

**MISSION STATEMENT:** We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

**VISION STATEMENT:** Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

**WORKSHOP MEETING** on September 12, 2016, Administration Building, 1 Crest Way, Aberdeen, NJ.

**I. CALL TO ORDER**

President, Ms. Esposito called the Regular Action Meeting to order at 7:01 pm.

**II. PLEDGE OF ALLEGIANCE**

Ms. Esposito asked for a moment of silence in remembrance of September 11, 2016.

**III. STATEMENT OF ADEQUATE NOTICE**

Ms. Esposito read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on December 19, 2015. This notice was sent to the Asbury Park Press, the Star Ledger, the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

**IV. ROLL CALL**

Present:	Ms. Anissa Esposito - President	Dr. Jeff Delaney - Vice President
	Mr. Kevin Ahearn	Mr. Kenneth Aitken
	Ms. Allison Friedman	Ms. Kathleen Gentile
	Ms. Tara Martinez	Ms. Joelle Nappi

Absent: Mr. Weymouth Brittingham

Also Present: Dr. Joseph Majka, Superintendent of Schools

Present: Dr. Karen Jones, Assistant Superintendent Curriculum and Instruction  
Mr. Alex Ferreira, School Business Administrator/Board Secretary  
Mr. Brian Walsh, Director of Personnel  
Ms. Nelyda Perez, Director of Special Services  
Mr. David Rubin, Board Attorney

**V. EXECUTIVE SESSION I**

Be It Resolved, that a closed session be convened for the purpose of discussing Matters of Attorney – Client Privilege – Policy Review. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 20 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action will not take place.

It was moved by Ms. Gentile seconded by Ms. Martinez that the Board convene in Executive Session and approved by a unanimous voice vote at 7:04 pm.

The Board returned to Open Session at 7:22 pm.

**VI. SUPERINTENDENT’S REPORT**

Superintendent of Schools, Dr. Majka made the following statements:

Dr. Majka gave an update on the work that was done during the summer and the reception by students.

**VII. CURRICULUM AND INSTRUCTION**

Dr. Jones reviewed the Curriculum and Instruction Agenda requesting that the Board take action this evening on Item A. Ms. Perez reviewed the Special Services portion of the C&I Agenda. The remainder of the items will be presented for action at the September 26, 2016 Regular Action Meeting.

A motion was moved by Ms. Nappi and seconded by Ms. Friedman.

There was a discussion on grant writer; feedback on the Elevate Program; SAT Prep Courses and recognition of retiring teachers.

**B. OTHER**

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following district field trips for the 2016 – 2017 school year:

Raritan Valley College, Black College Week	New York City Theaters
Brookdale Community College – Early Bird Registration	New York City/Newark Museums
Princeton University, Young Women’s Conferences	Community Bank/Business Visits
Performing Arts Academy Trips	Local Fire Houses/Parks/Orchards/Beaches
Huskie Ambassador Program	Frog Hollow Swim & Tennis Club
Pillar Yearbook Trip	Marlboro Swim Club
Science Bowl Competitions	Cateria Camp Grounds
Jersey Shore Makerfest, Toms River, NJ	Monmouth Battle Field State Park
Insectropolis, Toms River, NJ	Burrowes Mansion, Matawan, NJ
Middle School Academic Challenge Competitions	Jenkinson’s Aquarium
Jazz/Marching Band/Winterguard/Chorus Competitions	Extreme Circus, Trenton, NJ
PNC Art Center	Six Flags Great Adventure Trips

**Rationale:** This list includes a consolidated list of all district approved field trips.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Leadership Academy students to participate in an overnight team-building retreat at the Princeton-Blairstown Center in Blairstown, NJ on September 18 and September 19, 2016. The purpose of this retreat will allow the Civic Leadership students to have the opportunity to develop new skills that strengthen their leadership, team-building, conflict resolution, communication and decision making skills. The character traits that the students will learn while on this trip will navigate them in the right direction starting the new school year.

**Rationale:** Civic Leadership Trip

**Cost:** No Cost to District – Student Fundraising

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Dianna Pell, as a Grant Consultant. Ms. Pell will provide Staff Education/Guidance, Grant Research, Grant Writing, and Grant Reporting Assistance to our staff.

**Cost:** NTE: \$10,000.00 **Account #:** 11-000-251-340-11-0000-0

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve *Elite Tutoring Academy* to administer a practice version of the new SAT to interested high school students on Saturday, November 19, 2016 to experience the design and content of the redesigned SAT for preparation and practice purposes only.

**Rationale:** Student participation in the practice SAT offered by Elite Tutoring Academy is optional. Each student that participates will receive an individual score report to analyze their performance.

**Cost:** No Cost to the District

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Dr. Hodges, Guest Speaker from William Patterson University, to provide professional development workshops for District Coaches and District PE Staff on October 10, 2016 and March 10, 2017.

**Rationale:** The purpose of these professional development opportunities is to teach District coaches and PE Staff instructional strategies for teaching students in the classroom and in athletic arenas, with a focus on how to take responsibility for creating a safe and inclusive school environment.

**Cost:** \$1,400.00 (\$700 per day) **Account #:** 20-270-200-320-00-0000-0

6. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approves the purchase of *DIBELS Next Data Management and Online Scoring* annual licenses, training materials, and on-site professional development for the 2016 – 2017 school year.

**Rationale:** *DIBELS Next Data Management and Online Scoring* system will be used for screening and progress monitoring of students who struggle with reading in the areas of decoding and phonics. Teachers will receive on-site professional development training and resources that will support test administration.

**Cost:** \$689.04  
 Professional Development Supplies **Account #:** (Title II-A) 20-270-200-610-00-0000-0  
 \$2,938.75 – Online Data Management System **Account #:** (Title II-A) 20-270-200-320-00-0000-0

7. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Elevate Education to provide three (3) Title 1 parent education seminars during the 2016 – 2017 school year.

**Rationale:** Elevate Education parent seminars will provide families with practical strategies and tips to support the development effective study and organizational skills.

**Cost:** \$689.04 **Title 1 Account #:** 20-231-200-320-00-0000-0

8. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the purchase of Title I supplies and materials from Houghton Mifflin Harcourt (HMH)

to support the Title I supplemental reading program at Matawan-Aberdeen Middle School for the 2016-2017 school year.

**Rationale:** The Matawan-Aberdeen Regional School District receives federal Title I funding that must be used to provide supplemental educational services for eligible Title I students. The purchase of these materials, online software and student licenses will support the supplemental Title I reading program at Matawan-Aberdeen Middle School for the 2016 – 2017 school year.

**Cost:** \$10,194.61

**Title 1 Account #:** 20-231-100-610-00-0000-0

**C. SPECIAL SERVICES**

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend the out of district placement for the 2016 – 2017 School year:

Student	Class	School	Reason	Cost	Effective Date
155929	Emotionally Disturbed	Barnstable Academy	Per IEP	NTE: \$44,900.00	9/2/16-6/30/17 (retroactive)
157588	Autistic	Academy Learning Center	Per IEP	Tuition: \$53,820.00 1 to 1 Aide: \$36,180.00	9/6/16-6/30/17
122016	Cognitively Impaired	Center For Lifelong Learning	Per IEP	Tuition: \$43,740.00	9/6/16-6/30/17
20	Autistic	Center For Lifelong Learning	Per IEP	Tuition: \$53,820.00 1 to 1 Aide: \$36,180.00 Speech & OT: \$1,961.00 each	9/6/16-6/30/17
159624	Other Health Impaired	Collier	Per IEP	Tuition: \$56,520.00	9/6/16-6/30/17
161131	Other Health Impaired	Mary A. Dobbins School	Per DCP&P Placement	Tuition: \$55,192.20	9/6/16-6/30/17

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following agency/service provider:

Provider	Rates	Effective Dates
Alex Troitino	\$425.00 per Bilingual Speech Evaluation	9/6/16-6/30/17

**Rationale:** Various evaluations must be completed as per N.J.A.C 6A:14 based on individual student need.

**Cost:** NTE: \$6,000.00

**Account #:** 11-000-217-320-09-0000-0

**VIII. PERSONNEL**

Mr. Walsh reviewed the Personnel Agenda requesting that the Board take action this evening on Action Items C.1. through 3. The remainder of the items will be presented for action at the September 26, 2016 Regular Action Meeting.

A motion was moved by Ms. Martinez and seconded by Ms. Nappi.

Mr. Walsh commented on certain staff pro-rated and there was a typo under B.1.

**A. RESIGNATION/RETIREMENTS**

Policy: 4121.1 Individual Contracts Certificated Staff  
 4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Date Of Hire	Effective Dates
Steiner, Jaime	CL	Instructional Assistant Kindergarten P/T	Resignation	2/24/15	9/22/16 30 Day Rule May Apply
Mozo, Katarina	CL	Instructional Assistant Autism Program	Resignation	2/26/13	1/4/17
Lewis, Lyn	LR	Teacher of Music	Retirement	9/1/03	12/31/16

**B. LEAVE OF ABSENCE**

Policy: 4151 Attendance Patterns  
 4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/ W/O Pay	Effective Dates
Deutsch, Aida	LR	Speech Therapist	Maternity Leave	With Pay	9/1/16-9/21/16 (Retroactive)
			Disability Phase	Without Pay	9/22/16-11/2/16
Maida, Michele	HS/MA	Secretary 10.5 Months	FMLA	Without Pay	10/19/16-10/21/16
Gregg, Jennifer	MA	Teacher of Language Arts	Personal	Without Pay	9/1/16-12/1/16 (Retroactive)
Levine-Nikolic, Alissa	LR	Elementary Teacher Grade 5	Personal	Without Pay	11/9/16
Rogers, Kimberly	HS	Teacher of Language Arts	Personal	Without Pay	12/12/16-12/16/16

**C. APPOINTMENTS**

Policy: 4111/4211 Recruiting, Selection and Hiring  
 4142/4242 Salary Checks and Deductions  
 4122 Substitute Teachers Student Teachers/Interns  
 4213/4214 Assignment/Transfer

**1. Appointments**

Name	Loc	Position	Step	Salary/ Stipend	# Int	Replace Reason	Effective Dates
TBD	CO	Bus/Van Driver	TBD	TBD (Pro-rated)	TBD	Sturt (Resignation)	TBD-6/30/17 (Retroactive)
TBD	MA/HS	Child Study Team Occupational Therapist P/T	TBD	TBD	TBD	Verbovsky (Resignation)	TBD-6/30/16

Name	Loc	Position	Step	Salary/ Stipend	# Int	Replace Reason	Effective Dates
TBD	CP/RD/ ST	Child Study Team Occupational Therapist P/T	TBD	TBD 70% FTE (Pro-rated)	6	Wachsstock (Resignation)	TBD-6/30/17 (Retroactive)

**2. Salary Adjustments - MRTA**

Name	Loc	From Degree Step/Salary	To Degree Step/Salary	Institution
TBD				

Rationale: Additional College Credits/Degrees Earned  
 Cost: Per MRTA 2016/2017 Salary Guide  
 Account: Contractual Salaries - Effective Date: 9/1/16 (Retroactive)

**3. MARSD District Substitutes**

Category	Account Number
Certificated Staff	
Non-Certificated Staff	

**4. College Student Observer/Teacher(s) 2016/2017 School Year**

Name	College	Cooperating Teacher and/or Administrator	School/Area

Rationale: Student will be able to complete course work requirements toward degree and certification.  
 Cost: None to the Board  
 Effective Date: 2016/2017 School Year

**5. Mentor – 2016/2017 SCHOOL YEAR**

Name	Subject	Loc
De BeVoise, Margaret	Science	MA
Foti, Stephanie	Special Education	LR
Longo, Andrea	Special Education	LR
Provines, Effie	Mathematics	HS
Scheuing, Adrienne	Elementary – All Subjects	ST

Rationale: To assist first-year teachers in the performance of their duties and adjustment to the challenges of their teaching assignment; reduce novice teacher attrition; improve the effectiveness of new teachers; and enhance knowledge of and strategies related to the CCSS to facilitate student achievement and growth, by implementing the Board Approved Mentoring Plan pursuant to NJAC 6A9B-8.  
 Cost: None to the District. Provisional Teacher assumes total responsibility for paying the Mentor Teacher  
 Effective Date: 2016/2017 School Year

**6. High School Husky Twilight Program (Alternative after School Program) 2016/2017 School Year**

Name	Staff	Position	Activity	Max Hours	Cost/ Hour	Total Cost	Loc
Gallo, James /Harnett, Christopher Alvarez, Robert Milan, Gregory Lisciandro, Tara TBD Wells, Michael	English Teacher History Teacher Science Teacher World Language School Counselor Program Administrator Dual Certification in Special Education preferred. Proper New Jersey Certification required for all positions.	Alternative After-School Program Staff	After-school program to address needs of students not successful in the traditional high-school setting. Students selected demonstrate poor attendance due to various factors. Students are currently failing and are at risk of credit loss and dropping out of school. The program is not designed to address students that present with oppositional types of behavior.  The program provides a very small setting offering counseling and a focus on career experiences.  Seeking staff members who have demonstrated success teaching students that require additional social/emotional support. Staff will work closely as a team.  Program runs 2:30 to 6:30 PM; with flexibility to accommodate specific days/times of instruction.	English 4.5 hours/week (shared) History 3.5 hours/week Science 3.5 hours/week World Language 3 hours/week Counselor 5 hours/week Program Administrat or Up to 15 hours/week	\$35	TBD	HS

Account Number: 11-421-100-101-11-0000-9

**7. High School Freshman Academy**

Name	Position	Staff	Activity	Max Hours	Cost/ Hr	Total Cost	School
#17 Burns, Kevin	HS Teachers 11-000-213-104-11-0000-0	20 Total	Freshman Academy Preparation  August 22, 16 9:00am-1:00pm	4	\$30	\$2,400	HS
#18 Burns, Kevin	HS Teachers 11-000-213-104-11-0000-0	20 Total	Freshman Academy Preparation  August 24 16 7:00am-12:00pm	5	\$40	\$4,000	HS

**8. Title I – Curriculum and Instruction**

Name	Position	Staff	Activity	Max Hours	Cost/ Hr	Total Cost	School
TBD	Title 1 Data Analyzers Cliffwood MAMS Title 1 Account # 20-231-200-101-00-0000-1	2 (1 Per School)	Title 1 Data Analyzers will be responsible for compiling and analyzing multiple measures of student achievement data to monitor the progress of Title 1 students and programs at Cliffwood and MAMS on a monthly basis	33 (16.5 hours each)	\$30	\$990	CL MAMS
TBD	Title 1 Family Nights Cliffwood Lloyd Road	6 (2 per School)	Assist in the facilitation of Title 1 Parent Workshops to be held on the following dates: 10/06/16, 11/17/16, 02/09/17, 04/20/17 and 06/08/17	96 (16 hours each)	\$30	\$2,880	CL LR MAMS

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	School
	MAMS Title 1 Account # 20-231-200-101-11-0000-1						
TBD	M.O.S.T. Program Title 1 Teachers Title 1 Account # 20-231-100-101-11-0000-1	3	Provide after-school academic assistance to students in grades 2-12 on designated Tuesdays and Wednesdays from 4pm-6pm beginning on 11/01/16 and ending on 05/10/17	120 (40 hours per person)	\$35	\$4,200	Offsite
TBD	MAMS Supplemental Title 1 Program Teachers Title 1 Account # 20-231-100-101-11-0000-1	2	Provide after-school academic assistance to Title 1 students two days per week (Tuesdays & Thursdays) at 2 hours per day for 63 days (10/06/16-06/01/17)	252 (126 hours per person)	\$35	\$8,820	MAMS
TBD	Cliffwood Supplemental Title 1 Program Teachers Title 1 Account # 20-231-100-101-11-0000-1	2	Provide before-school academic assistance to Title 1 students two days per week (Mondays & Wednesdays) at 1.5 hours per day for 56 days (10/17/16-05/24/17)	168 (84 hours per person)	\$35	\$5,880	CL
TBD	Supplemental Title 1 Lunchtime Tutoring Title 1 Account # 20-231-100-101-11-0000-1	2	Provide academic assistance to Title 1 students during student lunch periods/study hall periods throughout the 2016-2017 school year	141 (70.5 hours each)	\$35	\$4,935	MAMS

**9. Extra-Curricular/Hourly Activities - 2016/2017 School Year**

Name	School	Activity	Position	2016/2017 Step/Stipend	Effective Date
Certa, Anthony	HS	After School Detention	Monitor	\$25.00/Hour	2016/2017 School Year

Account # 11-402-100-100-11-0000-2

**10. Volunteers – Activities 2016/2017 School Year**

Name	Location	Activity	Effective Date
Pluff, Richard	HS	Football	2016/2017 School Year
Shaw, Aliem	HS	Football	2016/2017 School Year
Servidio, Paul Dr.	HS	Cross Country Indoor Track Outdoor Track	2016/2017 School Year
Clark, Tyler	HS	Marching Band	2016/2017 School Year
Ng, Amanda	HS	Percussion	2016/2017 School Year
Pluff, Richard	HS	Football	2016/2017 School Year



**11. Staff Array Changes – 2016/2017 School Year**

Name	Loc	Assignment	Loc	Assignment	Effective Date
Barrett, Edward	0.20	World Cultures ICR	0.20	World Cultures ICR	Ventorino Leave of Absence 9/12/16-12/15/16 Retroactive
	0.40	World Cultures Resource Program	0.40	World Cultures Resource Program	
	0.20	US History 1 ICR	0.20	US History 1 ICR	
	0.10	Forensic Science ICR	0.10	Forensic Science ICR	
	0.10	Environmental Science ICR	0.10	Environmental Science ICR	
			0.20 O/L	Lab Biology ICR	
Casserly, Kathleen	0.40	US History 1 ICR	0.40	US History 1 ICR	Ventorino Leave of Absence 9/12/16-12/15/16 Retroactive
	0.20	US History 2 Resource Program	0.20	US History 2 Resource Program	
	0.40	US History 1 Resource Program	0.40	US History 1 Resource Program	
			0.04 O/L	Lab for Lab Biology ICR	
Izowski, Kevin	0.40	Environmental Science Resource	0.40	Environmental Science Resource	Ventorino Leave of Absence 9/12/16-12/15/216 Retroactive
	0.25	Program	0.25	Program	
	0.25	Lab Chemistry ICR	0.25	Lab Chemistry ICR	
	0.10	Lab Biology ICR	0.10	Lab Biology ICR	
			0.20 O/L	Extra Duty Coverage Biology Resource Program	
Kinneman, Katelyn Formerly: Hurni	0.20	Geometry Resource Program	0.20	Geometry Resource Program	Ventorino Leave of Absence 9/12/16- 12/15/2016 Retroactive
	0.40	Algebra 1 Resource Program	0.40	Algebra 1 Resource Program	
	0.20	Algebra 1 ICR	0.20	Algebra 1 ICR	
	0.20	Oceanography ICR	0.20	Oceanography ICR	
			0.25 O/L	Lab Chemistry ICR	
Kish, Sheryl	0.40	Algebra 2 ICR	0.40	Algebra 2 ICR	Ventorino Leave of Absence 9/12/16- 12/15/16 Retroactive
	0.20	Geometry 10-12 ICR	0.20	Geometry 10-12 ICR	
	0.40	Algebra 2 Resource Program	0.40	Algebra 2 Resource Program	
			0.20 O/L	Lab Biology ICR	
Zeppilli, Elizabeth	0.20	English 3 Resource Program	0.20	English 3 Resource Program	Ventorino Leave of Absence 9/12/16-12/15/16 Retroactive
	0.40	English 4 Resource Program	0.40	English 4 Resource Program	
	0.40	English 1 ICR	0.40	English 1 ICR	
			0.08 O/L	(2) Lab for Lab Biology ICR	
Wallace, Eileen	1.0	Physical Education/Health Education	1.0	Physical Education/Health	9/6/16-6/23/17 Retroactive
		Grades 6-8	0.17	Education Grades 6-8 Adaptive Physical Education	
Montano, Maureen	0.67	Language Arts Grade 7 ICR	0.67	Language Arts Grade 7 ICR	09/06/2016 – 06/23/2017 Retroactive
	0.33	Language Arts Grade 7 POR	0.33	Language Arts Grade 7 POR	
			0.33	Language Arts Grade 6 ICR	

**12. Other**

**a. Harassment, Intimidation, Bullying-2015-2016 District Self-Assessment Report - Personnel Attachment #1**

**b. Student Codes of Conduct – 2016/2017**

1. Grades K-3
2. Grades 4-5
3. Grades 6-8
4. Grades 9-12

**IX. POLICY**

Mr. Walsh reviewed the Policy Agenda requesting the Board approve the first reading of the listed policies and approve and adopt the second reading of the listed policies.

A motion was moved by Ms. Gentile and seconded by Mr. Aitken.

There was a discussion on Policy questions.

**X. FINANCE/TRANSPORTATION**

Mr. Ferreira reviewed the Finance/Transportation Agenda requesting that the Board take action this evening on Action Items A.1.through 5. The remainder of the items will be presented for action at the September 26, 2016 Regular Action Meeting.

A motion was moved by Ms. Nappi and seconded by Ms. Friedman.

Board Members acknowledged and thanked everyone for their generous donations.

**A. BUSINESS OPERATIONS**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**6. Payroll for August 2016 and Bills List for September 2016** (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

<b>August 2016, Payroll</b>	\$694,733.99
<b>September 2016, Bills List</b>	\$
<b>TOTAL</b>	<b>\$</b>

**7. Transfer of Funds for August 2016** (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **August 2016** as presented.

**8. S-1701 Reporting for August 2016**

Board Secretary Report for **August 2016**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **August 2016**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **August 31, 2016**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.

\_\_\_\_\_  
 Alex Ferreira  
 Board Secretary

September 26, 2016  
 Date

**9. Student Placement within District**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the district to receive a student from the Keyport School District on an annual tuition basis in the amount of \$19,162. Keyport Board of Education’s Child Study Team determined that the student should attend the Matawan-Aberdeen Regional School District’s Behavioral Disability Program.

**10. Student Placement within District**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the district to receive a student from the Newark School District on an annual tuition basis in the amount of \$17,767. Newark Board of Education’s Child Study Team determined that the student should attend the Matawan-Aberdeen Regional School District’s Multiply Disability Program.

**11. Approval of Tuition Contract Agreement with Monmouth County Vocational School District**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve a Tuition Contract Agreement with Monmouth County Vocational School District. The term of this agreement will be from September 1, 2016 - June 30, 2017. There will be 51 Special Education students attending (44 Special Education students and 7 Shared-Time) and 70 General Education students (48 Regular Education Program and 22 Shared-Time). Tuition costs:

<b>Program</b>	<b>Annual Amount</b>	<b>Number of Students</b>	<b>Total</b>
Academy of Allied Health & Science	\$6,240.00	15	\$93,600
Academy of Law & Public Safety	\$6,240.00	4	\$24,960
Biotechnology High School	\$6,240.00	6	\$37,440
Communications High School	\$6,240.00	8	\$49,920
Design Academy	\$6,240.00	0	\$0
High Technology High School	\$6,240.00	8	\$49,920
Marine Academy of Sci. & Tech.	\$6,240.00	7	\$43,680
Class Academy	\$5,920.00	0	\$0
Career Center	\$5,400.00	44	\$237,600
Shared-Time Special Education	\$840.00	7	\$5,880
Shared-Time Regular Education	\$840.00	22	\$18,480
<b>Total</b>			<b>\$561,480</b>

**Cost:** NTE \$561,480  
 \$318,000  
 \$243,480

**Account #:** 11-000-100-563-30-2701-0  
**Account #:** 11-000-100-564-09-0000-0

**12. Annual Memorandum of Agreement between MARSD and the Aberdeen Township Police Department**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Annual Memorandum of Agreement between the Matawan-Aberdeen Regional School District and the Aberdeen Township Police Department.

**13. Annual Memorandum of Agreement between MARSD and the Matawan Borough Police Department**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Annual Memorandum of Agreement between the Matawan-Aberdeen Regional School District and the Matawan Borough Police Department.

**14. Acceptance of Donation from the Matawan-Aberdeen Rotary Club**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation of 100 Backpacks & School Supplies for district students that are in need, from the Matawan-Aberdeen Rotary Club. This donation is valued at \$1,400.

**15. Acceptance of Donation from the Matawan-Aberdeen Rotary Club**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation of Dictionaries for our 3<sup>rd</sup> grade students and Thesauruses’ for our 6<sup>th</sup> grade students from the Matawan-Aberdeen Rotary Club. This donation is valued at \$1,600.

**16. Acceptance of Donation from the Matawan-Aberdeen Middle School PTSO**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation of a Poster Design System and Supplies for all staff members to utilize to create posters for their classrooms from the Matawan-Aberdeen Middle School PTSO. This donation is valued at \$5,549.45.

**17. Acceptance of Donation from the Matawan-Aberdeen Middle School PTSO**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation of (10) White Boards for classroom use from the Matawan-Aberdeen Middle School PTSO. This donation is valued at \$5,197.90.

**18. Acceptance of Donation from the Matawan-Aberdeen Middle School PTSO**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation of (7) Bulletin Boards for hallway use from the Matawan-Aberdeen Middle School PTSO. This donation is valued at \$1,956.71.

**19. Routine Business Travel 2016-17**

Policy: # 6471 School District Travel

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 6471, approve the following staff for travel related to routine business for the 2016-17 school year:

Name	Position	Total
Katie Leslie	ESL	\$650

Name	Position	Total
Margaret Lathrop	Spanish/Health/Computer Literacy Teacher	\$650
Eileen Wallace	Special Olympics Coach	\$100

**20. Fire and Evacuation Drills**

The following Fire and Evacuation Drills occurred during August 2016:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	No Drill Required
Cambridge Park Pre-school	Evacuation	No Drill Required
Strathmore Elementary School	Fire Drill	8/1/16 @ 9:15 am
Strathmore Elementary School	Shelter in Place	8/2/16 @ 9:05 am
Cliffwood Elementary School	Fire Drill	No Drill Required
Cliffwood Elementary School	Bomb Threat	No Drill Required
Lloyd Road Elementary School	Fire Drill	No Drill Required
Lloyd Road Elementary School	Active Shooter	No Drill Required
Matawan-Aberdeen Middle School	Fire Drill	8/3/16 @ 9:00 am
Matawan-Aberdeen Middle School	Shelter in Place	8/22/16 @ 10:45 am
Ravine Drive Elementary School	Fire Drill	No Drill Required
Ravine Drive Elementary School	Evacuation	No Drill Required
Matawan Regional High School	Fire Drill	8/4/16 @ 9:00 am
Matawan Regional High School	Lock Down	8/2/16 @ 2:10 pm

**B. TRANSPORTATION**

**1. Award of Transportation Routes for the 2016-17 School Year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following Transportation Routes for the 2016-2017 school year.

Rte #	Destination	Contractor	# of Days	Per Diem	Eff. Dates	Cost
TBD	TBD	TBD	TBD	TBD	TBD	TBD

**2. Approval of In District Routes for the 2016-17 School Year**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following In District Routes for the 2016-17 school year.

Bus #	Destination	# of Days	Eff. Dates
TBD	TBD	TBD	TBD

**XI. PUBLIC COMMENTS RELATING TO BOARD AGENDA ITEMS**

There were none.

**XII. ACTION ON AGENDA ITEMS**

**CURRICULUM AND INSTRUCTION**

The following item was then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following

**A. TRAVEL**

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. **(Curriculum & Instruction Attachment #1)**

**Policy:** #6471 Travel/Reimbursable Expenses

**Rationale:** Required estimates to abide by law and policy.

**PERSONNEL**

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**C. APPOINTMENTS**

- Policy: 4111/4211 Recruiting, Selection and Hiring
- 4142/4242 Salary Checks and Deductions
- 4122 Substitute Teachers Student Teachers/Interns
- 4213/4214 Assignment/Transfer

**1. Appointments**

Name	Loc	Position	Step	Salary/ Stipend	# Int	Replace Reason	Effective Dates
Pattwell, Jourdan District Employee	MA	Teacher of Language Arts (Replacement Position)	Step C-01	\$49,190.00	1	Gregg (Leave of Absence)	9/1/16-12/1/16 (Retroactive)
Kuchinski, Danielle	CL	Instructional Assistant Kindergarten P/T	Step-01	\$19,630.00 + \$1,485.00 BA Stipend @58% FTE = \$12,246.70 (Pro-rated)	4	Steiner (Resignation)	9/14/16-6/30/17
Bracco, P.J.	HS	Teacher of Vocational/ Practical Arts TV Production	Step C-01	\$49,190.00 (Pro-rated)	1	Burfeindt (Leave of Absence)	9/2/16-9/23/16 (Retroactive)
Greco, Joseph	HS	Teacher of Mathematics	Step E-02	\$56,410.00	5	Wynes (Resignation)	9/1/16-6/30/17 (Retroactive)
Fischer, Alexis	LR	Elementary Teacher Grade 4 LAL/SS (Replacement Position)	Step C-01	\$49,190.00	12	Grigoli (Resignation)	9/1/16-6/30/17 (Retroactive)
Mahon, Kristi	LR	Speech Language Specialist (Replacement Position)	Step E-01	\$56,090.00	4	Deutsch (Maternity Leave)	9/1/16-11/04/16 (Retroactive)
Riley, Jessica	LR	Teacher of Special Education POR	Step C-01	\$49,190.00	12	Lazur (Transfer)	9/6/16-6/30/17 (Retroactive)

Name	Loc	Position	Step	Salary/ Stipend	# Int	Replace Reason	Effective Dates
Dawson, Vanessa	RD	Elementary Teacher Basic Skills 1-3	Step E-05	\$59,940.00 (Pro-rated)	10	Ford (Transfer)	10/1/16-6/30/17 (Or sooner pending current District release)

NOTE: The law on background checks requires ultimate clearance prior to any employment becoming final.

**2. Autism Boot Camp – September 1, 2016**

Last Name	First Name	Position	Location	Effective Date
Dhume	Valerie	Instructional Assistant	Cambridge Park	9/1/16 - 8:30 – 3:00 (Per Diem Rate)
Wassmer	Deborah	Instructional Assistant	Cambridge Park	9/1/16 - 8:30 – 3:00 (Per Diem Rate)
Osmanovic	Milena	Instructional Assistant	Cambridge Park	9/1/16 - 8:30 – 3:00 (Per Diem Rate)
Prewitt	Caroline	Instructional Assistant	Cambridge Park	9/1/16 - 8:30 – 3:00 (Per Diem Rate)
Santos	Loriann	Instructional Assistant	Cliffwood Elementary	9/1/16 - 8:30 – 3:00 (Per Diem Rate)
Vatore	Sandra	Instructional Assistant	Cliffwood Elementary	9/1/16 - 8:30 – 3:00 (Per Diem Rate)
Zitzman	Denise	Instructional Assistant	Cliffwood Elementary	9/1/16 - 8:30 – 3:00 (Per Diem Rate)
Pickell	Corinne	Instructional Assistant	Cliffwood Elementary	9/1/16 - 8:30 – 3:00 (Per Diem Rate)
Curcie	Amanda	Instructional Assistant	Cliffwood Elementary	9/1/16 - 8:30 – 3:00 (Per Diem Rate)
Cupano	Kayla	Instructional Assistant	Lloyd Road Elementary	9/1/16 - 8:30 – 3:00 (Per Diem Rate)
Slee-Wojnar	Kathleen	Instructional Assistant	Lloyd Road Elementary	9/1/16 - 8:30 – 3:00 (Per Diem Rate)
Tay	Kathleen	Instructional Assistant	Lloyd Road Elementary	9/1/16 - 8:30 – 3:00 (Per Diem Rate)
Williams	Devenn	Instructional Assistant	Middle School	9/1/16 - 8:30 – 3:00 (Per Diem Rate)
Scheuller	Melanie	Instructional Assistant	Middle School	9/1/16 - 8:30 – 3:00 (Per Diem Rate)
Van De Water	Erin	Instructional Assistant	Middle School	9/1/16 - 8:30 – 3:00 (Per Diem Rate)
Nugent	Daisy	Instructional Assistant	Middle School	9/1/16 - 8:30 – 3:00 (Per Diem Rate)
Wietecha	Robert	Instructional Assistant	High School	9/1/16 - 8:30 – 3:00 (Per Diem Rate)
Lamicela	Joseph	Instructional Assistant	High School	9/1/16 - 8:30 – 3:00 (Per Diem Rate)
Mellock	Meghan	Instructional Assistant	High School	9/1/16 - 8:30 – 3:00 (Per Diem Rate)
Mirsaniri	Nayer	Instructional Assistant	High School	9/1/16 - 8:30 – 3:00 (Per Diem Rate)
Hagan	Scott	Instructional Assistant	High School	9/1/16 - 8:30 – 3:00 (Per Diem Rate)
Gray	Jeffrey	Instructional Assistant	High School	9/1/16 - 8:30 – 3:00 (Per Diem Rate)

Rationale: Training of Autism Aides 8:30-3:00 Day 1 of a 2 Day Training. The Autism Boot camp Professional Development will provide Instructional Assistants, Autism Teachers, as well as other related service providers interacting with the Autism population, a way to come together for educational instruction that will be most beneficial for the upcoming school year.

**3. Substitutes – 2016/2017 School Year**

Category	Account Number
<b>Transportation</b>	<b>11-000-270-160-11-0000-9</b>
McCarthy, Donna	Substitute Bus/Van Driver
Petzel, Nena	Substitute Bus/Van Driver

**POLICY**

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan Aberdeen Regional School District Board of Education approve and adopt the second reading of the following policies:

M indicates mandated by State law

Policy/Regulation #	Title
P&R 5600	Student Discipline/Code of Conduct (M)
P 6641	Student Meal Charges (Abolish)
P 8550	Outstanding Food Service Charges

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan Aberdeen Regional School District Board of Education approve the first reading of the following policies:

Policy/Regulation #	Title
P 3125	Employment of Teaching Staff Members (M)
P & R 5330.01	Administration of Medical Marijuana (M)
P 5460	High School Graduation (M)
P & R 8441	Care of Injured and Ill Persons (M)

**FINANCE/TRANSPORTATION**

The following items were then approved by a unanimous roll call vote.

**A. BUSINESS OPERATIONS**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

**1. Approval of 2016-17 Every Student Succeeds Act (ESSA) Grant Funding of Staff Salaries**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the Every Student Succeeds Act (ESSA) as the funding source for the following staff:

Staff Member	Loc	Job Title	UPC	%	Line Item	Total Salary
Barbara Wolf	LR	Basic Skills	LR.TCH.BASIC.SK.02	100%	20-231-100-101-11-0000-1	\$89,999
Brenda Adelson	LR	Basic Skills	LR.TCH.BASIC.SK.01	100%	20-231-100-101-11-0000-1	\$89,999
Erin Viani	CL	Basic Skills	CL.TCH.BASIC.SK.01	100%	20-231-100-101-11-0000-1	\$27,546
Casey Barilka	LR	Basic Skills	LR.TCH.ELEM.05.08	50%	20-231-100-101-11-0000-1	\$41,295
Casey Barilka	LR	Elementary	LR.TCH.ELEM.05.08	50%	11-120-100-101-11-0000-3	\$41,295
Jourdan Pattwell	MAMS	Basic Skills	MA.TCH.LANG.ARTS.15	100%	20-231-100-101-11-0000-1	\$30,498

**Rationale:** Federal regulations require a board of education to list in the minutes the names of individuals and the funding source for their salaries.

**2. Approval of 2016-2017 IDEA B and IDEA Pre-School Grants Funding of Staff Salaries**

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the IDEA B Grant and Pre-School IDEA Grant as the funding source for the following staff:

Staff Member	LOC	Job Title	UPC	Total Salary
LINE ITEM: 20-250-100-106-11-0000-1				
Lori Donaghue	RD	Instructional Aide	RD.ADMSPT.IA.01	\$27,355
Deborah Harnett	LR	Instructional Aide	LR.ADMSPT.IA.04	\$27,835



Staff Member	LOC	Job Title	UPC	Total Salary
Evelyn Hebding	ST	Instructional Aide	ST.ADMSPT.IA.09	\$28,035
Michelle Johannesen	LR	Instructional Aide	LR.ADMSPT.IA.05	\$28,035
Beth Letowsky	CL	Instructional Aide	CL.ADMSPT.IA.10	\$37,260
Raellen Mandelbaum	LR	Instructional Aide	LR.ADMSPT.IA.02	\$37,940
Jillian Ashed	CL	Instructional Aide	CL.ADMSPT.IA.01	\$21,415
Linda Walling	HS	Instructional Aide	HS.ADMSPT.IA.01	\$42,885
Devenn Williams	MAMS	Instructional Aide	MA.ADMSPT.IA.01	\$23,800
Marlene Carrante	HS	Instructional Aide	HS.ADMSPT.IA.02	\$27,835
Mary Cannella	HS	Instructional Aide	HS.ADMSPT.IA.05	\$26,550
Latieffa Mackey	HS	Instructional Aide	HSADMSPT.IA.04	\$22,000
Joy Edelstein	MAMS	Instructional Aide	MA.ADMSPT.IA.03	\$27,355
Mary Ann Folchetti	LR	Instructional Aide	LR.ADMSPT.IA.01	\$21,415
Ann Margaret Feihl	ST	Instructional Aide	ST.ADMSPT.IA.06	\$21,320
Janice Norwood	MAMS	Instructional Aide	MA.ADMSPT.IA.02	\$25,090
Kathleen Slee-Wojnar	LR	Instructional Aide	LR.ADMSPT.IA.03	\$20,515

Staff Member	LOC	Job Title	UPC	%	Line Item	Total Salary
Milena Osmanovic	CP	Instructional Aide	CP.ADMSPT.IA.05	92%	20-255-100-106-11-0000-1	\$21,137
Milena Osmanovic	CP	Instructional Aide	CP.ADMSPT.IA.05	8%	11-216-100-106-11-0000-1	\$1,763

Staff Member	LOC	Job Title	UPC	Total Salary
LINE ITEM: 20-250-200-105-11-0000-1				
Harriet Pellicione	CO	CST Secretary	CO.ADMSPT.SS.SEC.01	\$34,375
Meghan Vilela	CO	CST Secretary	CO.ADMSPT.SS.SEC.02	\$30,705

**3. Resolution Approving Everyday Math Consultant Services Contract – RFP 17-02**

On August 24, 2016 at 10:00 am, one (1) proposal for Everyday Math Consultant Services was received from the following:

Jacqueline Fox	2009 Northbrook Drive, Lancaster, PA
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Upon review by Mr. Alex Ferreira, Business Administrator/Board Secretary, Purchasing Agent, and based upon the evaluation analysis completed by the Evaluation Committee, your Committee of the Whole hereby recommends the award of contract for Everyday Math Consultant Services as follows:

Jacqueline Fox	\$1,300 per diem
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Purpose of Contract

To provide professional development training and coaching to support the Implementation of the Everyday Mathematics Version 4 (EM4) for K-5 teachers. The district will be implementing the newest version of the Everyday Math Program in grades K-5 which necessitates the need to provide targeted coaching and technical assistance to ensure program fidelity.

Evaluation Process:

The respondents’ proposals were reviewed and evaluated by the following Evaluation Committee:

- Mr. John Bombardier, Director of Curriculum & Instruction
- Ms. Darlene Gallagher, Confidential Secretary
- Ms. Fran Ferrara, Confidential Secretary

- using the following criteria:
- I. Technical Criteria
  - II. Management Criteria
  - III. Cost Criteria

Methodology of Awarding Contract:

The Evaluation Committee reviewed the proposal and evaluated it on a one hundred (100) point system as follows:

	Category	Value Points
I.	Technical Criteria	50
	A. Description of Services	
II.	Management Criteria	30
	A. Business Management	
	B. Qualifications; Relevant Experience	
III.	Cost Criteria	20
	A. Fee Proposal	

Selection of Vendor

Jackie Fox meets each of the RFP evaluation criteria, including the technical management and cost criteria. Ms. Fox has over 10 years of experience working with schools to support the implementation of Everyday Mathematics, documented by the letters of recommendation included in the RFP. Jackie Fox is available to provide training and coaching support for K-5 teachers within the allotted time frame specified in the RFP. In addition, Jackie Fox can provide each of the requested services outlined in the scope of service outlined in the RFP.

The term of contract will be from September 13, 2016 through June 30, 2017.

Total estimated contract amounts as follows:

**GAAP Account #:** 11-000-221-320-04-0000-0                      Contract not to exceed **\$26,000.00**

**4. Resolution Approving Professional Development/Coach Services Contract – RFP 17-03**

On August 24, 2016 at 11:00 AM, one (1) proposal for Professional Development/Coach Services was received from the following:

Staff Development Workshops, Inc.	1427 14 <sup>th</sup> Street, Lakewood, NJ
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Upon review by Mr. Alex Ferreira, Business Administrator, Board Secretary, Purchasing Agent, and based upon the evaluation analysis completed by the Evaluation Committee, your Committee of the Whole hereby recommends the award of contract for Professional Development/Coach Services as follows:

Staff Development Workshops, Inc.	\$1,500 per diem (NGSS and AP professional Development \$1,700 per diem (one day of math staff development training
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Purpose of Contract

To provide professional development and coaching support for Pre K-12 teachers to support the implementation of the curriculum for each of the nine content areas aligned to the Next Generation Science Standards (NGSS) and the NJ Student Learning Standards.

Evaluation Process:

The respondents’ proposals were reviewed and evaluated by the following Evaluation Committee:

Mr. John Bombardier, Director of Curriculum & Instruction  
 Ms. Darlene Gallagher, Confidential Secretary  
 Ms. Fran Ferrara, Confidential Secretary

using the following criteria: I. Technical Criteria  
 II. Management Criteria  
 III. Cost Criteria

Methodology of Awarding Contract:

The Evaluation Committee reviewed the proposal and evaluated it on a one hundred (100) point system as follows:

	Category	Value Points
I.	Technical Criteria A. Description of Services	60
II.	Management Criteria A. Business Management B. Qualifications; Relevant Experience	30
III.	Cost Criteria A. Fee Proposal	10

Selection of Vendor

Staff Development Workshops, Inc. is able to provide all of the requested professional development and coaching services specified in the RFP.

The term of contract will be from September 13, 2016 through June 30, 2017.

Total estimated contract amounts as follows:

**GAAP Account #:** 11-000-221-320-04-0000-0                      Contract not to exceed **\$32,000.00**

**5. Resolution Approving iStem Consultant/Coach Services Contract – RFP 17**

On August 24, 2016 at 12:00 pm, one (1) proposal for iStem Consultant/Coach Services was received from the following:

The College of New Jersey (TCNJ)	2000 Pennington Road, Ewing, NJ
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Upon review by Mr. Alex Ferreira, Business Administrator/Board Secretary, Purchasing Agent, and based upon the evaluation analysis completed by the Evaluation Committee, your Committee of the Whole hereby recommends the award of contract for iStem Consultant/Coach Services as follows:

The College of New Jersey (TCNJ)	\$1,300 per diem
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Purpose of Contract

To comply with the need to provide professional development training and coaching support for K-5 Engineering by Design (EbD) TEEMS Integrative STEM Education Curricular units of study which leverage technological design challenges in an environmental context as a focus for learning. Science and math concepts are developed through the deliberate and strategic integration of key content and skills aligned to the newly adopted Next Generation Science Standards (NGSS).

Evaluation Process:

The respondents’ proposals were reviewed and evaluated by the following Evaluation Committee:  
 Mr. John Bombardier, Director of Curriculum & Instruction

Ms. Darlene Gallagher, Confidential Secretary  
 Ms. Fran Ferrara, Confidential Secretary

using the following criteria: I. Technical Criteria  
 II. Management Criteria  
 III. Cost Criteria

Methodology of Awarding Contract:

The Evaluation Committee reviewed the proposal and evaluated it on a one hundred (100) point system as follows:

	Category	Value Points
I.	Technical Criteria A. Description of Services	60
II.	Management Criteria A. Business Management B. Qualifications; Relevant Experience	30
III.	Cost Criteria A. Fee Proposal	10

Selection of Vendor

TCNJ was selected as the vendor as they are the developers of the Engineering by Design (EbD) units of study in which teachers will receive comprehensive training, and have provided similar trainings to other local school districts with documented success. TCNJ staff members are fully trained in design-based pedagogy and the EbD units of study and will provide all necessary training and coaching support.

The term of contract will be from September 13, 2016 through June 30, 2017.

Total estimated contract amounts as follows:

**GAAP Account #:** 20-270-200-320-00-0000-0                      Contract not to exceed **\$26,000.00**

**XIII. UNFINISHED BUSINESS**

There was none.

**XIV. NEW BUSINESS**

- Review Aberdeen Day
- Pre-school 5K race
- High School Choir at 9/11 Memorial
- HVAC and Buildings work over summer

**XV. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS**

Members of the audience commented on

- MS subscription busing and walking routes
- JCP&L project – multiple entities opposing district
- Hazardous routes
- Courtesy busing
- Additional routes & stops for multiple students at different schools

Members of the Board and Administration addressed the public’s comments and concerns.

**XVI. EXECUTIVE SESSION II**

Be It Resolved, that a closed session be convened for the purpose of discussing Confidential Student Matters – Residency Issue; Confidential Student Matters – Transportation and Confidential Board Governance. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 60 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

It was moved by Ms. Nappi, seconded by Ms. Martinez that the Board convene in Executive Session and approved by a unanimous voice vote at 8:16 pm.

The Board returned to Open Session at 10:03 pm.

**XVII. ADJOURNMENT**

On a motion by Ms. Nappi seconded by Ms. Gentile and a unanimous roll call vote the Board adjourned the meeting at 10:04 pm.

Respectfully submitted,



Alex Ferreira  
School Business Administrator/  
Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING  
SEPTEMBER 12, 2016**

*Curriculum and Instruction Attachment #1*

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS- PARK	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Berman, Lauren	CL	9/13/2016	Colts Neck School District Colts Neck, NJ	Reading Strategies "Master" Workshop	\$149.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$149.00*	NO
Colao, Raquel	LR	9/15/2016	Colts Neck School District Colts Neck, NJ	Reading Strategies "Master" Workshop	\$149.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$149.00*	NO
Gallagher, Darlene	CO	9/13/2016, 9/20/2016, 9/27/2016	Brookdale Community College Lincroft, NJ	Excel Data Analysis	\$155.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$155.00*	NO
Alli, Asma	CL	9/20/2016	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Foundations Training - Grade 1	\$165.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$165.00*	YES
Butler, Charlene	CL	9/20/2016	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Foundations Training - Grade 1	\$165.00*	\$9.49*	\$0.00	\$0.00	\$0.00	\$174.49*	YES
Ford, Jennifer	RD	9/20/2016	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Foundations Training - Grade 1	\$165.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$165.00*	YES
Mastrangelo, Lauren	ST	9/20/2016	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Foundations Training - Grade 1	\$165.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$165.00*	YES
Pisano, Susan	RD	9/20/2016	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Foundations Training - Grade 1	\$165.00*	\$9.67*	\$0.00	\$0.00	\$0.00	\$174.67*	YES
Stelzer, Traci	CL	9/20/2016	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Foundations Training - Grade 1	\$165.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$165.00*	YES
Tomkins, Amy	ST	9/20/2016	Monmouth Mall Eatontown, NJ	Regional Professional Development Academy Foundations Training - Grade 1	\$165.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$165.00*	YES
Esposito, Anissa	CO	9/28/2016	NJSBA Trenton, NJ	NJSBA Health Care Summit	\$75.00***	\$31.68***	\$0.00	\$0.00	\$0.00	\$106.68***	NO

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT  
BOARD OF EDUCATION COMMITTEE OF THE WHOLE MEETING  
SEPTEMBER 12, 2016**

*Curriculum and Instruction Attachment #1*

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	MILEAGE MAX	TOLLS-PARK	LODGING	MEALS/MISC.	TOTAL	SUB YES/NO
Murphy, Tara	RD	9/29/2016	Toms River, NJ	PESI Rehab Dyslexia, Dyscalculia & Dysgraphia: An Integrated Approach	\$199.99**	\$22.81**	\$0.00	\$0.00	\$0.00	\$222.80**	NO
Saccommodo, Kristina	CP	9/29/2016	Toms River, NJ	PESI Rehab Dyslexia, Dyscalculia & Dysgraphia: An Integrated Approach	\$199.99**	\$18.60**	\$0.00	\$0.00	\$0.00	\$218.59**	NO
Jones, Karen	CO	10/2016 - 6/2017 (6 seminars in total )	Crowne Plaza Monroe Township, NJ	New Jersey Association of School Administrators One Day Seminars	\$600.00*	\$0.00	\$0.00	\$0.00	\$0.00	\$600.00*	NO
O'Mullan Claudia	LR	10/7/2016	Hampton Inn Center City Philadelphia, PA	Keyboarding without Tears	\$200.00****	\$28.14****	\$10.00****	\$0.00	\$0.00	\$238.14****	NO
Sloan, Michelle	LR	10/7/2016	Hampton Inn Center City Philadelphia, PA	Keyboarding without Tears	\$200.00****	\$51.15****	\$10.00****	\$0.00	\$0.00	\$261.15****	YES
Six, Lauren	CL	10/7/2016	Hampton Inn Center City Philadelphia, PA	Keyboarding without Tears	\$200.00****	\$45.69****	\$10.00****	\$0.00	\$0.00	\$255.69****	NO
Orr, Daisy	LR	10/9/2016, 10/10/2016, 10/11/2016	Ocean Palace Resort Long Branch, NJ	Art Educators of New Jersey Story & Art	\$300.00*	\$33.09*	\$0.00	\$0.00	\$0.00	\$333.09*	YES
Grasso, Andrea	HS	10/14/2016	Rider University Lawrenceville, NJ	New Jersey School Counselor Association 2016 Annual Conference	\$139.00*	\$15.50*	\$0.00	\$0.00	\$0.00	\$154.50*	NO







**HIB Self-Assessment**  
**Review of 2015-2016**  
**District Summary (Possible 78 Total Points)**

<b>CORE ELEMENT</b>	<b>Cambridge Park</b>	<b>Strathmore</b>	<b>Ravine Drive</b>	<b>Cliffwood</b>	<b>Lloyd Road</b>	<b>Middle School</b>	<b>High School</b>
Programs (Possible 15 points)	13	14	14	9	15	15	14
Training (Possible 9 points)	8	9	8	8	9	8	9
Other Staff (Possible 15 points)	12	15	15	11	13	14	14
Curriculum & Instruction (Possible 6 points)	6	6	6	6	6	6	6
HIB Personnel (Possible 9 points)	8	9	9	6	9	9	9
School Level HIB Reporting (Possible 6 points)	6	5	6	6	6	6	4
HIB Investigation Procedure (Possible 12 points)	12	12	12	12	12	12	12
HIB Reporting (Possible 6 points)	6	6	6	6	6	6	6
<b>TOTAL:</b> (Possible 78 points)	71	76	76	64	76	76	74

September 26, 2016, Board of Education Meeting