloyd Road Elementary School |
| Chodkiewicz, Beth | Matawan Aberdeen Middle School |
| Barry, Tara | Ravine Drive Elementary School |
| Winchel, Wendy | Strathmore Elementary School |

Rationale: As per N.J.A.C.6A:7-15, each District Board of Education shall annually form an Affirmative Action Team to conduct a needs assessment and to assist the affirmative action officer with the Comprehensive Equity Plan.

Cost: None

Effective: 9/1/16-6/30/17

8. Summer Camps and Clinics 2016/2017

• **Fall Extra Curricular Sports & Clubs**

Football/Boys Soccer/Girls Soccer/Field Hockey/Boys Cross Country/Girls Cross Country/Girls Tennis/Cheerleading/Dance/Marching Band/Color Guard

• **Winter Extra-Curricular Sports & Clubs**

Boys Basketball/Girls Basketball/Wrestling/Winter Track & Field/Bowling/Winter Guard

• **Spring Extra-Curricular Sports & Clubs**

Baseball/Softball/Boys Track & Field/Girls Track & Field/Boys Tennis

Rationale: Adhering to NJSIAA guidelines, Coaches will be permitted to work with their student athletes during the Out-of-Season period beginning 06/13/2016 – 08/31/2016

Account # 11-402-100-100-11-0000-2

9. Hearing Impaired Interpreter (Sign Language) 2016/2017 School Year

| Name | Position | Cost – Effective Date |
|---------------|--|--|
| Rocco, Sandra | Hearing Impaired Interpreter (Sign Language) | \$50.00/Hour on an as needed basis District Wide 9/1/16-6/30/17 |

Account # 11-207-100-101-11-0000-1 Effective: 9/1/16-6/30/17

10. Spanish Translator – 2016/2017 School Year

| Name | Position | Activity | Max Hours | Cost/Hour | Total Cost | Location |
|---|--------------------|--|-----------|-----------|------------|---------------|
| Giornalista, Patricia (CL) Ogurek, Mayra (HS) Potter, Magda (CL) Uriarte, Grace (ST) | Spanish Translator | Translate as needed for CST, IEP Meetings, Back-to-School Nights, Parent Conferences, etc. | As Needed | \$30.00 | As Needed | District Wide |

Effective: 9/1/16-6/30/17

11. Staffing Array Changes 2015/2016 School Year

| Name | From Loc/Fte | Assignment | To Loc/Fte | Assignment | Effective Date/Reason |
|-------------------|--------------|---|----------------------------|---|----------------------------------|
| Lorefice, Lindsey | MA – 1.00 | General Music Grades 6-8 | MA – 1.00 CL - 0.33 O/L | General Music Grades 6-8 O/L Music 3 – 1X Weekly | 4/27/16-6/30/16 (Retroactive) |
| Carrante, Marlene | HS - 1.00 | Instructional Assistant BD Class IEP Driven | HS – 1.00 | Instructional Assistant – Autism Program | 5/9/16-6/30/16 (Retroactive) |
| Capuano, Kayla | HS – 1.00 | Instructional Assistant Autism Program IEP Driven | HS – 1.00 | Instructional Assistant BD Program IEP Driven | 5/9/16-6/30/16 (Retroactive) |

12. Other

A. HIB Report

The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of May 9, 2016.

| Incidents Reported | Confirmed HIB Incidents |
|--------------------|-------------------------|
| 4 | 2 |

B. Suspension

The Superintendent recommends the Suspension of Employee #5793 without pay.

Effective: 4/22/16-4/25/16 (Retroactive – 2 Days)

C. Summer – Extended School Year General Education Personnel Attachment #1

D. Summer – Extended School Year Special Education Personnel Attachment #2

E. Extra-Curricular/Hourly Activities 2016/2017 School Year Personnel Attachment #3

F. Sidebar Agreement #1 to MRAA Collective Bargaining Agreement 2015 – 2018

G. Job Description – Director of Facilities

FINANCE/TRASPORTATION

The following items were then approved by a unanimous roll call vote.

- 1. Payroll for April 2016 and Bills List for May 2016** (Available for review in Board Secretary’s Office)
Policy #6470 Payment of Claims

| | |
|-----------------------------|-----------------------|
| April 2016, Payroll | \$3,432,472.93 |
| May 2016, Bills List | \$2,650,379.19 |
| TOTAL | \$6,082,852.12 |

- 2. Transfer of Funds for April 2016** (Available for review in Board Secretary’s Office)
Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **April 2016** as presented.

- 3. S-1701 Reporting for April 2016**
Board Secretary Report for **April 2016**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **April 2016**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **April 30, 2016**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



Thomas M. Venanzi
Board Secretary

May 23, 2016
Date

- 4. Designation of Approved Tax Shelter Annuities**

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the following companies to provide Tax Shelter Annuity salary reduction agreements for the 2016-17 school year.

AXA EQUITABLE
 AIG VALIC
 METLIFE
 LINCOLN INVESTMENT PLANNING, INC.
 NY LIFE INSURANCE & ANNUITY CORP.

5. District Table of Organization - 2016-17

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the District Table of Organization for the 2016-17 school year.

6. Annual Appointments

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the following annual appointments for the 2016-17 school year:

| | |
|--|--|
| Board Secretary | Mr. Alex Ferreira |
| Assistant Board Secretary | Mr. David Palumbo |
| Treasurer of School Monies | Mr. Kenneth Jannarone - \$6,119 |
| Public Agency Compliance Officer | Mr. Alex Ferreira |
| Affirmative Action Officer for Contracts | Mr. Alex Ferreira |
| School Funds Investor | Mr. Alex Ferreira |
| Affirmative Action Officer | Mr. Brian Walsh |
| Gender-Equity Officer | Mr. Brian Walsh |
| Anti-Bullying Coordinator | Mr. Brian Walsh |
| School Physician | Bayshore Pediatrics-\$5,500 + \$50.00 per student physical |
| Section 504 Plan Officer | Ms. Nelyda Perez |
| Homeless Liaison | Ms. Nelyda Perez |
| Asbestos Management/AHERA Coordinator | Mr. Adam Nasr |
| Safety and Health Officer | Mr. Adam Nasr |
| Indoor Air Quality Officer | Mr. Adam Nasr |
| Integrated Pest Management Coordinator | Mr. Adam Nasr |
| Chemical Hygiene Officer | Mr. Adam Nasr |
| Right to Know Officer | Mr. Adam Nasr |
| Substance Awareness Coordinator | Ms. Jennise Nieves |
| District Testing Coordinator | Mr. Wayne Spells |

7. Approval of Depositories

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education designate the below listed Financial Institutions, Fund and Corporation as depositories for the Matawan-Aberdeen Regional School District Board of Education funds and that the Financial Institutions be required to be insured by either the SLIC or the FDIC and/or as required by both Federal and State statutes:

Bank of America
 New Jersey Asset & Rebate Management Program

BE IT FURTHER RESOLVED, that the Board Secretary be authorized to wire transfer Board of Education funds between Board of Education accounts only; and

BE IT FURTHER RESOLVED, that the Board Secretary be authorized to enter into agreements with the State to allow the State to initiate credit entries to Board of Education accounts in its depositories by automatic deposits when appropriate; and

BE IT FURTHER RESOLVED, that any and all endorsements on behalf of the Board of Education upon checks, drafts, notes or instruments for depositor or collection made may be written or stamped endorsements of the Board of Education without any designation of the person making such endorsements;
and

BE IT FURTHER RESOLVED, that the Board Secretary be authorized on behalf of the Board of Education to change existing account types and establish new Statement Savings, NOW, Special Checking and/or Money Market Investment Accounts, in any one or all of the above depositories when in the best interest of the Board of Education; and

BE IT FURTHER RESOLVED, that any funds on deposit in Board of Education accounts be subject to withdrawal at any time upon presentation of warrants, checks, notes, bonds, bond coupons or other instruments or orders for the payment of money when signed, live or facsimile; and

BE IT FURTHER RESOLVED, that the Board Secretary is hereby authorized to deliver, upon demand, specimen facsimile signatures of required authorities to the above approved depositories; and

BE IT FURTHER RESOLVED, that the Board Secretary is hereby authorized on behalf of the Board of Education to:

- a. Withdraw from depositories and give receipt for, or authorize depositories to deliver to bearer or to any person designated by the Board Secretary, all or any documents and securities or other property held by the depositories for any purpose
- b. Authorize the depositories to purchase or sell CDs, Repurchase Agreements and other securities, and
- c. Execute and deliver all instructs required by the depositories in connection with any of the foregoing resolutions and affix thereto the seal of the Board of Education.

8. Authorized Signatures

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education authorize the following signatures for money market, checking and savings accounts:

| Accounts | Authorized Signature |
|---|---|
| Custodian Account (All of the following persons) | Board President (Facsimile); Board Secretary (Facsimile); and Treasurer of School Monies (Facsimile) |
| Payroll Agency Account | Treasurer or Board Secretary (Facsimile) |
| Payroll Account | Treasurer or Board Secretary (Facsimile) |
| Unemployment Compensation Trust | Board Secretary Only |
| Matawan Regional High School (MRHS) Athletic Activities Account | MRHS Principal, Athletic Director and Business Administrator or Assistant to the Business Administrator |
| Matawan-Aberdeen Regional School District Student Activities Accounts | Principals, Business Administrator or Assistant to the Business Administrator |

9. Representative Requesting Grant Funding

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the Superintendent of Schools as the representative permitted to request federal and state grant funding for the 2016-17 school year.

10. Line Item Transfers

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education designate the Superintendent of Schools to approve line item budget transfers between regular board meetings subject to board ratification for the 2016-17 school year.

11. Adoption of the Uniform Minimum Chart of Accounts

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education authorize the Uniform Minimum Chart of Accounts for New Jersey Public Schools for the 2016-17 school year.

12. Appointment of District Qualified Purchasing Agent for the 2016-17 School Year

WHEREAS, 18A:18A-2 provides that a board of education shall assign the authority, responsibility and accountability for the purchasing activity of the board of education to a person or persons who shall have the power to prepare advertisements, to advertise for and receive bids and to award contracts as permitted by this chapter; and

WHEREAS, 18A:18A-3 provides that contracts, awarded by the purchasing agent (who is a Qualified Purchasing Agent) that do not exceed in the aggregate in a contract year the bid threshold (\$40,000), may be awarded by the purchasing agent without advertising for bids when so authorized by board resolution; and

WHEREAS, 18A:18A-37,c. provides that all contracts that are in the aggregate less than 15% of the bid threshold (\$6,000) may be awarded by the purchasing agent without soliciting competitive quotations if so authorized by board resolution.

NOW, THEREFORE, BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to the statues cited above, hereby appoint Alexandre Ferreira (who is a Qualified Purchasing Agent) as its duly authorized qualified purchasing agent and is duly assigned the authority, responsibility and accountability for the purchasing activity of the Matawan-Aberdeen Regional School District Board of Education; and

BE IT FURTHER RESOLVED, that Alexandre Ferreira, is hereby authorized to award contracts on behalf of the Matawan-Aberdeen Regional School District Board of Education that are in the aggregate less than 15% of the bid threshold (\$6,000) without soliciting competitive quotations; and

BE IT FURTHER RESOLVED, that Alexandre Ferreira, is hereby authorized to seek competitive quotations, when applicable and practicable and award contracts on behalf of the Matawan-Aberdeen Regional School District Board of Education when contracts in the aggregate exceed 15% of the bid threshold (currently \$6,000) but are less than the bid threshold of \$40,000.

13. Resolution Authorizing the Procurement of Goods and Services through State Agency for the 2016-17 School Year

WHEREAS, Title 18A:18A-10 provides that “A board of education, without advertising for bids, or after having rejected all bids obtained pursuant to advertising therefore, by resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of the State by the Division of Purchase and Property”; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has the need, on a timely basis, to procure goods and services utilizing state contracts; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education desires to authorize its purchasing agent for the 2016-17 to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the State by the Division of Purchase and Property utilizing various vendors that have State Contracts. The Purchasing Agent shall make known to the Board the Commodity/Service, Vendor and State Contract Number utilized.

14. New Jersey Cooperative Bid Maintenance Program for the 2016-17 School Year

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the Educational Data Services, Inc. with offices located at 236 Midland Avenue, Saddle Brook, NJ 07663 to provide Maintenance, Right to Know, and Cooperative Skilled Trades through the New Jersey Cooperative Bid Maintenance Program for the 2016-17 school year at a total cost not to exceed \$18,040. Funds are or will be available for this purpose and appropriated from Account # 11-000-251-330-11-0000-0.

15. Resolution Authorizing the Procurement of Goods and Services through the Middlesex Regional Educational Services Commission

WHEREAS, N.J.S.A. 40A:11-1 (shared services purchasing) provides that, a Board of Education, by Board resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of an established cooperative pricing system; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has the need, on a timely basis to procure goods and services utilizing the Middlesex Regional Educational Services Commission Cooperative Pricing System contracts; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education desires to authorize its Purchasing Agent for the 2016-17 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the Middlesex Regional Educational Services Commission Cooperative Pricing System utilizing various vendors that have participating contracts. The Purchasing Agent shall make known to the Board, the Commodity/Service, Vendor and Contract Number utilized.

16. Resolution Authorizing the Procurement of Goods and Services through the Monmouth-Ocean Educational Services Commission

WHEREAS, N.J.S.A. 40A:11-1 (shared services purchasing) provides that, a Board of Education, by Board resolution may purchase any goods or services pursuant to a contract or contracts for such goods or services entered into on behalf of an established cooperative pricing system; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has the need, on a timely basis to procure goods and services utilizing the Monmouth-Ocean Educational Services Commission Cooperative Pricing System contracts; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education desires to authorize its Purchasing Agent for the 2016-17 school year to make any and all purchases necessary to meet the needs of the school district throughout the school year.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education does hereby authorize the district purchasing agent to make purchases of goods and services entered into on behalf of the Monmouth-Ocean Educational Services Commission Cooperative Pricing System utilizing various vendors that have participating contracts. The Purchasing Agent shall make known to the Board, the Commodity/Service, Vendor and Contract Number utilized.

17. Appointment of Insurance Brokers

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education appoint the following as the District’s Insurance Brokers for the period of July 1, 2016 through June 30, 2017.

| Broker | Type of Insurance |
|--|--|
| Gallagher O’Gorman & Young 707 State Road Princeton, NJ 08542 | 1. Property and Casualty Insurance |
| Brown & Brown Benefit Advisors 1129 Broad St, Suite 101 Shrewsbury, NJ 07702 | 1. State Health Benefits 2. Prescription 3. Dental |

18. Appointment of Architect of Record

WHEREAS, the Matawan-Aberdeen Regional School District requires professional architectural services to be performed for the school year 2016-17; and

WHEREAS, the firm of Fraytak, Veisz, Hopkins, Duthie, P.C. (FVHD Architects-Planners) 1515 Lower Ferry Road, Trenton, New Jersey 08628, are architects in the State of New Jersey and are willing to perform said services; and

WHEREAS, funds in the amount of \$73,500 are or will be available for this purpose and appropriated from Account # 12-000-400-334-12-0000-0.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education appoint Fraytak, Veisz, Hopkins, Duthie, P.C. (FVHD Architects-Planners) and that the foregoing appointment is made without competitive bidding as “professional service” under the provisions of the Public Schools Contract Law (N.J.S.A. 18A-5.a.(1)) since “professional services” contracts are specifically excluded from the requirement of bidding, and the awarded services meets the definition of “professional services” pursuant to N.J.S.A. 18A.: 18A-2.h. as “services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training.”

Compensation for this contract shall be set at the following rate schedule:

| | |
|----------------------|----------|
| Principal | \$160.00 |
| Associate | \$145.00 |
| Project Architect | \$125.00 |
| Site Planner | \$125.00 |
| Specification Writer | \$115.00 |

| | |
|-----------------------|----------|
| Roofing Specialist | \$115.00 |
| Interior Design | \$110.00 |
| Senior Drafters | \$110.00 |
| Construction Observer | \$105.00 |
| Junior Drafters | \$ 90.00 |
| Support Personnel | \$ 75.00 |

19. Appointment of Board Attorney

WHEREAS, there exists a need for legal services for the Matawan-Aberdeen Regional School District Board of Education for the 2016-17 school year; and

WHEREAS, such legal services can be provided only by a licensed attorney and David B. Rubin, 44 Bridge Street, P.O. Box 4579, Metuchen, NJ 08840 is so recognized as such; and

WHEREAS, the Matawan-Aberdeen Regional School District in the County of Monmouth hereby appoints David B. Rubin to serve as Board Attorney; and

WHEREAS, funds in the amount of \$100,155 are or will be available for this purpose and appropriated from Account # 11-000-230-331-11-0000-0.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education appoint David B. Rubin as Board Counsel and that the foregoing appointment is made without competitive bidding as “professional service” under the provisions of the Public Schools Contract Law (N.J.S.A. 18A-5a. (1)) since “professional services” contracts are specially excluded from the requirement of bidding, and the awarded service meets the definition of “professional services” pursuant to N.J.S.A. 18A: 18A-2.h. as “services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training.”

Compensation for this contract shall be set at \$165.00 per hour, plus reimbursement for all costs and disbursements reasonably incurred in the performance of his duties.

20. Appointment of Board Negotiations Attorney

WHEREAS, there exists a need for labor attorney services for the Matawan-Aberdeen Regional School District Board of Education for the 2016-17 school year; and

WHEREAS, such legal services can be provided only by Paul C. Kalac, licensed attorney with Schwartz Simon Edelstein & Celso, LLC, Attorneys at Law, 100 South Jefferson Road, Suite 200, Whippany, NJ 07981 is so recognized as such; and

WHEREAS, the Matawan-Aberdeen Regional School District in the County of Monmouth hereby appoints Schwartz Simon Edelstein & Celso, LLC to serve as Board labor attorneys; and

WHEREAS, funds in the amount of \$33,000 are or will be available for this purpose and appropriated from Account # 11-000-230-331-11-0000-1.

NOW, THEREFORE, BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education appoint Schwartz Simon Edelstein & Celso, LLC to provide labor attorney services and that the foregoing appointment is made without competitive bidding as “professional services” under the provisions of the Public Schools Contract Law (N.J.S.A. 18A-5a.(q)) since “professional services” contracts are specially excluded from the requirement of bidding, and the awarded service meets the

definition of “professional services” pursuant to N.J.S.A. 18A:18A-2.h. as “services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training.”

Compensation for this contract shall be set at \$165.00 per hour, plus reimbursement for all costs and disbursements reasonably incurred in the performance of his/her duties.

21. Appointment of Auditor Services for 2016-17 School Year

WHEREAS, there exists a need for auditing services and to hire an auditor, for the 2016-17 school year; and

WHEREAS, such auditing services can be provided only by a licensed auditor and that Suplee, Clooney, & Company, 308 East Broad Street, Westfield, NJ 07090 is so recognized; and

WHEREAS, funds in the amount of \$31,430 are or will be available for this purpose and appropriated from Account # 11-000-230-332-11-0000-0; and

WHEREAS, this action is the award of a non-fair and open contract in accordance with N.J.S.A. 19:44A-20-5.

NOW, THEREFORE, BE IT RESOLVED, by the Matawan-Aberdeen Regional School District Board of Education in the county of Monmouth, as follows:

- a. The auditing firm of Suplee, Clooney, & Company, 308 East Broad Street, Westfield, NJ 07090 is hereby retained to provide auditing services necessary in conjunction with the engagement letter to be submitted in April 2015 for the audit of the 2015-2016 school year.
- b. The Board of Education appoints John Swisher, to serve in the capacity of auditor.
- c. The contract is awarded without competitive bidding as a “Professional Service” in accordance with the Public School Contracts Law, N.J.S.A. 18A:18A(a)(1), because it is for services performed by person authorized by law to practice a recognized profession.
- d. The Board of Education is required to review the most recent peer review report prior to the engagement of the annual audit, and to acknowledge its review of the peer review report in the minutes that authorizes the engagement of the public school accountant.
- e. The anticipated term of the contract is one (1) year.
- f. John Swisher has completed and submitted a Business Entity Disclosure Certification.
- g. A copy of the resolution as well as the contract shall be placed on file with the Secretary to the Board.

22. Appointment of Continuing Disclosure Agent

WHEREAS, the Matawan-Aberdeen Regional School District requires continuing disclosure agent services to be performed for the school year 2016-17; and

WHEREAS, the firm of Phoenix Advisors, LLC 4 West Park Street, Bordentown, NJ 08505 is a continuing disclosure agent in the State of New Jersey and is willing to file the required documents each year for bond or notes that are outstanding.

WHEREAS, funds in the amount of \$850 are or will be available for this purpose and appropriated from Account # 11-000-230-339-11-0000-0; and

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education appoint Phoenix Advisors, LLC 4 West Park Street, Bordentown, NJ 08505.

23. Appointment of Computer Software Services

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has a need for Computer Software Maintenance services for the 2016-17 school year to assist the district in daily usage of budget, payroll, personnel and accounts payable; and

WHEREAS, it has been determined that the required services are specialized in nature, require expertise in the field of computers and is not reasonably possible to describe the required services with written bid specifications.

NOW, THEREFORE, BE IT RESOLVED, by the Matawan-Aberdeen Regional School District Board of Education in the county of Monmouth, as follows:

The Matawan-Aberdeen Regional School District Board of Education shall award a contract for the 2016-17 fiscal year to Systems 3000, Eatontown, NJ 07724. The amount of the contract is \$22,442.

Funds are or will be available for this purpose and appropriated from Account # 11-000-230-340-02-0000-1 (\$5,101) for Personnel and Account # 11-000-251-340-11-0000-0 (\$17,341) for Accounts Payable and Payroll.

24. Appointment of Asbestos Management Services

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education appoint Environmental Connection Inc. for asbestos management services in connection with monitoring, and abatement training for the 2016-17 school year at a Professional Fee Estimate of \$2,000 based on the fee schedule on file in the Board Secretary's Office. Funds are or will be available and appropriated from Account # 11-000-262-340-12-0000-0.

25. Annual Renewal for Realtime Information Technology, Inc.

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education in accordance with 18A:18A-5(a)(19) the Matawan-Aberdeen Regional School District Board of Education approve the renewal of a contract with Realtime Information Technology, Inc. for student software system including: Student Information System; Special Education Management/IEP Writer; Food Service Module; Lesson Planner; 504 Manager; I&RS Manager and Notification/Alert System. Total Renewal Fee for period July 1, 2016-June 30, 2017 is \$63,000. Funds are or will be available for the Core System and appropriated from Account # 11-000-218-390-07-0000-0 and for the Special Ed Module, Account #11-000-219-390-07-0000-0.

26. Appointment for Empowering Education One School at a Time Services for the 2016-17 School Year

WHEREAS, there exists a need for Empowering Education One School at a Time (e2e Exchange), (formerly known as E-Rate) services for the 2016-17 school year; and

WHEREAS, such (e2e Exchange) services can be provided only by an e2e Exchange firm, and the firm of e2e Exchange is so recognized; and

WHEREAS, funds in the amount not to exceed \$5,000 are or will be available for this purpose and appropriated from Account #11-000-252-340-07-0000-0; and

WHEREAS, this action is the award of a non-fair and open contract in accordance with N.J.S.A. 19:44A-20.5.

NOW, THEREFORE, BE IT RESOLVED, by the Matawan-Aberdeen Regional School District Board of Education in the county of Monmouth, as follows:

The Board authorizes the firm e2e Exchange of 6627 Turnstone Lane, Bradenton, FL 34202 to E-Rate Services.

27. Appointment of Policy Services Provider

WHEREAS, there exists a need for Board policies and procedures services for the 2016-17 school year; and

WHEREAS, such services can be provided on by a policies and procedures firm, and the firm of Strauss Esmay Associates, LLC is so recognized; and

WHEREAS, funds in the amount not to exceed \$4,435 are or will be available for this purpose and appropriated from Account # 11-000-230-590-11-0000-0; and

WHEREAS, this action is the award of a non-fair and open contract in accordance with N.J.S.A. 19:44A-205.5.

NOW, THEREFORE, BE IT RESOLVED, by the Matawan-Aberdeen Regional School District Board of Education in the county of Monmouth, as follows:

The Board authorizes the firm Strauss Esmay, Associates, LLC of 1886 Hinds Road, Toms River, NJ to provide board policies and procedures services.

28. Appointment of Nursing Services for the 2016-17 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve a School Nursing Services agreement with Monmouth-Ocean Educational Services Commission of Tinton Falls, New Jersey for the 2016-17 school year to provide registered nursing services to the district at the following rates for services described:

| | |
|--|------------------|
| Substitute School Nurse | \$52.00 per hour |
| Nursing Services required during the transportation of students (minimum of two (2) hours per trip): | |
| RN | \$52.00 per hour |
| LPN | \$42.00 per hour |

The total estimated cost for these services is **NTE:** \$15,000.00 **Account:** 11-000-213-320-30-1402-0

29. Appointment of Nursing Services for the 2016-17 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve a School Nursing Services agreement with Bayada Home Healthcare of Shrewsbury, New Jersey for the 2016-17 school year to provide registered nursing services to the district at the following rates for services described.

| | |
|---|------------------|
| Substitute School Nurse | \$55.00 per hour |
| Nursing Services required during the transportation of students | \$55.00 per hour |
| LPN | \$45.00 per hour |

The total estimated cost for these services **NTE:** \$15,000.00 **Account:** 11-000-213-320-30-1402-0

30. Approval to Pay Outstanding Recurring Monthly Expenses

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the Business Administrator be granted the ability to pay any outstanding recurring expenses as needed between Regular Action Meetings. (The bills list will be approved at the following Board meeting.); and

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education allow the Business Administrator/Board Secretary to authorize individual purchases of up to \$10,000 of goods and services for the 2016-17 school year.

31. Appointment of Claims Auditor

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the Business Administrator/Board Secretary to be designated as the Board of Education’s Claims Auditor with authorization, as provided by N.J.S.A. 18A:19-2 amended, to direct pre-payment of claims for Debt Service, Payroll, Fixed Charges and any other claim or demand which would be in the best interest of the Board to pay promptly.

32. Appointment of Custodian of Records – Public Access to Records

WHEREAS, P.L. 2001, c.404 (C.47:1A-7), known as the Public Access Law, amends and supplements P.L. 1963, c.73, P.L. 1995, c.23 and P.L. 1998, c.17 regarding public access to government records; and

WHEREAS, the law designates that a person be designated as the custodian of a government record; and

WHEREAS, copies of permitted government records must be provided to persons upon written request and upon prepayment of fess prescribed by law or regulation; and

WHEREAS, except as otherwise provided by law or regulation, the fee assessed for copying of a government records shall be \$.05 per pay for letter sized pages and smaller, and \$.07 per page for legal sized pages and larger.

NOW, THEREFORE BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education appoints the Business Administrator/Board Secretary as the custodian of government records for the 2016-17 school year; and

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the OPRA Form by any person who requests access to a government record; and

BE IT FURTHER RESOLVED, that the fees should be reviewed and approved annually by the Board of Education.

33. Appointment of Records Management Custodian

WHEREAS, Business Administrator/Board Secretary is designated as the Custodian of Public Records for the Matawan-Aberdeen Regional School District Board of Education; and

WHEREAS, in order to maintain required control of public records according the N.J.S.A. 47:1A-1.1, and, to better meet the public agency provisions of the Open Public Records Act (OPRA).

NOW, THEREFORE BE IT RESOLVED that the Board approve DocuSafe Records Management to provide offsite records retention and management for the 2016-17 school year at a total cost not to exceed \$1500 to be appropriated to Account #11-000-251-340-11-0000-0.

34. Approval of Doctrine of Necessity

WHEREAS, the School Ethics Act, N.J.S.A. 18A:12-21 et seq. was enacted by the New Jersey State Legislature to ensure and preserve public confidence in school board members and school administrators and to prove specific ethical standards to guide their conduct; and

WHEREAS, questions have arisen regarding how a Board should invoke the Doctrine of Necessity when a quorum of a board of education has conflicts of interest on a matter required to be voted upon; and

WHEREAS, the School Ethics Commission has provided some guidance in Public Advisory Opinion A03-98 (April, 1998) but finds that there is a need to repeat and clarify its opinion; and

WHEREAS, the opinion set forth that, when it is necessary for a Board to invoke the Doctrine of Necessity, the Board should state publicly that it is doing so, the reason that such action is necessary and the specific nature of the conflicts of interest; and

WHEREAS, the opinion further provided that if the Board must invoke the Doctrine of Necessity not just to vote, but also to form a negotiations committee because it is without even three members to serve as a committee, then the Board must determine whether to act as a committee of the whole or to choose a smaller negotiations committee from among its members after stating publicly its reason for doing so as set forth above; and,

WHEREAS, in keeping with the Legislative purpose as set forth in N.J.S.A. 18A:12-22(a) the School Ethics Commission views public disclosure of conflicts of interest to be paramount when it is necessary to invoke the Doctrine of Necessity.

NOW, THEREFORE BE IT RESOLVED that the School Ethics Commission hereby requires Boards of Education and Charter School Boards of Trustees that must invoke the Doctrine of Necessity to adopt a resolution setting forth that they are invoking the Doctrine, the reason for doing so and the specific nature of the conflicts of interest; and

BE IT FURTHER RESOLVED that Board of Education and Charter School Boards of Trustees that invoke the Doctrine are directed to read the resolution at a regularly scheduled public meeting, post it where it posts public notices for thirty (30) days and provide the Commission with a copy; and

BE IT FURTHER RESOLVED that the Commission shall distribute this Resolution to the county superintendents for distribution to the school districts and charter schools, the New Jersey School Boards Association, the New Jersey Principals and Supervisors Association, the New Jersey Association of School Administrators, the New Jersey Association of School; Business Officials and the New Jersey Education Association.

35. Renewal of Food Services Management Company for the 2016-17 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education renew the contract with Chartwells as the District's Food Service Management Company (FSMC) for the 2016-17 School year in accordance with the following terms and conditions:

Article I: Federal and State Required Contract Language

A. Duration of Addendum

This addendum begins on **July 1, 2016** and ends on **June 30, 2017**

B. Management Fee(s)/Guarantees

1) Fees

Management Fee Chartwells shall charge the Local Education Agency a Management Fee of twelve thousand dollars (\$12,000) per month for ten months for an annual total of one hundred and twenty thousand dollars (\$120,000) during the academic year.

2) Guarantee

Conditional Guaranteed Return. Chartwells guarantees that the return to the LEA from the Food Service Program for the school year will be \$75,000. If the annual operating statement shows a return less than \$75,000, Chartwells will reduce its Management Fee by the difference between the actual and the guaranteed amount, but in no event shall the reimbursement obligation exceed the amount of Chartwells’ Management Fee, as set forth above. The Guaranteed Return is based on the following conditions and assumptions remaining in effect for the school year.

3) Conditions

- a) Cash and/or reimbursement levels from State and Federal sponsors do not fall below the levels estimated in Chartwells’ proposed budget.
- b) The value of USDA donated foods will not be less than the value of USDA donated foods estimated in the prior Agreement year.
- c) The number of days meals are served during the school year will not be less than:

| <u>School Category</u> | <u>Lunch</u> | <u>Breakfast</u> |
|------------------------|--------------|------------------|
| Elementary Schools | 180 days | 180 days |
| Middle Schools | 180 days | 180 days |
| High Schools | 180 days | 180 days |

- d) Changes in district policies, practices and serving requirements including but not limited to changes in bell schedules, meal service periods or proposed staffing may result in an adjustment.
- e) The student enrollment for the current year will not be less than 3715 students.
- f) The level of wages, salaries and fringe benefits will not exceed those included in Chartwells’ budget. In the event of an increase in wages or fringe benefits payable to employees as a result of unionization or changes in minimum wage rates or taxes, the guarantee shall from the date of increase in wages, minimum wage rates, taxes or fringe benefits be adjusted by such actual increase.
- g) The number of participating health insurance participants does not exceed the level of participants in the prior year.
- h) The selling prices of Menu Pattern Meals and a la carte selections will not be less than the prior year.
- i) Service will not be interrupted as a result of fire, work stoppage, strike or school closing.
- j) The LEA and its representatives including but not limited to, school principals, teachers and LEA employees shall fully cooperate with Chartwells in the implementation of the Food Service Program. The LEA shall fully cooperate with Chartwells to limit the expansion of competitive food sales in order to maximize the gross receipts and other non-cash sales of the Food Service Program.
- k) The LEA shall have timely submitted all documentation for reimbursement claims, except where such failure is due to an act or omission of Chartwells.

- l) Changes in legislation (including but not limited to the Healthy Hunger Free Kids Act and the

Affordable Care Act), regulation, reimbursement rates, meal components or quantities required by the National School Lunch Program or the Smart Snacks in Schools Program will affect the guarantee in proportion to the impact of such change.

- m) Vendor prices shall remain constant throughout the year.
- n) Due to the volatile nature of raw material costs, Chartwells and the LEA shall review quarterly the costs associated with paper and plastic supplies and fuel surcharges on deliveries. Any changes in Chartwells' cost shall result in an adjustment to the guarantee.
- o) Chartwells' guarantee is based on revenue amounts and service levels/requirements set forth in the proposed budget. Should a shortfall in any of these revenue amounts or service levels/requirements set forth by the LEA occur, the guarantee shall be adjusted accordingly.
- p) Make-up days due to inclement weather shall have equal or greater sales revenue as a normal day of operation for the period in which the inclement weather cancellation occurred.
- q) Chartwells guarantee does not account for bad debts/uncollected funds. In the event there are bad debts/uncollected funds, such amounts shall be subtracted from Chartwells' guarantee obligation.
- r) The number of students eligible for free and reduced price meals will be no less than that estimated in Chartwells' proposed budget.
- s) USDA donated foods received by the LEA are compatible with the menus outlined in writing by Chartwells.

In the event the foregoing conditions are not met during the school year, Chartwells' guarantee obligation shall be reduced by an amount equivalent to any increased cost or loss of revenue attributable to the changes in such conditions.

C. New Paragraph 2 under Contract Duration/Renewals

The School Nutrition Programs included in this addendum will be: (check all that apply)

- School Breakfast
- School Lunch
- After School Snack
- At-Risk After School Meals (Dinner)

D. New Section - Professional Standards

1) The FSMC shall provide to the LEA upon request documentation showing the annual training hours and topics completed by each of its employees in order to comply with the School Nutrition Program continuing education and training standards requirements. At a minimum:

- a) All program directors shall complete twelve (12) hours of continuing education and training each year;
- b) All managers shall complete ten (10) hours of continuing education and training each year;
- c) All staff that works an average of at least twenty (20) hours per week shall complete six (6) hours of continuing education and training each year; and

d) All staff that works less than twenty (20) hours per week shall complete four (4) hours of continuing education and training each year.
[7 CFR 210.30]

The FSMC shall also ensure that all new School Nutrition Program Directors hired on or after July 1, 2015 have met the minimum education requirements based upon the size of the student enrollment as follows: 2,499 students or less; 2,500-9,999 students; and 10,000 or more students.

E. New Section-Civil Rights Assurance

The FSMC hereby agrees that it will comply with Title VI of the Civil Rights Act of 1964 (42 U.S.C. § 2000d et seq.), Title IX of the Education Amendments of 1972 (20 U.S.C. §1681 et seq.), Section 504 of the Rehabilitation Act of 1973 (29 U.S.C. §794), the Age Discrimination Act of 1975 (42 U.S.C. §6101 et seq.); all provisions required by the implementing regulations of the Department of Agriculture; Department of Justice Enforcement Guidelines, 28 CFR Part SO.3 and 42; and FNS directives and guidelines, to the effect that, no person shall, on the grounds of race, color, national origin, sex, age, or disability, be excluded from participation in, be denied benefits of, or otherwise be subject to discrimination under any program or activity for which the FSMC receives Federal financial assistance from FNS; and hereby gives assurance that it will immediately take measures necessary to effectuate this agreement.

By accepting this assurance, the FSMC agrees to compile data, maintain records, and submit reports as required, to permit effective enforcement of nondiscrimination laws and permit authorized USDA personnel during hours of program operation to review such records, books, and accounts as needed to ascertain compliance with the nondiscrimination laws. If there are any violations of this assurance, the Department of Agriculture, FNS, shall have the right to seek judicial enforcement of this assurance. This assurance is binding on the FSMC, its successors, transferees, and assignees as long as it receives assistance or retains possession of any assistance from USDA. The person or persons whose signatures appear below are authorized to sign this assurance on the behalf of the FSMC.

F. New Section-Terms and Conditions

Except as otherwise specifically set forth and expressly modified in this Addendum, all other terms and conditions of the Contract shall remain the same and continue to be in full force and effect and are ratified and affirmed by the parties. In the event of a conflict between the provisions of the Contract and this Addendum, the provisions of this Addendum shall be controlling as to the matters set forth herein. The Parties agree that upon the effective date of this Addendum, it shall become a binding and integral part of the Contract.

36. Establishment of Meal Prices for the 2016-17 School year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the following price schedule for the 2016-17 School year.

| | Breakfast | Adult | Lunch | Adult |
|----------------------|------------------|--------------|-------------------------|--------------|
| Elementary | \$1.05 | \$1.60 | \$2.60 | \$3.10 |
| Middle School | \$1.20 | \$1.75 | \$2.75/\$2.85* | \$3.35 |
| High School | \$1.30 | \$1.85 | \$3.00/\$3.10*/\$3.35** | \$3.85 |
| Reduced | \$0.30 | | \$0.40 | |

*Sandwich Central

**Premium Lunch

a'la carte prices are in accordance with the documents under Finance/Transportation. Several items had an increase. (Note: a'la carte options may change due to USDA nutritional guidelines.)

38. Award of Contract Renewal for Landscaping Services for the 2016-17 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education, in accordance with N.J.S.A. 18A:18A-42, (renewal of contracts) renew the contract with Custom Care Services, 2817 Williamsburg Drive, Wall, New Jersey 07719 for the 2016-17 school year after finding that the contract is being implemented in an efficient manner. The renewal will commence on July 1, 2016 with a 0% increase. The total renewal fee for the 2016-17 is not to exceed \$46,885.

Account: 11-000-263-420-12-0000-0

39. Award of Contract Renewal for Pest Control for the 2016-17 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education, in accordance with N.J.S.A. 18A:18A-42, (renewal of contracts) renew the contract with Alliance Pest Control, Inc., 1 Steven Ave., Tinton Falls, NJ 07724 for the 2016-17 school year after finding that the contract is being implemented in an efficient manner. The renewal will commence on July 1, 2016 with a 0% increase. The total renewal fee for the 2016-17 is not to exceed \$4,860.

Account: 11-000-262-421-12-0000-0

40. Award of Contract Renewal for Fire and Burglar Alarm Monitoring and Service for the 2016-17 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education, in accordance with N.J.S.A. 18A:18A-42, (renewal of contracts) renew the contract with Fire and Security Technologies, 281 Potterstown Rd., Lebanon, NJ 08833 for the 2016-17 school year after finding that the contract is being implemented in an efficient manner. The renewal will commence on July 1, 2016 with a 0% increase. The total renewal fee for the 2016-17 is not to exceed \$10,530.

Account: 11-000-261-420-12-0000-0

41. Award of Contract Renewal for Refuse for the 2016-17 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education, in accordance with N.J.S.A. 18A:18A-42, (renewal of contracts) renew the contract with Sakoutis Brothers Disposal for the 2016-17 school year after finding that the contract is being implemented in an efficient manner. The renewal will commence on July 1, 2016 with a 0% increase. The total renewal fee for the 2016-17 is not to exceed \$12,951.

Account: 11-000-262-422-12-0000-0

42. Award of Contract Renewal for Hood and Grease Trap Cleaning for the 2016-17 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education, in accordance with N.J.S.A. 18A:18A-42, (renewal of contracts) renew the contract with New System Hood Cleaning for the 2016-17 school year after finding that the contract is being implemented in an efficient manner. The renewal will commence on July 1, 2016 with a 0% increase. The total renewal fee for the 2016-17 is not to exceed \$8,500.

Account: 61-910-310-420-11-0000-0

43. Approval of the 2016-17 Tax Payment Schedule

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the payment schedule to receive the general fund tax levy and the debt service fund tax levy for the 2016-17 school year.

| Tax Payment Schedules | | | |
|------------------------------|----------------------|----------------------|----------------------|
| Township of Aberdeen | | | |
| | | 10-1210-000-1 | 40-1210-000-1 |
| Date Due 2016 | Amount Due | General Fund | Debt Service |
| July 10, 2016 | 3,522,839.10 | 3,397,205.50 | 125,633.60 |
| August 10, 2016 | 3,522,839.10 | 3,397,205.50 | 125,633.60 |
| September 10, 2016 | 2,642,129.45 | 2,547,904.25 | 94,225.20 |
| October 10, 2016 | 2,642,129.45 | 2,547,904.25 | 94,225.20 |
| November 10, 2016 | 2,642,129.45 | 2,547,904.25 | 94,225.20 |
| December 10, 2016 | 2,642,129.45 | 2,547,904.25 | 94,225.20 |
| Total 2016 | 17,614,196.00 | 16,986,028.00 | 628,168.00 |

| | | 10-1210-000-1 | 40-1210-000-1 |
|----------------------|----------------------|----------------------|----------------------|
| Date Due 2017 | Amount Due | General Fund | Debt Service |
| January 10, 2017 | 2,935,699.17 | 2,831,004.50 | 104,694.67 |
| February 10, 2017 | 2,935,699.17 | 2,831,004.50 | 104,694.67 |
| March 10, 2017 | 2,935,699.17 | 2,831,004.50 | 104,694.67 |
| April 10, 2017 | 2,935,699.17 | 2,831,004.50 | 104,694.67 |
| May 10, 2017 | 2,935,699.17 | 2,831,004.50 | 104,694.67 |
| June 10, 2017 | 2,935,699.15 | 2,831,004.50 | 104,694.65 |
| Total 2017 | 17,614,195.00 | 16,986,027.00 | 628,168.00 |

| | | | |
|----------------------------------|----------------------|----------------------|---------------------|
| Total 2016-17 School Year | 35,228,391.00 | 33,972,055.00 | 1,256,336.00 |
|----------------------------------|----------------------|----------------------|---------------------|

| Tax Payment Schedules | | | |
|------------------------------|---------------------|----------------------|----------------------|
| Borough of Matawan | | | |
| | | 10-1210-000-2 | 40-1210-000-2 |
| Date Due 2016 | Amount Due | General Fund | Debt Service |
| July 10, 2016 | 1,723,975.00 | 1,662,493.60 | 61,481.40 |
| August 10, 2016 | 1,723,975.00 | 1,662,493.60 | 61,481.40 |
| September 10, 2016 | 1,292,981.25 | 1,246,870.20 | 46,111.05 |
| October 10, 2016 | 1,292,981.25 | 1,246,870.20 | 46,111.05 |
| November 10, 2016 | 1,292,981.25 | 1,246,870.20 | 46,111.05 |
| December 10, 2016 | 1,292,981.25 | 1,246,870.20 | 46,111.05 |
| Total 2016 | 8,619,875.00 | 8,312,468.00 | 307,407.00 |

| | | 10-1210-000-2 | 40-1210-000-2 |
|----------------------|---------------------|----------------------|----------------------|
| Date Due 2017 | Amount Due | General Fund | Debt Service |
| January 10, 2017 | 1,436,645.83 | 1,385,411.33 | 51,234.50 |
| February 10, 2017 | 1,436,645.83 | 1,385,411.33 | 51,234.50 |
| March 10, 2017 | 1,436,645.83 | 1,385,411.33 | 51,234.50 |
| April 10, 2017 | 1,436,645.83 | 1,385,411.33 | 51,234.50 |
| May 10, 2017 | 1,436,645.83 | 1,385,411.33 | 51,234.50 |
| June 10, 2017 | 1,436,645.85 | 1,385,411.35 | 51,234.50 |
| Total 2017 | 8,619,875.00 | 8,312,468.00 | 307,407.00 |

| | | | |
|----------------------------------|----------------------|----------------------|-------------------|
| Total 2016-17 School Year | 17,239,750.00 | 16,624,936.00 | 614,814.00 |
|----------------------------------|----------------------|----------------------|-------------------|

44. Approval of Shared Services Agreement with Aberdeen Township for the 2016-17 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional Board of Education in accordance with N.J.S.A. 40:A-1 et seq., The Local Public Contracts Law (shared services agreements) and N.J.S.A.18A:18A-42 (renewal of contracts), renew its joint agreement with Aberdeen Township for the mutual provision of services in the 2016-17 school year as described below:

Services provided by Aberdeen Township

- Removal of snow in emergency situations
- Purchase of fuel for district owned vehicles
- Provision of road salt
- Maintenance of the Board’s parking lots (annual sweeping and repair of potholes)
- Disposal of tree branches and leaves
- Permitting MARSD to participate in the Township of Aberdeen Cooperative Pricing System

Services provided by the Board

- Provision of Board facilities for use by the Township free of charge
- Season striping of the Guisti Field at the Middle School for use by Township recreation teams
- Summer busing
- Technology advice
- Contribution to cost of school crossing guards

45. Receipt of Bids and Award of Contract for FVHD # 4814 – Additional Parking Spaces at Cambridge Park Elementary School for the 2015-16 School Year

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bid proposals for the provision of Additional Parking Spaces at Cambridge Park Elementary School for the 2015-16 school year (the “Work”); and

WHEREAS, on April 15, 2016, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bid proposals for the provision of Additional Parking Spaces at Cambridge Park Elementary School for the 2015-16 school year (the “Work”); and

WHEREAS, on May 17, 2016 bid proposals were received and publicly read; and

| Vendor | Amount |
|------------------------------|----------|
| Drill Construction Co., Inc. | \$70,900 |
| Fiore Paving Co., Inc. | \$49,500 |

WHEREAS, after a full and comprehensive review of the project and the bids received, and upon recommendation by the district’s Architect of Record, the Board has determined that the lowest responsive and responsible bidder for the Work is Fiore Paving Co., Inc. in the amounts set forth above.

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby award the Contract for Work in the above-referenced values and amounts to Fiore Paving Co., Inc. with principal offices located at 4 Fiore Court, Oceanport, NJ 07757.

BE IT FURTHER RESOLVED, that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

Account: 12-000-400-450-11-0000-P

46. Receipt of Bids and Award of Contracts for FVHD# 4876 Selected Exterior Door Replacement at Matawan Regional High School for the 2016-17 School Year

WHEREAS, on April 27, 2016 the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bids for Selected Exterior Door Replacement at Matawan Regional High School for the 2016-17 school year (“the Work”); and

WHEREAS, on May 18, 2016, the following bid proposals were received and publicly read:

| | C&M Door Controls | Jersey Architectural Door |
|---|------------------------------|----------------------------------|
| Base Bid | \$59,400 | \$232,000 |
| Alternate Bids | | |
| G-1 Replacement of Door 014A | \$6,650 | \$7,000 |
| G-2 Replacement of Frame at Doors 019 & 020 | \$2,350 | \$8,500 |
| Total | \$68,400 | \$247,500 |

WHEREAS, after a full and comprehensive review of the project and the bids received, and upon recommendation by the district’s Architect of Record, the Board has determined that the lowest responsive and responsible bidder for the Work is C&M Door Controls for base bid only in the amount of \$59,400.00.

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby awards the Contract for Work to C&M Door Controls, with principal offices located at 20 Markley Street, Port Reading, NJ 07064.

BE IT FURTHER RESOLVED, that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

Account: 12-000-400-450-12-0000-0

47. Receipt of Bids and Award of Contracts for FVHD# 4877 Home Economics Classroom Renovations at Matawan Regional High School for the 2016-17 School Year

WHEREAS, on April 27, 2016 the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bids for Home Economics Classroom Renovations at Matawan Regional High School for the 2016-17 school year (“the Work”); and

WHEREAS, on May 18, 2016, the following bid proposals were received and publicly read:

Contract No. 1 – General Construction Work

| | Apex Enterprises | Arista Builders and Designers, Inc. | EMY Solutions | J&M Quality Contracting | Kohl, William Construction | Pharos Enterprises | Viacor Construction |
|---------------------------------------|-------------------------|--|----------------------|------------------------------------|-----------------------------------|---------------------------|----------------------------|
| Base Bid | \$217,000 | \$138,000 | \$149,000 | \$150,000 | \$217,900 | \$147,000 | \$156,000 |
| Alternate Bid | | | | | | | |
| GC-01 Laminate Backsplash | \$5,000 | \$9,380 | \$9,000 | \$8,900 | \$8,500 | \$8,800 | \$4,500 |
| GC-02 Full Height Ceramic Back Splash | \$3,500 | \$1,800 | \$5,500 | \$2,800 | \$12,800 | \$3,000 | \$7,500 |
| Total | \$225,500 | \$149,180 | \$163,500 | \$161,700 | \$239,200 | \$158,800 | \$168,000 |

Contract No. 2 – Plumbing and Gas Fitting Work

| Vendor | Amount |
|----------------------|----------|
| Chappelle Mechanical | \$72,270 |

Contract No. 3 – HVACR Work

| Vendor | Amount |
|------------------------|-----------|
| Comfort Mechanical | \$198,300 |
| Envirocon, LLC | \$227,000 |
| Performance Mechanical | \$177,000 |
| Chappelle Mechanical | \$230,000 |

Contract No. 4 – Electrical Work

| Vendor | Amount |
|----------------------------------|----------|
| DEE-EN Electrical | \$52,000 |
| Electrical Design & Construction | \$64,200 |
| Pat Maggio & Son Electric | \$50,000 |

Contract No. 5 – Combined Single Overall Contract

| | Apex Enterprises |
|--------------------------------------|------------------|
| Base Bid | \$554,000 |
| Alternate Bid | |
| GC-01 Laminate Backsplash | 5,000 |
| GC-02 Full Height Ceramic Backsplash | 3,500 |
| Total | \$562,500 |

WHEREAS, after a full and comprehensive review of the project and the bids received, and upon recommendation by the district’s Architect of Record, the Board has determined that the lowest responsive and responsible bidder for the Work is **as follows**.

Contract No. 1 – General Construction Work

| | Arista Builders and Designers, Inc. |
|---|-------------------------------------|
| Base Bid | \$138,000 |
| Alternate Bids: | |
| GC-02–Full Height Ceramic Tile Backsplash | \$1,800 |
| Total | \$139,800 |

Contract No. 2 – Plumbing & Gas Fittings Work

| Vendor | Amount |
|----------------------------|----------|
| Chappelle Mechanical, Inc. | \$72,270 |

Contract No. 3 – HVACR Work

| Vendor | Amount |
|------------------------------|-----------|
| Performance Mechanical Corp. | \$177,000 |

Contract No. 4 – Electrical Work

| Vendor | Amount |
|---------------------------|----------|
| Pat Maggio & Son Electric | \$50,000 |

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby awards the Contract for Work in the above-referenced values and amounts to **the above contractors**.

BE IT FURTHER RESOLVED, that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

Account: 12-000-400-450-12-0000-0

48. Receipt of Bids and Award of Contracts for FVHD# 4878 Partial Roof Replacement at Strathmore Elementary School for the 2016-17 School Year

WHEREAS, on April 27, 2016, the Matawan-Aberdeen Regional School District Board of Education(the “Board”) solicited bids for Partial Roof Replacement at Strathmore Elementary School for the 2016-17 school year (“the Work”); and

WHEREAS, on May 18, 2016, the following bid proposals were received and publicly read:

| Vendor | Amount |
|---------------------------|-----------|
| Arch Concept | \$129,600 |
| Dynatech, GC Construction | \$120,000 |
| Integrity Roofing | \$139,340 |
| Nolt, D.A. | \$163,865 |
| Premier Enterprises, LLC | \$114,000 |
| Union Roofing | \$135,000 |

WHEREAS, after a full and comprehensive review of the project and the bids received, and upon recommendation by the district’s Architect of Record, the Board has determined that the lowest responsive and responsible bidder for the Work is Premier Enterprises, LLC.

NOW, THEREFORE BE IT RESOLVED, that the Board of Education hereby awards the Contract for Work in the above-referenced values and amounts to Premier Enterprises, LLC, with principal offices located at 1520 Route 37 West, #4, Toms River, NJ 08755.

BE IT FURTHER RESOLVED, that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

Account: 12-000-400-450-12-0000-0

49. Receipt of Bids, Rejection of Bid and Award of Contracts for Asbestos Removal (Bid # 17-02)

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bid proposals to secure Asbestos Removal for the 2016-17 school year (hereinafter the “Work”); and

WHEREAS, on May 3, 2016 bid proposals were received and publicly read; and

WHEREAS, as a result of the bid on May 3, 2016, the following bid proposals were received

| | Four Strong Builders | Hazmat Diagnostics | Jupiter Environmental | MTM Metro Corporation |
|--------------------------------|----------------------|--------------------|-----------------------|-----------------------|
| Matawan Regional High School | \$62,000 | \$52,500 | \$44,000 | \$38,000 |
| Lloyd Road Elementary School | \$26,000 | \$42,500 | \$45,000 | \$14,000 |
| Cliffwood Elementary School | \$17,000 | \$2,500 | \$35,000 | \$9,000 |
| Matawan-Aberdeen Middle School | \$7,000 | \$19,790 | \$24,500 | \$21,000 |
| Single Overall Contract | \$112,000 | \$117,290 | \$112,500 | \$82,000 |

and

WHEREAS, Hazmat Diagnostics has written to the Board indicating that a mistake was made on their bid for Cliffwood Elementary in the amount of \$2,500 and they could not perform the Work for this amount and have requested that this bid be permitted to be withdrawn from consideration; and

WHEREAS, it is evident based upon the other bids submitted that an error has been made in the bid submitted for Cliffwood Elementary by Hazmat Diagnostics.

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby rejects the bid submitted by Hazmat Diagnostics for Cliffwood Elementary for \$2,500 since this bid is not responsive and hereby awards the Contracts for Work to the lowest responsible bidders as follows:

| | | |
|--------------------------------|---|--|
| | MTM Metro Corporation 135-137 McBride Avenue Paterson, NJ 07501 | Four Strong Builders 180 Sargeant Avenue Clifton, NJ 07013 |
| Matawan Regional High School | \$38,000 | |
| Lloyd Road Elementary School | \$14,000 | |
| Cliffwood Elementary School | \$ 9,000 | |
| Matawan-Aberdeen Middle School | | \$7,000 |
| Total | \$61,000 | \$7,000 |

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

Accounts # 12-000-400-450-12-0000-0 Not to exceed \$ 68,000.00
30-000-400-450-11-0000-0

50. Receipt of Bids and Award of Contract for Maintenance and Repair of District Owned Vehicles (Bid # 17-03)

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited bid proposals to secure Maintenance and Repair of District Owned Vehicles for the 2016-17 School year (hereinafter the “Work”); and

WHEREAS, on May 17, 2016 bid proposals were received and publicly read; and

WHEREAS, as a result of the bid, on May 17, 2016 the following bid proposals were received:

| | |
|---|------------------------------------|
| | Aberdeen Light Truck Service, Inc. |
| Labor per hour – all repair/services | |
| Vans and small vehicles | \$75 |
| Buses and large maintenance vehicles | \$75 |
| Towing | |
| Within Aberdeen & Matawan | |
| Vans and small vehicles (fixed rate) | \$150 |
| Within Aberdeen & Matawan | \$200 |
| Buses and large maintenance vehicles (fixed rate) | |
| From all other locations | \$150 plus \$10 a mile |
| Vans and small vehicles (fixed rate) | |
| From all other locations | \$200 plus \$10 a mile |
| Buses and large maintenance vehicles (fixed rate) | |

| | |
|--|------------------------------------|
| | Aberdeen Light Truck Service, Inc. |
| % Discount | |
| Parts discount from list | \$0% |
| Supplies discount (batteries, oil, anti-freeze, etc.) | \$0% |
| Road Service | |
| Within Aberdeen Matawan (fixed rate) | 1 hour plus time on site |
| Additional charges (specify basis of charge) for all other locations | 1 hour plus time on site |
| Snow Removal | |
| Buses and Vans | 1.5 hourly rate |

and

WHEREAS, the Board has determined that the lowest responsive and responsible bidder for the Work is, Aberdeen Light Truck Service, Inc.

NOW, THEREFORE BE IT RESOLVED that the Board of Education hereby awards the Contract for Work in the above-referenced values and amounts to Aberdeen Light Truck Service, Inc. with principal offices located at 620 Prospect Avenue, Cliffwood Beach, NJ 07735.

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

Account: 11-000-270-420-05-0000-0 and 11-000-261-420-12-0000-0

51. Receipt of Quotations and Award of Contract for Refurbished Computers (Quote Q17-01) for the 2016-17 School Year

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited quotation proposals for Refurbished Computers for the 2016-17 school year (the “Work”); and

WHEREAS, as a result of the solicitation, on May 12, 2016, the following proposals were received:

| Vendor | Quote Amount |
|----------------------------|--------------|
| CDI Computer Dealers, Inc. | \$16,172.40 |
| School Tech Supply | \$13,615.00 |

and

NOW, THEREFORE BE IT RESOLVED that, after evaluating each proposal based upon the criteria established in the quotation document, the Board of Education hereby awards the Contract for Work in the amount of \$13,615.00 to School Tech Supply, with principal offices located at 130 W. Cochran, Unit A, Simi Valley, CA., 93065.

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

Account: 11-190-100-610-07-0000-0

52. Receipt of Quotations and Award of Contract for District Paging System (Quote Q17-02) for the 2016-17 School Year

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education (the “Board”) solicited quotation proposals for District Paging System for the 2016-17 school year (the “Work”); and

WHEREAS, as a result of the solicitation, on May 13, 2016, the following proposals were received:

| Vendor | Quote Amount |
|--|--------------|
| East Coast Sound & Communications, LLC | \$1,964 |

and

NOW, THEREFORE BE IT RESOLVED that, after evaluating each proposal based upon the criteria established in the quotation document, the Board of Education hereby awards the Contract for Work in the amount of \$1,964.00 to East Coast Sound & Communications, LLC, with principal offices located at 4 Hunt Lane, Millstone, NJ 08510.

BE IT FURTHER RESOLVED that the District professional staff take any and all action necessary to effectuate the purpose of the Resolution.

Account: 11-000-252-340-07-0000-0

53. Hewlett Packard Chromebook 2016-17 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount to be made through the Middlesex Regional Educational Services Commission Cooperative Pricing System.

| | |
|-----------------------|---|
| Vendor | CDW-G |
| MRESC Contract | MRESC Co-Op Bid # 65MCESCCPS13/14-04 |
| Account | 11-190-100-610-07-0000-0 |
| Amount | Not to Exceed \$389,000 |
| Description | 1,145 Hewlett Packard 14” Chromebooks and 45 storage carts (to be used by students in the classroom. This cost was included in the 2016/2017 annual budget) |

54. Security Cameras 2016-17 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase, in the following amount to be made through the Middlesex Regional Educational Services Commission Cooperative Pricing System.

| | |
|-----------------------|---|
| Vendor | CDW-G |
| MRESC Contract | MRESC Co-Op Bid # 65MCESCCPS13/14-04 |
| Account | 11-190-100-610-07-0000-0 and 20-001-200-610-11-0000-0 |
| Amount | Not to Exceed \$34,000 |
| Description | 17 Security Cameras |

55. Approval of Purchase through Middlesex Regional Educational Services Commission for the 2016-17 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following cooperative purchase, in the following amount to be made through the Middlesex Regional Educational Services Commission:

| | |
|-----------------------|---|
| Vendor | The Gillespie Group |
| MRESC Contract | MRESC 14/15-64 (Carpet) and MRESC 14/15-79 (Flooring) |
| Account | 11-000-261-420-12-0000-0 |
| Amount | Not to exceed \$230,000 |
| Description | Replacements of VCT and Carpet in the Cafeteria, Rm. 400, 413, 414, 417, 418, 420, 422, and Main Office at HS; Main Office at RD; Main Office, Rm. 2, 3, 6, 10, 12, 26, 29 at ST; Rm. 109, 209, Main Office, and Library at MAMS; Nurse's Office and Rm. 17 in CP; Rm. 20, 21, 22, 23, 24, 25, 26, CST, 27, 28, Upstairs Hallway, Upstairs Office, and Main Office at CL and Rm. 208, 209, 211, 213, 215, 219, Main Office, and 102 at LR |

Rationale: This project will replace the carpets and VCT in various areas around the district. The priority areas are ones where there are safety hazards for tripping. Secondary areas will follow the HVAC project and continue through the referendum work in later years. VAT asbestos floors will be encapsulated in rooms that currently have them installed. This is the first phase of flooring maintenance and replacement that was budgeted from Maintenance Reserve.

56. Approval of Purchase through Educational Data Services for the 2016-17 School Year

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following cooperative purchase, in the following amount to be made through the Educational Data Services:

| | |
|--------------------|--|
| Vendor | Northeastern Interior Services, LLC |
| Contract | ED DATA # 6891 |
| Account | 11-000-261-420-12-0000-0 |
| Amount | Not to exceed \$176,115 |
| Description | Painting of hallway walls and door frames at Cliffwood, Strathmore, Ravine Drive, Lloyd Road, Middle School, and High School. This project is the start of a 5 year preventative maintenance painting cycle that will repaint all the rooms and spaces in the district. The funds for this project were budgeted from Maintenance Reserve. |

57. Resolution Authorizing the Matawan-Aberdeen Regional School District Board of Education to enter into a Cooperative Pricing Agreement

WHEREAS, N.J.S.A. 40A:11-11(5) authorizes contracting units to establish a Cooperative Pricing System and to enter into Cooperative Pricing Agreements for its administration for the provision and performance of goods and services; and

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education desires to become a member of the Somerset County Cooperative Pricing System, #2-SOCCP, effective May 24, 2016 and, that such membership shall be for the period ending December 31, 2018 and each renewal, thereafter of the system, unless the Matawan-Aberdeen Regional School District Board of Education elects to formally withdraw from the system;

NOW THEREFORE BE IT RESOLVED that the Board President and School Business Administrator/Board Secretary are hereby authorized to execute the agreement for such membership.

58. Approval of Change Orders

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

Change Order 2 - Fire Alarm Replacement at MAMS and MRHS

| | | | |
|----------------------------|---|----------|-----------|
| Contract | Fire Alarm Replacement at MAMS and MRHS | | |
| Contractor | Signal Electric Corp | | |
| Change Order Number | 2 | | |
| Amount | -\$16,100 | | |
| Description | Project Allowance for MAMS | -\$8,000 | |
| | Cost per contract unit to provide/install/ program addressable fire alarm interface | \$700 | |
| | FA manual pull station for Vestibular Door installed per requirements and instruction set forth by Local Fire Code Official and AHJ | \$500 | |
| | Credit to owner for the unused allowance | | -\$6,800 |
| | Balance for the Middle School | | |
| | Project Allowance for MRHS | -\$7,000 | |
| | Cost per contract unit to provide/install/ program addressable fire alarm interface at existing High School 300 wing double egress corridor doors | \$700 | |
| | Credit to owner for the unused allowance | | -\$6,300 |
| | Credit to owner for the unused fire alarm | | |
| | Devices allowance | | -\$3,000 |
| | Total Credit due to Owner | | -\$16,100 |

Change Order 1 – ATC Replacement at Cambridge Park and HVAC Work at MRHS

| | | | |
|----------------------------|---|-----------|--|
| Contract | ATC Replacement at Cambridge Park and HVAC Work at MRHS | | |
| Contractor | Thassian Mechanical Contracting, Inc. | | |
| Change Order Number | 1 | | |
| Amount | \$6,081.00 | | |
| Description | Credit for unused allowance at Cambridge Park | -\$3,000 | |
| | Credit for unused allowance at MRHS | -\$10,000 | |
| | Install new 2” HWS piping to 200 wing. Tie in 400 wing toilet rooms and small classroom 412. Install temporary HWS piping to 400 wing classrooms to accommodate project phasing | +\$6,919 | |
| | Credit to owner for the unused allowance | -\$6,800 | |
| | Total for Change Order # 1 | -\$6,081 | |

Change Order 1 – ATC Replacement at Cambridge Park and HVAC Work at MRHS

| | | | |
|----------------------------|---|----------|--|
| Contract | ATC Replacement at Cambridge Park and HVAC Work at MRHS | | |
| Contractor | Viaco Construction Corp. | | |
| Change Order Number | 1 | | |
| Amount | +\$4,225.00 | | |
| Description | Installation of gypsum board at exterior wall at HS | +\$5,225 | |
| | Credit to Owner for project allowance | -\$1,000 | |
| | Total Change Order no. 1 | +\$4,225 | |

59. Cancellation of Outstanding Checks

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the cancellation of all Outstanding Checks in the General Fund; Athletic Fund; Payroll Agency Fund; Net Payroll Account; High School Student Activity Fund and the Ravine Drive Student Activity Fund prior to June 30, 2015.

| Account | Total Amount |
|------------------------------------|---------------------|
| General Fund | \$10,475.28 |
| Athletic Fund | \$432.50 |
| Payroll Agency Fund | \$17,114.22 |
| Net Payroll Account | \$6,150.19 |
| High School Student Activity Fund | \$240.00 |
| Ravine Drive Student Activity Fund | \$50.00 |

60. Sale or Disposal of Assets

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education deems the property listed below to be surplus property which is no longer useful for school purposes, and

WHEREAS, the value of said property is estimated to be as enumerated below,

THEREFORE, be it resolved that the Matawan-Aberdeen Regional School District Board of Education authorize the Business Administrator to offer the property for sale to other public entities without advertisement for bids in accordance with 18A:18A-45c-f.

| Item Description | Quantity | Cost Per Unit |
|-------------------------|-----------------|----------------------|
| Bretford Laptop Cart | 2 | \$400 |
| Ortronics Patch Panel | 4 | \$25 |
| DevonIT ThinClient | 16 | \$25 |
| Cisco ASA Firewall | 1 | \$300 |
| Cisco Catalyst Switch | 1 | \$500 |
| Cisco Catalyst Switch | 1 | \$500 |
| Cisco Catalyst Switch | 1 | \$500 |
| Cisco Catalyst Switch | 1 | \$0 |
| Cisco Catalyst Switch | 1 | \$100 |
| Dell PowerEdge Server | 1 | \$0 |
| Dell PowerEdge Server | 1 | \$500 |
| Dell PowerEdge Server | 1 | \$500 |
| Dell RM2200 UPS | 1 | \$0 |
| Dell RM2200 UPS | 1 | \$0 |
| Bogen Amp | 1 | \$0 |
| Sylvania TV | 1 | \$0 |
| Proscan TV | 1 | \$0 |
| RCA TV | 1 | \$0 |
| JVC TV | 1 | \$20 |
| Fisher TV | 1 | \$0 |
| Zenith TV | 1 | \$0 |

| Item Description | Quantity | Cost Per Unit |
|---------------------------|----------|---------------|
| Quazar TV | 1 | \$0 |
| Samsung TV | 1 | \$20 |
| JVC TV | 1 | \$0 |
| Sharp TV | 1 | \$0 |
| Phillips TV | 1 | \$20 |
| Panasonic TV | 1 | \$0 |
| Panasonic TV | 1 | \$0 |
| JVC VCR/DVD | 1 | \$0 |
| SylvaniaDVD | 1 | \$20 |
| Panasonic DVD | 1 | \$0 |
| Toshiba VHS | 1 | \$0 |
| Insignia DVD/VCR | 1 | \$0 |
| JVC VCR | 1 | \$0 |
| Panasonic VCR | 1 | \$0 |
| JVC DVD | 1 | \$10 |
| Hitachi VCR | 1 | \$0 |
| Panasonic VCR | 1 | \$0 |
| Toshiba DVD | 1 | \$0 |
| JVC DVD | 1 | \$0 |
| Emerson VCR | 1 | \$0 |
| Panasonic DVD/CD | 1 | \$0 |
| Panasonic VCR | 1 | \$0 |
| JVC DVD | 1 | \$0 |
| Goldstar VHS | 1 | \$0 |
| Zenith VCR | 1 | \$0 |
| JVC DVD/VCR | 1 | \$0 |
| JVC VCR | 1 | \$0 |
| Durabrand CD Player | 1 | \$0 |
| Phillips CD Player | 1 | \$0 |
| Coby CD Player | 1 | \$0 |
| Aiwa CD Player | 1 | \$0 |
| Sony CD Player | 1 | \$0 |
| Samsung DVD/VHS player | 4 | \$0 |
| Sonic blue DVD/VHS player | 1 | \$0 |
| Insignia DVD/VHS player | 1 | \$0 |
| Dell | 5 | \$0 |
| Utility Table | 6 | \$20 |
| Dell | 1 | \$0 |
| Dell | 20 | \$0 |
| Dell | 2 | \$0 |
| Dell | 1 | \$0 |
| HP | 1 | \$0 |
| Dell | 2 | \$0 |
| WYSE | 11 | \$35 |
| GENERIC | 9 | \$0 |
| Various | 10 | \$0 |

| Item Description | Quantity | Cost Per Unit |
|------------------|----------|---------------|
| DELL | 2 | \$0 |
| DELL | 3 | \$0 |
| DELL | 1 | \$0 |
| DELL | 3 | \$0 |
| DELL | 1 | \$0 |
| TETECLIENT | 10 | \$5 |
| WYSE | 3 | \$0 |
| DELL | 1 | \$0 |

61. NJ State Interscholastic Athletic Association (NJSIAA) Membership Resolution for the 2016-17 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the New Jersey State Interscholastic Athletic Association (NJSIAA) Membership Resolution for the 2016-17 School year. The school district must enroll with the NJSIAA in order to participate in the approved interschool athletic program sponsored by the NJSIAA.

62. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during April 2016:

| School Name | Security Drill Type | Date & Time |
|--------------------------------|------------------------|-------------------|
| Cambridge Park Pre-school | Fire Drill | 4/16/16 @ 2:00 pm |
| Cambridge Park Pre-school | Active Shooter | 4/6/16 @ 9:45 am |
| Strathmore Elementary School | Fire Drill | 4/4/16 @ 9:33 am |
| Strathmore Elementary School | Lock Down | 4/6/16 @ 2:20 pm |
| Cliffwood Elementary School | Fire Drill | 4/8/16 @ 2:31 pm |
| Cliffwood Elementary School | Bomb Threat | 4/22/16 @ 3:05 pm |
| Lloyd Road Elementary School | Fire Drill | 4/18/16 @ 9:20 pm |
| Lloyd Road Elementary School | Lock Down | 4/29/16 @ 9:05 am |
| Matawan-Aberdeen Middle School | Fire Drill | 4/11/16 @ 8:30 am |
| Matawan-Aberdeen Middle School | Evacuation Bomb Threat | 4/18/16 @ 8:35 am |
| Ravine Drive Elementary School | Fire Drill | 4/5/16 @ 9:22 am |
| Ravine Drive Elementary School | Evacuation Bomb Threat | 4/21/16 @ 2:38 pm |
| Matawan Regional High School | Fire Drill | 4/13/16 @ 1:40 pm |
| Matawan Regional High School | Lock Down | 4/27/16 @ 1:30 pm |

B. TRANSPORTATION

1. Inter-local Agreement Resolution - Township of Aberdeen

Matawan-Aberdeen Regional School District shall enter into an Inter-local Government Services Agreement with the Township of Aberdeen, pursuant to the provisions of NJSA 18A:20-22 and NJSA 40:8A-1, et seq., for the purposes permitted under the statutes, including, but not limited to the use of school district buses to be used for the Township’s 2016 summer recreation program. All costs for the use of the buses and bus drivers shall be paid by Aberdeen Township. Approved by Aberdeen Township on March 1, 2016 - Resolution No. 2016-53.

2. The following bus evacuation drills are scheduled to occur or did occur as follows:

| School | Date | Location | Supervised by |
|---------------------------|--------|-----------------------------|------------------------|
| Cambridge Park Pre-school | 5/3/16 | Bus Driveway for all routes | Principal Wayne Spells |

| School | Date | Location | Supervised by |
|--------------------------------|---------|-----------------------------|--------------------------------|
| Cliffwood Elementary School | 4/26/16 | Bus Driveway for all routes | Acting Principal Mark Van Horn |
| Lloyd Rd Elementary School | 4/27/16 | Bus Driveway for all routes | Principal Joe Jerabek |
| Matawan-Aberdeen Middle School | 5/10/16 | Bus Driveway for all routes | Principal Aaron Eyler |
| Matawan Regional High School | 5/4/16 | Bus Driveway for all routes | Vice Principal Frank Liotti |
| Ravine Dr Elementary School | 4/26/16 | Bus Driveway for all routes | Principal Pat Janover |
| Strathmore Elementary School | 4/26/16 | Bus Driveway for all routes | Principal Kelly Bera |

3. Award of Transportation Route Renewals for the 2016-17 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Transportation Route Renewals for the 2016-17 school year.

| Rte # | Destination | Contractor | # of Days | Per Diem | Eff Dates | Cost |
|---------|--------------------------------|--------------------|-----------|----------|----------------|-------------|
| 654-655 | St. Bens/St. John's/Strathmore | Shamrock | 180 | \$233.66 | 9/1/16-6/30/17 | \$42,058.80 |
| 680 | The Shore Center | Wehrle Bus Service | 210 | \$199.79 | 7/1/16-6/30/17 | \$41,955.50 |
| 647 | Lakeview School | Barker Bus | 214 | \$309.39 | 7/1/16-6/30/17 | \$66,209.46 |
| 648 | Lakeview School | Barker Bus | 214 | \$309.39 | 7/1/16-6/30/17 | \$66,209.46 |

4. Award of Joint Transportation Routes for the 2016-17 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Joint Transportation Route for the 2016-17 school year with Matawan-Aberdeen Regional School District as the Host District.

| Rte # | Destination | Host | Joiner | # of Days | Joiner Per Diem | Eff Dates | Estimated Revenue |
|-------|-----------------|-------|-------------------|-----------|-----------------|----------------|-------------------|
| 647 | Lakeview School | MARSD | Lawrence Township | 214 | \$154.70 | 7/1/16-6/30/17 | \$33,105.80 |
| 648 | Lakeview School | MARSD | Marlboro Township | 214 | \$103.13 | 7/1/16-6/30/17 | \$22,069.82 |

5. Award of Transportation Route for the 2015-16 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Transportation Route for the 2015-16 school year.

| Rte # | Destination | Contractor | # of Days | Per Diem | Eff Dates | Cost |
|-------|-------------------|----------------|-----------|----------|-----------------|------------|
| 4020 | The Center School | Father and Son | 24 | \$68.46 | 5/18/16-6/30/16 | \$1,643.04 |

XV. UNFINISHED BUSINESS

There was none.

XVI. NEW BUSINESS

Aberdeen Township Mayor Fred Tagliarini wanted to make everyone aware of the Monmouth County Special Needs Registry. This informs all first responders if there is a special needs individual in the household when they enter the premises.

A member of the Board stated they attended the career day at the Middle School and that it was awesome. It took a lot of time and effort to schedule the event and each classroom had a different topic.

A member of the Board stated the Education Foundation will have a meeting on June 13th to review its funds. They will also be purchasing a second bioprinter. In addition, she wants the Board to keep dates open in the fall for the Education Foundation event which will need volunteers.

A member of the Board stated they wish Dr. Golden was here to see how the parents have stepped up and saved the Education Foundation.

A member of the Board stated he attended the art exhibit at Bank of America. He stated the Board should be proud of the talent that this District has. Also, he congratulated the District's thespians for receiving a Count Basie Award. Finally, the same Board member noted that if anyone is around on Memorial Day, there will be a ceremony at the VFW on Cliffwood Avenue.

A member of the Board stated that she was a parent presenter at career day. She also brought a judge with her who was very impressed with the students and is interested in coming back for a second presentation.

XVII. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

There were none.

EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Confidential Student Matters - HIB Reports and Confidential Legal Matters – Litigation Update. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

It was moved by Ms. Gentile, seconded by Ms. Nelson that the Board convene in Executive Session and approved by a unanimous voice vote at 9:08 pm.

The Board returned to Open Session at 9:49 pm.

XIX. ADJOURNMENT

On a motion by Ms. Martinez, seconded by Ms. Nelson and a unanimous roll call vote the Board adjourned the meeting at 9:50 pm.

Respectfully submitted,



Thomas M. Venanzi
Interim School Business Administrator/Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
May 23, 2016**

| NAME | BLDG | DATES | LOCATION | TITLE | REGIS FEE | MILEAGE MAX | TOLLS-PARK | LODGING | MEALS/MISC. | TOTAL | SUB YES/NO |
|------------------|------|--|---|--|-----------|-------------|------------|---------|-------------|-----------|------------|
| Ninger, Ellen | HS | 9/15/16, 10/20/16, 11/17/16, 12/15/16, 1/9/17, 2/16/17, 3/16/17, 4/20/17, 5/18/17, 6/15/17 Half Days | Monmouth County Office of Social Services Freehold, NJ | Department of Mental Health Traumatic Loss Coalition Meetings | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | NO |
| Bombardier, John | CO | 6/21/2016 | Conover Road Elementary School Colts Neck, NJ | New Jersey Department of Education 2017 ESEA/NCLB Consolidated Application TA Session | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | NO |
| Spells, Wayne | CO | 6/21/2016 | Conover Road Elementary School Colts Neck, NJ | New Jersey Department of Education 2017 ESEA/NCLB Consolidated Application TA Session | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$0.00 | NO |
| Irons, Mark | CO | 7/7/2016 | The College of New Jersey Ewing, NJ | Next Steps for NGSS, PreK-5 | \$375.00* | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$375.00* | NO |
| Irons, Mark | CO | 7/8/2016 | The College of New Jersey Ewing, NJ | Intro to Elementary Engineering for NGSS | \$125.00* | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$125.00* | NO |
| Irons, Mark | CO | 7/11/2016, 7/12/2016, 7/13/2016 | The College of New Jersey Ewing, NJ | iSTEM for NGSS (K-2) | \$375.00* | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$375.00* | NO |
| Irons, Mark | CO | 7/25/2016, 7/26/2016, 7/27/2016 | The College of New Jersey Ewing, NJ | iSTEM for NGSS (3-5) | \$375.00* | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$375.00* | NO |

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
May 23, 2016**

| NAME | BLDG | DATES | LOCATION | TITLE | REGIS FEE | MILEAGE MAX | TOLLS-PARK | LODGING | MEALS/MISC. | TOTAL | SUB YES/NO |
|--|------|--------------------------|--|--|-----------|-------------|------------|---------|--------------|-------------------|------------|
| Irons, Mark | CO | 7/29/2016 | The College of New Jersey Ewing, NJ | Genius Hour K-5 | \$125.00* | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$125.00* | NO |
| Irons, Mark | CO | 8/2/2016, 8/3/2016 | Sheraton Philadelphia, PA | McGraw-Hill Everyday Math User Conference | \$299.00* | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$299.00* | NO |
| Tobia, Mona | MS | 10/20/2016 10/21/2016 | Ocean Palace Resort Long Branch, NJ | 2016 FEA/NJPSA/NJASCD Fall Conference | \$275.00* | \$0.00 | \$0.00 | \$0.00 | \$0.00 | \$275.00* | NO |
| | | | | | | | | | TOTAL | \$2,062.69 | |
| *Amount being charged to Account #11-000-223-580-04-0000-0 | | | | | | | | | | | |
| **Amount being charged to Account #11-000-251-580-11-0000-0 | | | | | | | | | | | |
| Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day NTE: \$118.50 | | | | | | | | | | | |

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
HUMAN RESOURCES DEPARTMENT
SUMMER POSTING 2016**

Summer Program for Title 1, G&T, ELL and General Education Summer Literacy

*July 11 – August 11, 2016

*Monday – Thursday

8:15 to 10:45 AM (Staff Hours)

* = Unless otherwise noted

| Posting # | Position | Staff | Activity | Max Hours | Cost/Hr | Total Cost | School |
|--|--|--------------|--|------------------|----------------|-------------------|----------------------|
| 1 Ford, Jennifer Lenihan, Christine Minneci, Frances TBD TBD | General Education Elementary Literacy Program Teacher (Must be iRead Trained) 11-120-100-101-11- 0000-7 | 5 | Elementary Literacy Grades 1 – 5 2 ½ Hours Per Day | 50 Each | \$40 | \$10,000 | ST |
| 2 Schultz, Lisa Winther, Margaret Altman, Robyn Substitute | Title 1 Read 180 Program Teachers 20-231-100-101-11- 0000-1 | 2 | Title 1 Summer Read 180 Program Grades 4 -5 2 ½ Hours Per Day | 50 Each | \$40 | \$4,000 | ST |
| 3 Pappas, Laura Vergaretti, Kathleen | Title 1 iRead Teachers 20-231-100-101-11- 0000-1 | 2 | Title 1 Summer iRead Program Grades 1 -3 2 ½ Hours Per Day | 50 Each | \$40 | \$4,000 | ST |
| 4 Bauer, Lisa Hickey, JoAnn Irons, Mark Substitute | G&T Teacher 11-120-100-101-11- 0000-7 | 2 | Summer G&T Program for G&T Students in Grades 2 and 3 2 Teachers x 16 Days x 2.5 Hours Per Day Monday-Thursday 8:30 – 10:30 MAMS July 11-14, Week 1 July 18-21, Week 2 August 1-4, Week 3 August 8-11, Week 4 | 40 Each | \$40 | \$3,200 | MAMS |
| 5 Stetz, Diane | Apex Online Algebra 1 Teacher 11-130-100-101-11- 0000-7 | 1 | Apex Online Algebra 1 Teacher 1 Teacher X 9 Days X 2.5 hours per day 3 Weeks – Tue-Thur 8:30-10:30 | 25 | \$40 | \$1,000 | MAMS Media Center |

[1]

May 23, 2016 Board of Education Meeting

Personnel Attachment # 1

| | | | | | | | |
|---|--|---|---|------------|------|---------|------|
| | | | July 12-14 –Week 1 July 19-21 – Week 2 Aug 9-11 – Week 3 | | | | |
| 6 Wietecha, Corinne | Middle School Algebra Teacher 11-130-100-101-11-0000-7 | 1 | MAMS Algebra 1 Sneak Peek Program 1 Teacher x 12 Days x 2.5 Hours Per Day July 18-21, Week 1 August 1-4, Week 2 August 8-11, Week 3 | 30 | \$40 | \$1,200 | MAMS |
| 7 Hynes, Gina | Middle School Math Teacher 11-130-100-101-11-0000-7 | 1 | MAMS Math 6 Accelerated Sneak Peek Program 1 Teacher x 12 Days x 2.5 Hours Per Day July 18-21, Week 1 August 1-4, Week 2 August 8-11, Week 3 | 30 | \$40 | \$1,200 | MAMS |
| 8 Wilson, Tara | Middle School Math Teacher 11-130-100-101-0000-7 | 1 | MAMS Math 7 Accelerated Sneak Peek Program Target Audience: Students going from Math 6 Regular to Math 7 Accelerated Measure of Success: STAR Renaissance 1 teacher x 12 days x 2.5 hours per day July 18-21 Week 1 August 1-4 Week 2 August 8-11 Week 3 Revised Date 5/6/16 | 30 | \$40 | \$1,200 | MAMS |
| 11 Dixon, Jacqueline Kalacheva, Eugenia Kapadia, Vishaka Substitute | ESL Teachers 20-241-100-101-11-0000-1 | | ESL Program Grades 1 – 5 2 ½ Hours Per Day July 11-August 11 Monday-Thursday 8:15 to 10:45 (Staff Hours) | 50 Each | \$40 | \$4,000 | ST |

Personnel Attachment # 1

Guidance
Dates and Times TBD

| <i>Posting #</i> | <i>Position</i> | <i>Staff</i> | <i>Activity</i> | <i>Max Hours</i> | <i>Cost/Hr</i> | <i>Total Cost</i> | <i>School</i> |
|--|---|--------------|---|------------------|----------------|-------------------|---------------|
| 14 Feen, Kathy | Student Personnel Services (MS) 11-000-218-104-40-0040-1 | 1 | Hours to be shared at the discretion of the principal | 56 Shared | \$40 | \$2,240 | MAMS |
| 15 DeCosta, Flo Grasso, Andrea Leach, Kristina Leuin, Harvey Ninger, Ellen | Student Personnel Services (HS) 11-000-218-104-30-0030-1 (Dates TBD) | TBD | Hours to be shared at the discretion of the principal | 125 Shared | \$40 | \$5,000 | HS |

Freshman Academy

June 22, 2016, 12:00 – 2:00 PM (2 hours) Preparation
August 22, 2016, 9:00 AM – 1:00 PM (4 hours) Preparation
Freshman Academy Orientation Program Date:
August 24, 2016, 7:00 AM – 12:00 PM (5 hours)

| <i>Posting #</i> | <i>Position</i> | <i>Staff</i> | <i>Activity</i> | <i>Max Hours</i> | <i>Cost/Hr</i> | <i>Total Cost</i> | <i>School</i> |
|--|--|--------------|--|------------------|----------------|-------------------|---------------|
| 16 Antista, Maria Bloss, Justin Borchers, Sheri Brown, Eric Gallo, Jason Goldberg, Debbie Harnett, Chris Harrington, Meghan Leach, Kristina Nieves, Jennise Pape, Kimberly Stetz, Diane Tomasello, Louise Walsh, Matthew | HS Teachers 11-000-213-104-11-0000-0 | 20 | Freshman Academy Preparation June 22, 2016 12:00 – 2:00 PM | 2 | \$30 | \$1,200 | HS |
| 17 Antista, Maria Bloss, Justin Borchers, Sheri Brown, Eric Gallo, Jason Goldberg, Debbie Harnett, Chris Harrington, Meghan Leach, Kristina Nieves, Jennise Pape, Kimberly Stetz, Diane Tomasello, Louise Walsh, Matthew | HS Teachers 11-000-213-104-11-0000-0 | 20 | Freshman Academy Preparation August 22, 2016 9:00 AM – 1:00 PM | 4 | \$30 | \$2,400 | HS |
| 18 Antista, Maria Bloss, Justin Borchers, Sheri | HS Teachers 11-000-213-104-11-0000-9 | 20 | Freshman Academy Participation | 5 Each | \$40 | \$4,000 | HS |

Personnel Attachment # 1

| | | | | | | | |
|---|--|---|---|---|------|-------|----|
| Brown, Eric Gallo, Jason Goldberg, Debbie Harnett, Chris Harrington, Meghan Leach, Kristina Nieves, Jennise Pape, Kimberly Stetz, Diane Tomasello, Louise Walsh, Matthew | | | August 24, 2016 7:00 AM – 12:00 PM | | | | |
| 19 Godowski, Donna | Nurse 11-000-213-104-11-0000-9 | 1 | Freshman Academy Participation August 24, 2016 Nurse's Hours 7:30 – 11:30 AM | 4 | \$40 | \$160 | HS |

Summer Athletics
 Dates and Times TBD

| Posting # | Position | Staff | Activity | Max Hours | Cost/Hr | Total Cost | School |
|--|---|--------------|--------------------------------|------------------|----------------|-------------------|---------------|
| 20 Kaye, John Charles, Marsh | Teacher 11-402-100-100-11-0000-2 (Dates TBD) | 2 | Weight Training (Shared Hours) | 70 Shared | \$40 | \$2,800 | HS |

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
HUMAN RESOURCES DEPARTMENT
SUMMER POSTING 2016**

Special Education Extended Year Program

July 11 – August 11, 2016

Monday – Thursday

Preschool Disabled 8:30 AM – 10:30 AM OR 10:30 – 12:30 Students/8:15 AM – 10:45 AM Staff (half day staff)

8:30 AM to 12:30 PM Students/8:15 AM – 12:45 PM Staff (full day PSD staff & elementary classes)

Pre-School Disabled

| Posting # | Position | Staff | Activity | Max Hours | Cost/Hr | Total Cost | School |
|--|--|--------------|--|------------------------------|---|-------------------|---------------|
| 1 Nicole DiPeri | Special Ed Teacher 11-216-100-101-11-0000-7 | 1 | ½ day 10:15 to 12:45 | 50 Each | \$40 | \$2,000 | ST |
| 2 Bonnie Wienstein Elizabeth Perna Christine Digeronimo | Special Ed Teacher 11-216-100-101-11-0000-7 | 3 | Full day 8:15 AM – 12:45 PM | 90 Each | \$40 | \$10,800 | ST |
| 3 Michele Johannesson MaryBeth McFadden Traci Stelzer Robyn Altman Tara Goldheimer Kathleen Tay | Special Ed Teacher Sub 11-216-100-101-11-0000-7 | 6 | ½ day & full day PSD | 90 Each | \$40 | N/A | ST |
| 4 ½ Day Doris Wissa Brianna Scatorchia Full Day Lisa Brown Michele Reed Valerie Dhume Jean Darc Maqqar Jamie Steiner Amanda Curcie Nicole Henn Milena Osmanovic | Instructional Assistant 11-216-100-106-11-0000-7 | 2 8 | ½ day 10:15 to 12:45 Full day and 2 sessions of ½ day | 50 Each 90 Each | Hourly Per diem or \$14 per hour | TBD | ST |
| 5 Raellen Mandelbaum Janice Norwood Erin Van De Water TBD –VACANT (2) | Instructional Assistant Sub 13-422-100-106-11-0000-8 | 5 | ½ & full day Program | 50 Each 90 Each | Hourly Per diem or \$14 per hour | N/A | ST |

Special Education Self-Contained Classes

| Posting # | Position | Staff | Activity | Max Hours | Cost/Hr | Total Cost | School |
|---|--|--------------|---|------------------|----------------|-------------------|---------------|
| 6 Lauren Mastrangelo Rebecca McCormick Leah Layton Caitlyn Farley Tara Barry Alexandra Perrotta Barbara Bergrin | Special Education Teacher 11-204-100-101-11-0000-7 & 11-214-100-100-11-0000-7 | 7 | SE Classes AUT (2), LLD (3), MD (1), BD(1) 8:15 AM – 12:45 PM | 90 Each | \$40 | \$26,200 | ST |
| 7 Michele Johannesson MaryBeth McFadden | Special Ed Teacher Sub 11-214-100-106- | 6 | SE Classes 8:15 AM – 12:45 PM | 90 Each | \$40 | N/A | ST |

Personnel Attachment #2

| Posting # | Position | Staff | Activity | Max Hours | Cost/Hr | Total Cost | School |
|--|---|--------------|---|------------------|---|-------------------|---------------|
| Traci Stelzer Robyn Altman Tara Goldheimer Kathleen Tay | 11-0000-7 & 11-204-100-101- 11-0000-7 | | | | | | |
| 8 Kathy Joyce Ryan Moore Michelle Sloan Mary Biagianti Brittany Bennett MaryBeth Smolokoff Dan Wilensky Jesse Johnson Lee Pickell TBD -VACANT | Special Education Teacher 11-214-100-100- 11-0000-7 | 9 | SE Classes AUT (4), LLD (3), MD (1), CI(2) 8:15 AM – 12:45 PM | 90 Each | \$40 | \$36,000 | MS |
| 9 LoriAnn Santos Tara Perchuk Denise Zitzman Corinne Carhuff- Pickell Amanda DeCicco MaryLou Yourth Arti Sawhney Camille Uhlhorn Karen Liebewitz Jackie Gallagher Magda Potter Sharon Collins Lara Dela Rosa-Hona Mindy PetersEsposito Carol Turchiano Maryann Folchetti Deborah Harnett Kristen Brisebois Kathie Wojnar Kendra Grillo Danielle Whalen Denise O'Brien Kristin Natale Joy Edelstein Thomas Boyce Melanie Schueller Devenn Williams Suzanne Mergner Chris Harnett Megan Mellock Jonathon Friedel Joseph Lamicela Robert Wietecha Latieffa Mackey Mary Cannella Isabelle Coccio Diane Haddad Joann Rodriguez Kaitlyn Nastro Danielle Whalen | Instructional Assistant 11-214-100-106- 11-0000-7 | 40 | SE Classes 8:15 AM – 12:45 PM | 90 | Hourly Per diem or \$14 per hour | TBD | ST/MS |
| 10 Raellen Mandelbaum Janice Norwood Erin Van De Water Danielle Whalen TBD – VACANT (6) | Instructional Assistant Sub 11-214-100-106 11-0000-7 | 10 | SE Classes 8:15 AM – 12:45 PM | 90 Each | Hourly Per diem or \$14 per hour | N/A | ST/MS |

Personnel Attachment #2

| Posting # | Position | Staff | Activity | Max Hours | Cost/Hr | Total Cost | School |
|---|--|---------------------------|---|------------------|------------------|------------------------|---------------|
| 11 Colleen Farrell Doreen Molinari Christine D'Angelo Sharon Ignoscia Allison Foley Linda Gumina | Speech Therapist (Shared) 11-000-216-104-11-0000-7 | 4 6 to share hours | SE Classes 8:15 AM – 12:45 PM | 90 Each | \$50 | \$18,000 | ST/MS |
| 12 Catharina Mallozzi Sheila Caldwell Donna Godowski Gina Nastro (Substitute) | Nurse 11-000-213-104-11-0000-7 | 1 | Elementary 8:15 AM – 12:45 PM | 90 | \$40 | \$3,600 | ST |
| 13 Sheila Caldwell | Nurse 11-000-213-104-11-0000-7 | 1 | Summer Evaluations | 8 | \$40 | \$320 | CP |
| 14 Susan Nestor Sheila Caldwell Donna Godowski Gina Nastro (Substitute) | Nurse 11-000-213-104-11-0000-7 60-900-100-101-104-11-0000-1 | 1 1 | Special Education 8:15 AM – 12:45 PM Summer Theater (Split with above plus up to 30 additional hours for some afternoons and additional days) 9:30 AM – 12:30 PM June 29 – August 2 | 90 42.5 | \$40 \$40 | \$3,600 \$1,700 | MS |
| 15 Andrea Trezza TBD - VACANT | Behaviorist 11-000-216-104-11-0000-7 | 2 | AUT, CI, PSD, LLD, MD Classes | 90 hours Shared | \$40 | \$3,600 | ST/MS |
| 16 Kristina Saccomondo Tara Murphy | (CST) Psychologist 11-000-219-104-11-0000-7 | 2 | Evaluations | 12 Shared Cases | \$200 | \$2,400 | ST/MS |
| 17 Kristina Saccomondo Tara Murphy | (CST) Psychologist 11-000-219-104-11-0000-7 | 2 | IEP Meetings | 12 Shared Cases | \$40 | \$480 | ST/MS |
| 18 Curran Fallon Lauren Kelly | (CST) Social Worker 11-000-219-104-11-0000-7 | 3 | Evaluations | 12 Shared Cases | \$200 | \$2,400 | ST/MS |
| 19 Curran Fallon Lauren Kelly | (CST) Social Worker 11-000-219-104-11-0000-7 | 3 | IEP Meetings | 12 Shared Cases | \$40 | \$480 | ST/MS |
| 20 Lauren Miles Jessica Hollinger | (CST) Learning Consultant 11-000-219-104-11-0000-7 | 2 | Evaluations | 12 Shared Cases | \$200 | \$2,400 | ST/MS |
| 21 Lauren Miles Jessica Hollinger | (CST) Learning Consultant 11-000-219-104-11-0000-7 | 2 | IEP Meetings | 12 Shared Cases | \$40 | \$480 | ST/MS |
| 22 Sharon Ignoscia Doreen Molinari Allison Foley | (CST) Speech/Language Specialist 11-000-219-104-11-0000-7 | 2 3 to share | Evaluations | 12 Shared Cases | \$200 | \$2,400 | ST/MS |
| 23 Sharon Ignoscia Doreen Molinari Allison Foley | (CST) Speech/Language Specialist 11-000-219-104- | 2 3 to share | IEP Meetings | 12 Shared Cases | \$40 | \$480 | ST/MS |

Personnel Attachment #2

| Posting # | Position | Staff | Activity | Max Hours | Cost/Hr | Total Cost | School |
|--|--|-----------------|----------------------|------------------|----------------|-------------------|---------------|
| | 11-0000-7 | | | | | | |
| 24 Lisa Shultz Dylan Tarrazi Tara Barry Christine Lenihan Jennifer Ford Corrinne Wietecha | Teacher – General Ed 11-000-219-104-11-0000-7 | 2 6 to share | IEP Meetings | 12 Shared Cases | \$40 | \$480 | ST/MS |
| 25 Beth Chodkiewicz Tara Goldheimer Susan Ripple Traci Stelzer Tara Barry Jennifer Ford | Teacher – Special Ed 11-000-219-104-11-0000-7 | 2 6 to share | IEP Meetings | 12 Shared Cases | \$40 | \$480 | ST/MS |
| 26 Jessica Hollinger | CST Member 11-000-219-104-11-0000-7 | 1 | Scheduling HS | 20 | \$40 | \$800 | HS |
| 27 Jamie Zibbell | CST Member 11-000-219-104-11-0000-7 | 1 | Scheduling MS | 20 | \$40 | \$800 | MS |
| 28 Lauren Kelly | CST Member 11-000-219-104-11-0000-7 | 1 | Scheduling LR | 20 | \$40 | \$800 | LR |
| 29 Lauren Kelly Tara Murphy | CST Member 11-000-219-104-11-0000-7 | 2 | Case Management | 12 Shared | \$40 | \$480 | ST/MS |
| 30 TBD - VACANT TBD - VACANT | Occupational Therapist 11-000-219-104-11-0000-7 | 2 | OT Services | 90 hours shared | \$40 | \$3,600 | ST/MS |
| 31 Rachel Alvarez | Social Worker or Special Ed Teacher 11-000-219-104-11-0000-7 | 1 | Social Skills | 45 | \$40 | \$1,800 | ST/MS |
| 32 TBD - VACANT | Special Education Teacher | 1 | Supplemental Reading | 90 | \$40 | \$3,600 | ST/MS |

Elementary Literacy Summer Program/ESL/Algebra 1 Summer Course

July 11 – August 11, 2016

Monday – Thursday - 8:30 AM to 10:30 PM Students - 8:15 AM to 10:45 Staff

| Posting # | Position | Staff | Activity | Max Hours | Cost/Hr | Total Cost | School |
|---------------------|--|--------------|---|------------------|----------------|-------------------|---------------|
| TBD - VACANT | Elementary Literacy Focus Teacher Special Education Teacher 11-204-100-101-11-0000-7 (Dual Certification Elementary/ Special Education Preferred) | 2 | Elementary Literacy Grades 1 – 5 2 ½ Hours Per Day | 50 Each | \$40 | \$8,000 | ST |

| LAST | FIRST | STEP | 2016-2017 STIPEND | BOARD APPROVAL | LOC | ACCOUNT NO. | ACTIVITY | POSITION |
|--|-----------|------|----------------------|-------------------|-----|--------------------------|--|--------------------------------|
| NON ATHLETIC ACTIVITIES - MIDDLE SCHOOL | | | | | | | | |
| LAST | FIRST | STEP | 2016-2017 STIPEND | BOARD APPROVAL | LOC | ACCOUNT NO. | ACTIVITY | POSITION |
| Tarrazi | Dylan | N/A | \$ 1,320.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | Academic Bowl 6-8 | Advisor |
| Dickson | Kaywana | N/A | \$ 1,320.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | African-American Student Union | Advisor |
| Stevens | Roderick | N/A | \$ 1,320.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | Art Club | Advisor |
| Tarrazi | Dylan | N/A | \$ 2,020.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | Audio Visual Department | Advisor |
| Wells | Gerard | N/A | \$ 3,310.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | Band | Director |
| Raiola | Amy | N/A | \$ 1,320.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | 6 Grade Class | Advisor |
| Reynolds | Dustin | N/A | \$ 1,320.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | 7 Grade Class | Advisor |
| Bebel | Helen | N/A | \$ 1,320.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | 8 Grade Class | Advisor |
| Miller | David | N/A | \$ 1,320.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | Chess Club | Advisor |
| Mescal | Debra | N/A | \$ 1,400.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | Environmental Club | Advisor |
| Nilsen | Kristine | N/A | \$ 1,320.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | Junior National Honor Society | Advisor |
| Dansky | Samantha | N/A | \$ 2,020.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | Literary/Art Magazine | Advisor |
| Wangen | Georgette | N/A | \$ 1,320.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | Math Club | Advisor |
| Tarrazi | Dylan | N/A | \$ 1,320.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | Multi-Cultural Club | Advisor |
| Feen | Kathy | N/A | \$ 2,590.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | Peer Leadership | Advisor |
| DeBeVoise | Margaret | N/A | \$ 1,260.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | Science Club | Advisor |
| Hillyer | Patricia | N/A | \$ 1,260.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | Science Competition Team | Advisor |
| Sobieski | Cynthia | N/A | \$ 2,020.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | School Newspaper | Advisor |
| Schnakenberg | Paula | N/A | \$ 1,400.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | Student Accounts | Manager |
| Dansky | Samantha | N/A | \$ 2,020.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | Student Organization Council | Advisor |
| Hillyer | Patricia | N/A | \$ 1,260.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | Technology Club (STEAM) | Advisor |
| Viel | Linda | N/A | \$ 6,100.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | Theater Arts Spring Musical Production | Director |
| Mosely-Aviles | Remoh | N/A | \$ 3,130.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | Theater Arts Spring Musical Production | Vocal Director |
| Wells | Gerard | N/A | \$ 3,140.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | Theater Arts Spring Musical Production | Musical Director (Band) |
| Tirone | Samantha | N/A | \$ 2,930.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | Theater Arts Spring Musical Production | Choreographer |
| Balog | Perry | N/A | \$ 2,990.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | Theater Arts Spring Musical Production | Production/Design/Construction |
| Leeman | Patrick | N/A | \$ 1,290.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | Theater Arts Spring Musical Production | Co-Technical Director |
| Schlachter | Don | N/A | \$ 1,290.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | Theater Arts Spring Musical Production | Co-Technical Director |
| Hebding | Evelyn | N/A | \$ 1,490.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | Theater Arts Spring Musical Production | Production Assistant |
| Greenspan | Nadine | N/A | \$ 2,050.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | Vocal Chorus | Advisor |
| Costello | Laurie | N/A | \$ 1,150.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | Willow Tree | Advisor |
| Garrett | Carolina | N/A | \$ 1,320.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | World Language Club | Advisor |
| Sobieski | Cynthia | N/A | \$ 2,035.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | Yearbook | Co-Advisor |
| Costello | Laurie | N/A | \$ 2,035.00 | 5/23/2016 | MA | 11-401-100-100-11-0000-3 | Yearbook | Co-Advisor |