

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

ACTION MEETING on December 14, 2020, Lloyd Road Elementary School, 401 Lloyd Road, Aberdeen, NJ - **VIRTUAL MEETING**

I. CALL TO ORDER

President, Ms. Friedman called the Regular Action Meeting to order at 6:30 pm.

II. STATEMENT OF ADEQUATE NOTICE

Ms. Friedman read the following Statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on September 9, 2020 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

III. ROLL CALL

Present:	Ms. Allison Friedman – President	Mr. Kevin Ahearn
	Ms. Annette Ascoli	Ms. Tara Martinez
	Mr. John Montone	Ms. Kizzie W. Osborne
	Ms. Shari Whalen	

Absent: Mr. Weymouth Brittingham, Ms. Randi Moore

Also Dr. Joseph Majka, Superintendent of Schools
Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction

Present: Mr. Thomas M. Venanzi, Interim School Business Administrator/Board Secretary
Ms. Nelyda Perez, Assistant Superintendent for Special Services and Programs
Mr. Michael Liebmann, Director of Personnel
Mr. David Rubin, Board Counsel

IV. PLEDGE OF ALLEGIANCE

V. MINUTES

It was moved by Ms. Martinez seconded by Ms. Osborne and approved by a unanimous roll call vote to approve the following minutes.

- Committee of the Whole Meeting Minutes – November 9, 2020

It was moved by Ms. Osborne seconded by Ms. Martinez and approved by a unanimous roll call vote to approve the following minutes.

- Regular Action Meeting Minutes – November 23, 2020

VI. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 30 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

It was moved by Mr. Ahearn seconded by Ms. Ascoli that the Board convene in Executive Session and approved by a unanimous voice vote at 6:34 pm.

It was moved by Ms. Martinez and seconded by Ms. Ascoli that the Board return to Open Session at 6:58 pm.

VII. BOARD PRESIDENT’S REPORT

Ms. Friedman made the following statements:

- Recognized Board Member Weymouth Brittingham for his years of service as a board member since this would have been his last board meeting if he was in attendance.
- Thanked the Board for their support during her tenure as Board President. The next board meeting is in January where a new president will be selected by the Board.
- Wished all a Happy Holiday and healthy and Happy New Year

VIII. SUPERINTENDENT’S REPORT

Dr. Majka made the following statements:

- He also thanked Mr. Brittingham for his years of service on the Board of Education.
- He wished all a Happy Holiday and healthy and Happy New Year
- Mr. Bombardier introduced Nadeen Herring, Teacher Education Recruiter and Retention Specialist at Rowan University who gave a presentation on the Rowan Teacher Preparation Academy that would promote a career in education for high school students which ultimately would lead to serving as a teacher in our school district after the college experience

IX. STUDENT REPRESENTATIVE’S REPORT

Gevar Younan made the following statement:

- Update on various student programs throughout the district schools
- Offered congratulations to all of the building recipients of the Teacher of the Year and Educational Services Professional as well as recent retirees
- Thanked all of the teachers for their hard work during virtual instruction
- Wished all a Happy Holiday

X. CURRICULUM AND INSTRUCTION

Mr. Bombardier reviewed the Curriculum Agenda on which the Board will take action

A motion was moved by Ms. Osborne and seconded by Ms. Martinez

XI. SPECIAL SERVICES

Ms. Perez reviewed the Special Services Agenda on which the Board will take action

A motion was moved by Ms. Whalen and seconded by Ms. Ascoli

XII. PERSONNEL

Mr. Liebmann reviewed the Personnel Agenda on which the Board will take action

A motion was moved by Ms. Osborne and seconded by Ms. Ascoli

XIII. POLICY

Mr. Liebmann reviewed the Policy Agenda on which the Board will take action

A motion was moved by Ms. Martinez and seconded by Ms. Osborne

XIV. FINANCE

Mr. Venanzi reviewed the Finance Agenda on which the Board will take action

A motion was moved by Ms. Martinez and seconded by Mr. Ahearn

XV. PUBLIC COMMENTS RELATING TO AGENDA ITEMS

As required by the recently-adopted emergency regulation of the Department of Community Affairs, I am confirming that adequate and electronic notice of this meeting has been provided. The regulation also requires that I explain our procedures for public comment. The following will govern our public comment session this evening and going forward until further notice. Comments will be accepted by email, addressed to "publiccomments@marsd.org" up to one hour prior to the start of the meeting. Audio or text message comments will be allowed as well through our electronic meeting platform. Members of the public are requested to conduct themselves in a civil manner with due regard for the legal and privacy rights of others. While it is not the Board's intention to stifle public comments on matters of legitimate concern to the school community; shouting, profanity or other disruptive behavior will not be permitted. The Chair reserves the right to take appropriate action in the event these guidelines are violated, including muting an online speaker's microphone or other interventions as necessary.

Dianna Pell questioned the hybrid calendar adjustment on the agenda and how far in advance a decision could be made to go to 5 days in person. Mr. Bombardier responded that any decision to return to 5 days per week would be guided by health and safety standards and outside parties such as the Health Department. It would also be discussed with the Board at a public meeting since action would be needed to change the plan to return to 5 days in person.

Sheetal Werneke also questioned the hybrid calendar adjustment and whether every other Wednesday would be an off day. Mr. Bombardier responded that every other Wednesday would be an off day.

XVI. ACTION ON AGENDA ITEMS**CURRICULUM AND INSTRUCTION**

The following items were then approved by a unanimous roll call vote.

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member's current responsibilities and the district's Professional Development Plan. (**Curriculum & Instruction Attachment #1**)

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy

B. OTHER

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of the district's *Health and Safety Evaluation of School Buildings Statement of Assurance* (SOA) for the 2020 – 2021 school year.

Rationale: The superintendent of every school district must submit to the county office of education a statement of assurance that the school district has completed the Health and Safety Evaluation of School Buildings Checklist for every school building in the district before December 30, 2020. This statement must be submitted by January 30 of each year.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the contract between Matawan-Aberdeen Regional School District and The Bayard Rustin Center for Social Justice to provide professional development on January 21, 2021 focused on LGBTQ/Transgender Law, Regulations, and Best Practices to support the implementation of district policy 5756-Transgender Students and NJ legislation under P.L. 2019, c6.

Rationale: NJ State statute (*N.J.S.A. 18A:36-41*) requires districts and schools to address common issues concerning the needs of transgender students, and to establish policies and procedures that ensure a supportive and nondiscriminatory environment for transgender students. Additionally, legislation under P.L. 2019, c6 requires that Boards of Education to include instruction, and adopt instructional materials, that reflect the political, economic, and social contributions of persons with disabilities and lesbian, gay, bisexual and transgender people, in an appropriate place in the curriculum of middle and high school students. The New Jersey Law Against Discrimination ("NJLAD"), *N.J.S.A. 10:5-12(11)(f)*, generally makes it unlawful for schools to subject individuals to differential treatment based on race, creed, color, national origin, ancestry, marital status, domestic partnership or civil union status, sex, affectional or sexual orientation, gender identity or expression, disability or nationality.

Cost: \$900.00

Account #: 11-000-221-320-04-0000-0

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of a Career & Technical Education (CTE) application through the NJDOE Data Management System in support of CTE accreditation for Perkins Funding for the MRHS Business Academy, Supply Chain Management Strand.

Rationale: CTE-approved programs are eligible to receive funds under the Carl D. Perkins Career and Technical Education Act of 2006 (Perkins IV), a principal source of federal funding to states and discretionary grantees for the improvement of secondary and postsecondary career and technical education programs across the nation. The purpose of the Act is to develop more fully the academic, career, and technical skills of secondary and postsecondary students who elect to enroll in career and technical education programs. As set forth in Perkins, the main priority is to close the achievement gap for special populations on the Perkins core indicators of performance. The Office of Career Readiness provides leadership to advance innovative and performance-driven educational opportunities that promote equity and excellence for all students to become productive members in a global society.

4. The Superintendent recommends that Matawan-Aberdeen Regional School District Board of Education approve the updated 2020-2021 Hybrid Learning (A/B) Cohort calendar to reflect the in-person hybrid learning days for K-12 students through February 2021. Please note this cohort calendar is subject to change as conditions warrant due to COVID-19.

SPECIAL SERVICES

The following items were then approved by a unanimous roll call vote.

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the agreement with the following providers for the 2020-2021 school year on an as needed basis.

Service Provider	Cost	Effective Dates
Assistive Tek LLC 174 Stephenberg Road Port Muray, NJ 07865 908-852-3460	\$1,800.00 For Evaluation and Report	12/14/20-6/30/21

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve bedside instruction for the following student(s):

Student	Provider	Cost	Effective Dates
164189	Saint Clair’s Hospital	\$1,155.00	11/16/20-12/17/20 (retroactive)

Cost: \$1,155.00

Account#: 11-150-100-320-09-0000-0

PERSONNEL

The following items were then approved by a unanimous roll call vote.

A. RESIGNATIONS/RETIREMENTS – 2020/2021 SCHOOL YEAR

Policy: 4121.1 Individual Contracts Certificated Staff
4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Dates
Kopko, Delores	CO	Secretary – Transportation	Resignation	8/25/2014	12/4/2020 (Retro – Amended Date - 12/1/2020 Previously Approved on 10/26/2020)

B. LEAVE OF ABSENCE – 2020/2021 SCHOOL YEAR

Policy: 4151 Attendance Patterns
4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type Of Leave	With/W/O Pay	Effective Dates
DiDio, Blair	HS	School Counselor	Personal Leave	Without Pay	3/1/21-6/30/21
Hebding, Evelyn	CL	Instructional Assistant	FFCRA-EPSL	With Pay	11/30/20-12/11/20 (Retro)
Liotti, Frank	HS	Vice Principal	Medical Leave	Without Pay	12/1/20-12/31/20 (Retro – Amended Date Previously Approved on 11/23/20)
Palandrano, Dora	LR	School Psychologist	FMLA/NJFLA	Without Pay	1/11/21-4/2/21

C. APPOINTMENTS

Policy: 4111/4211 Recruiting, Selection and Hiring
4142/4242 Salary Checks and Deductions
4122 Substitute Teachers Student Teachers/Interns
4213/4214 Assignment/Transfer

1. New Hires – 2020/2021 School Year

Name	Loc	Position	Step	Salary/Stipend 2020/2021 Salary Guide	# Int	Replace Reason	Effective Dates
Boehler, Kris	CO	Personnel Coordinator/ Confidential Executive Secretary	N/A	\$35,000.00	3	Puleo Transfer	1/11/21-6/30/21
Howell, Matthew	CO	Secretary Transportation	1	\$29,295.00 + \$3,000.00 Stipend – Manager/Secretary \$32,295.00	2	Kopko Resignation	12/21/20-6/30/21
Barillari, Alyssa	CL	Elementary Teacher Kindergarten	C-01	\$51,675.00	5	Nau	1/19/21-6/30/21
D’Achille, Nicole	RD	Kindergarten Teacher	C-01	\$51,675.00	5	Doyle Transfer	12/16/2020 – 06/30/2021

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

2. College Student Observers/Teachers/Interns - 2020/2021 School Year

Name	College	Cooperating Teacher/ Administrator	School/Area
Connelly, Taylor	GCU	Jennise Nieves	KEYS School Counseling Practicum Spring 2021 Semester
Giles, Thomas	RUTGERS	Catherine Towle	MAMS Student Teacher Spring 2021 Semester

Rationale: Student will be able to complete coursework requirements toward degree and certification.
Cost: None to the Board

CARES For Supplemental Academic Support

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
Posting #2 Viola, Danielle/ RD (Staff and Hours increased for 3 Teachers-Minneci, Frances/ST Previously Approved on 10/26/20, Small, Alexandra/ST Previously Approved on 11/23/20)	Elementary Supplemental Academic Support Teacher Before/After School Supplemental Support (ELA)	3 Teachers	Provide supplemental academic assistance to identified students on a regular basis. Normally 4X/week before school hours (times could be adjusted due to hybrid and/or remote learning, with principal approval). 9 Weeks Total Oct 5 - Dec. 18 Mon - Thurs. Virtual via Google Meet	74 Shared	\$35	\$2,590	CO

Account # 20-477-100-101-04-0000-0 (CARES Salary Account)

CARES For Supplemental Academic Support

Name	Position	Staff	Activity	Max Hours	Cost/Hr	Total Cost	Loc
Posting #3 Bliss, Jacqueline Raiola, Amy Reistrom, Meghan	MAMS Supplemental Academic Support Teacher Before/After School Supplemental Support (ELA)	3 (1 Teacher Per Grade Level-Gr. 6-8)	Provide supplemental academic assistance to identified students on a regular basis. Normally 4X/week after school hours (times could be adjusted due to hybrid and/or remote learning, with principal approval). 9 Weeks Total Oct 5 - Dec. 18 Mon - Thurs. Virtual via Google Meet	81 (27 hours per teacher X 3 teachers)	\$35	\$2,835	CO

Account # 20-477-100-101-04-0000-0 (CARES Salary Account)

3. Extra-Curricular Activities –2020/2021 School Year (Subject To Remote Learning MOA)

Name	Loc	Activity	Position	2020/2021 Step/Stipend	Effective Dates
Athletic Activities					
Grigoli, Jeremy	MS	Assistant Coach	Boys Spring Track & Field	Step 3 \$6,200.00	2020/2021 School Year
Non-Athletic Activities					
Meeker, Alan, J.	HS	Spring Musical	Musical Director	\$3,340.00	2020/2021 School Year
Groninger, Rebecca	HS	National Honor Society	Co-Advisor	\$1,050.00 (Amended Amount-Revised from 9/29/20)	2020/2021 School Year

Name	Loc	Activity	Position	2020/2021 Step/Stipend	Effective Dates
Palumbo, Christine	HS	National Honor Society	Co-Advisor	\$350.00 (Amended Amount-Revised from 9/29/20)	2020/2021 School Year
Wells, Gerard	MS	Spring Musical	Director	\$6,100.00	2020/2021 School Year
Wells, Gerard	MS	Spring Musical	Co-Musical Director	\$1,570.00	2020/2021 School Year
Mosely, Remoh	MS	Spring Musical	Co-Musical Director	\$1,570.00	2020/2021 School Year
Mosley, Remoh	MS	Spring Musical	Vocal Director	\$3,130.00	2020/2021 School Year
Tirone, Samantha	MS	Spring Musical	Choreographer	\$2,930.00	2020/2021 School Year
Wells, Michael	MS	Spring Musical	Production Design/Construction	\$2,990.00	2020/2021 School Year
Amorino, Jessica	MS	Spring Musical	Technical Director	\$2,580.00	2020/2021 School Year
Junquet, Kristen	MS	Spring Musical	Consultant	\$1,490.00	2020/2021 School Year
Scatorchia, Brianna	MS	Spring Musical	Production Assistant	\$1,490.00	2020/2021 School Year
Hourly Activities					
Coccio, Isabelle	HS	Extra-Curricular Activities	One-to-One Aide	Hourly Per Diem Rate	2020/2021 School Year
Canella, Mary	HS	Extra-Curricular Activities	One-to-One Aide	Hourly Per Diem Rate	2020/2021 School Year
Concecaio, Brandon	HS	Extra-Curricular Activities	One-to-One Aide	Hourly Per Diem Rate	2020/2021 School Year
Gonzalez, Andrea	HS	Extra-Curricular Activities	One-to-One Aide	Hourly Per Diem Rate	2020/2021 School Year
Mackey, Latieffa	HS	Extra-Curricular Activities	One-to-One Aide	Hourly Per Diem Rate	2020/2021 School Year
Schueller, Melanie	HS	Extra-Curricular Activities	One-to-One Aide	Hourly Per Diem Rate	2020/2021 School Year
Walling, Linda	HS	Extra-Curricular Activities	One-to-One Aide	Hourly Per Diem Rate	2020/2021 School Year
Wietecha, Robert	HS	Extra-Curricular Activities	One-to-One Aide	Hourly Per Diem Rate	2020/2021 School Year

4. Staff Array Changes – 2020/2021 School Year

Name	Loc/Fte	Current Assignment	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Doyle, Maryellen	RD – 1.00	Kindergarten Teacher	RD – 1.00	Grade 2 Elementary Teacher	12/16/20-6/30/21
Gwizdz, Nicole	RD – 1.00	Grade 2 Elementary Teacher	RD – 1.00	Special Education Teacher/POR (Lyttle Retirement)	12/21/20-6/30/21
Cassery, Kathleen	HS - 0.60 0.20 0.20	English I ICR English 4 POR English 2 POR	HS - 0.60 0.20 0.20 0.20	English I ICR English 4 POR English 2 POR Geometry ICR O/L	9/21/20-12/11/20 (Retro-Provines LOA Amended End Date-12/23/20 Previously Approved on 10/12/20)

Name	Loc/Fte	Current Assignment	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Komito, Marc	HS - 0.80 0.20	Geometry Honors College and Career Readiness- Mathematics	HS - 0.80 0.20 0.40	Geometry Honors College and Career Readiness – Mathematics Geometry O/L	9/21/20-12/11/20 (Retro-Provines LOA Amended End Date- 12/23/20 Previously Approved on 10/12/20)
Robbins, Kelly	HS - 0.20 0.80	Algebra I ICR Algebra I POR	HS - 0.20 0.80 0.20	Algebra I ICR Algebra I POR Geometry ICR O/L	9/21/20-12/11/20 (Retro-Provines LOA Amended End Date- 12/23/20 Previously Approved on 10/12/20)

5. Substitute Recommendations – 2020/2021 School Year

Name	Category	Location	Account #
Connelly, Taylor	Instructional Assistant as Substitute Teacher	CP	11-105-100-101-11-0000-9

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

6. Volunteers – 2020/2021 School Year

Name	Location	Activity	Effective Date
Hartigan, Nicholas	HS	Basketball Spring Track	2020/2021 School Year

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

D. Other

1. HIB - The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of November 23, 2020.

Incidents Reported	Confirmed Incidents
2	1

2. 2020/2021 School Year - Tri-M Music Honor Society

The Superintendent recommends the approval of Tri-M Music Honor Society, a new Extra-Curricular Activity, for the 2020-2021 School Year.

3. 2020/2021 Nursing Services Plan Preschool through Grade 12

Rationale: The Superintendent recommends the approval of the 2020/2021 Nursing Services Plan. The Nursing Services Plan describes in detail the nursing services to be provided throughout the school district based on the needs of its students, potential emergency situations, basic nursing services requirements, and the assignment of medical staff to provide the services. Once the plan is developed, each district Board of Education shall annually adopt the school district’s Nursing Services Plan at a regular meeting pursuant to NJAC 6A:16-2.1.

4. 2020/2021 Extra Hours Compensation – Child Study Team

The Superintendent recommends the approval of payment to the following Educational Services Staff for O/L Hours at their hourly per diem rate:

- a. Calvosa, Helena – Speech Language Specialist
November 16, 2020 – January 29, 2021 – 9 Weeks (Retroactive)
Up to 3 Hours/Week at Hourly Per Diem Rate of \$46.46/Hour
- b. Gallagher, Amy – Speech Language Specialist
November 16, 2020 – January 29, 2021 – 9 Weeks (Retroactive)
Up to 3 Hours/Week at Hourly Per Diem Rate of \$71.02/Hour
- c. Gumina, Linda – Speech Language Specialist
November 16, 2020 – January 29, 2021 – 9 Weeks (Retroactive)
Up to 3.5 Hours/Week at Hourly Per Diem Rate of \$71.02/Hour

- d. LaPlaga, Alyssa – Speech Language Specialist
November 9, 2020 – January 29, 2021 – 10 Weeks (Retroactive)
Up to 1.5 Hours/Week at Hourly Per Diem Rate of \$48.21
- e. Six, Lauren – Occupational Therapist
November 9, 2020 – December 18, 2020 – 6 Weeks (Retroactive)
Up to 30 Minutes/Week at Hourly Per Diem Rate of \$48.21

POLICY

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve and adopt the second reading of the following Policies:

Series	Category	Policy/Regulation #	Title
1000	Administration	1648 (M) Policy	Restart and Recovery Plan
1000	Administration	1648.03 (M) Policy	Restart and Recovery Plan – Full-Time Remote Instruction

M indicates mandated by state law.

FINANCE

The following items were then approved by a unanimous roll call vote.

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Payroll for November 2020 and Bills List for December 2020 (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

November 2020, Payroll	\$3,707,309.54
December 2020, Bills List	\$2,740,524.93
TOTAL	\$6,447,834.47

2. Transfer of Funds for October 2020 (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **October 2020** as presented.

3. S-1701 Reporting for October 2020

Board Secretary Report for **October 2020**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education and the Report of the Treasurer of School Monies for **October 2020**, which are in agreement, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **October 31, 2020**, after review of the Board Secretary’s monthly financial reports (appropriations section) and Treasurer’s Report, and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



Thomas M. Venanzi
Interim Board Secretary

December 14, 2020
Date

4. Submission of the Annual Comprehensive Maintenance Plan and Form M-1

WHEREAS, the Department of Education requires New Jersey School Districts to submit a three-year Comprehensive Maintenance Plan and Form M-1 documenting “required” maintenance activities for each of its public school facilities, and

WHEREAS, the required maintenance activities as listed for the various school facilities of the Matawan-Aberdeen Regional School District are consistent with these requirements, and

WHEREAS, all past and planned activities are reasonable to keep school facilities open and safe for use or in their original condition and to keep their system warranties valid,

NOW THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education hereby authorizes the School Business Administrator to submit the Comprehensive Maintenance Plan and Form M-1 for the Matawan-Aberdeen Regional School District in compliance with Department of Education requirements.

5. Procurement Review

The Superintendent recommends the Matawan-Aberdeen Regional School District Board of Education accept the Procurement Review Final Report and respective Corrective Action Plan prepared by PKF O’Connor Davies, LLP.

6. Annual Appointments

BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the following annual appointment for the 2020/21 school year:

Treasurer of School Monies

Mr. Kenneth Jannarone - \$6,119

7. Adoption of 2021/22 Budget Calendar

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the Budget Calendar for the 2021/22 school year. **(Finance Attachment #1)**

8. Additional CARES Act Elementary and Secondary School Emergency Relief (ESSER) Funds

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the additional CARES Act Elementary and Secondary School Emergency Relief (ESSER) fund allocation in the amount of \$16,704.

9. Venue for Graduation 2021

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the 2021 commencement exercises which will take place on June 18, 2021 be held at the Recreation and Events Center located at Brookdale Community College, Lincroft, NJ for the Matawan-Aberdeen Middle School and the Matawan Regional High School graduating classes.

10. Routine Travel Reimbursement for 2020/21

Policy: # 6471 School District Travel

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 6471, approve the following staff for travel related to routine business for the 2020/21 school year.

Name	Position	Total
Thomas M. Venanzi	Interim School Business Administrator/Board Secretary	\$750

11. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **November 2020**:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	11/4/20 @ 2:05 pm
Cambridge Park Pre-school	Lock Down	11/10/20 @ 9:15 am
Cliffwood Elementary School	Fire Drill	11/10/20 @ 9:45 am
Cliffwood Elementary School	Bomb Threat	11/16/20 @ 12:16 pm
Cliffwood Elementary School	Bomb Threat	11/19/20 @ 12:48 pm
Cliffwood Elementary School	Fire Drill	11/20/20 @ 10:05 am
Lloyd Road Elementary School	Fire Drill, Cohort A	11/9/20 @ 10:40 am
Lloyd Road Elementary School	Fire Drill, Cohort B	11/19/20 @ 10:20 am
Lloyd Road Elementary School	Emergency Notification System Test	11/24/20 @ 1:00 pm
Matawan Regional High School	Fire Drill, Cohort A	11/16/20 @ 9:35 am
Matawan Regional High School	Bus Evacuation, Cohort A	11/17/20 @ 7:09 am
Matawan Regional High School	Bus Evacuation, Cohort B	11/19/20 @ 7:09 am
Matawan Regional High School	Fire Drill, Cohort B	11/19/20 @ 10:37 am
Matawan Regional High School	Communication Drill	11/24/20 @ 12:00 pm
Matawan-Aberdeen Middle School	Fire Drill	11/10/20 @ 9:00 am
Matawan-Aberdeen Middle School	Bomb Threat, Cohort B	11/12/20 @ 9:00 am
Matawan-Aberdeen Middle School	Bomb Threat, Cohort A	11/17/20 @ 9:00 am
Matawan-Aberdeen Middle School	Fire Drill, Cohort B	11/19/20 @ 9:15 am
Ravine Drive Elementary School	Fire Drill, Cohort A & C	11/9/20 @ 9:55 am
Ravine Drive Elementary School	Shelter in Place	11/17/20 @ 11:03 am
Ravine Drive Elementary School	Shelter in Place	11/19/20 @ 11:02 am
Ravine Drive Elementary School	Fire Drill	11/19/20 @ 1:35 pm
Strathmore Elementary School	Fire Drill, Cohort A	11/9/20 @ 9:45 am
Strathmore Elementary School	Lock Down, Cohort A	11/10/20 @ 10:30 am
Strathmore Elementary School	Lock Down, Cohort B	11/13/20 @ 9:45 am
Strathmore Elementary School	Fire Drill, Cohort B	11/20/20 @ 9:45 am

12. The following bus evacuation drills occurred as follows:

School	Date	Location	Supervised by
Cliffwood Elementary School	11/24/20 & 11/25/20	Bus Loop	Ms. Bowman
Lloyd Road Elementary School	11/24/20 & 11/25/20	Bus Loop	Ms. Olsen & Mr. Jerabek on 11/24/20 Ms. Olsen on 11/25/20
Matawan Regional High School	11/17/20 & 11/19/20	Bus Loop	Ms. Carbajal
Matawan-Aberdeen Middle School	11/17/20 & 11/19/20	Front of School	Mr. Wells

XVII. UNFINISHED BUSINESS

There were none

XVIII. NEW BUSINESS

Ms. Friedman welcomed back Mr. Venanzi to the district as the Interim Business Administrator.

Ms. Friedman stated in response to the questions about returning to 5 days in person that all Board members would prefer for the district to be in person 5 days per week as soon as possible but reminded everyone that it must be done in consideration of providing a healthy and safe environment for students and staff.

Ms. Osborne welcomed back teachers who were out on leave and thanked those teachers that stepped in during those absences.

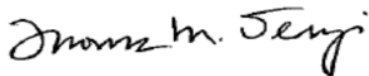
XIX. PUBLIC COMMENTS RELATING TO ADDITIONAL MATTERS

Please refer to Exhibit A which consists of emails from the public comments email account which were read by Ms. Friedman

XX. ADJOURNMENT

On a motion by Ms. Martinez seconded by Mr. Ahearn and a unanimous roll call vote the Board adjourned the meeting at 8:34 pm.

Respectfully submitted,



Thomas M. Venanzi
Interim School Business Administrator/
Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
DECEMBER 14, 2020**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	MEALS/ MISC.	TOTAL	SUB YES/NO
Tarrazi, Dylan	MS	Various	Online Course	NFHS Fundamentals of Coaching	\$100.00**	\$0.00	\$0.00	\$0.00	\$100.00**	NO
Wietecha, Robert	HS	Various	Online Course	NFHS Learn Strength and Conditioning Course	\$50.00**	\$0.00	\$0.00	\$0.00	\$50.00**	NO
Tobia, Mona	CO	1/12/2021	Virtual	NJPSA/FEA Legal One Webinar: The Strengthening Gifted Education Act	\$40.00*	\$0.00	\$0.00	\$0.00	\$40.00*	NO
Lagarenne, Patricia	CO	1/14/2021, 6/24/2021 1 day per month for each series)	Virtual	NJASBO Excel Series and Google Sheets Series	\$300.00***	\$0.00	\$0.00	\$0.00	\$300.00***	NO
Perez, Nelyda	CO	2/11/2021	Virtual	NJPSA/FEA Hot Legal Topics During COVID-19	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00	NO
Perez, Nelyda	CO	3/19/2021	Virtual	NJPSA/FEA 2nd Annual I-SET Conference	\$100.00****	\$0.00	\$0.00	\$0.00	\$100.00****	NO
								TOTAL	\$590.00	
*Amount being charged to Account: #11-000-223-580-04-0000-0										
**Amount being charged to Account #11-402-100-580-30-1402-1										
***Amount being charged to Account #11-000-251-580-11-0000-0										
****Amount being charged to Account #11-000-219-580-09-0000-0										
Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE: \$										
REQUIRED ESTEIMATE TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.										

Exhibit A
Public comments
Board of Education Meeting
Dec 14, 2020

publiccomments@marsd.org

Beth Brown:

I know there was a large protest and outcry yesterday regarding the 100% virtual move in MARSD. I wanted to express my SUPPORT for the district's decision. This is the safest decision for the staff in light of the holiday season and anticipated surge.

Thank you for allowing this healthcare worker to keep her kids home in order to keep their teachers and staff safe

Barbara Jean Kearney:

I support the district's decision to go All Virtual for school. It's hard for everyone either way.

Thanks for making the tough call.

Janice Reese-Berardo

Thank you for protecting the students, teachers, staff and administration of the district by making the call to go virtual until January 19. This decision was difficult to make but we are in difficult times.

Thank you for protecting all of us,

Cindy Santora

I would like to share my letter to the board. We need to make sure they are aware of the daily struggles we face as parents, I did remove some personal information.

My name is Cindy and I am a recent transplant from NYC. I would love to share with the board a day in my life. At 5:00am I am up getting ready to start my day. My bus is at my stop by 6:13am, so i can be at work at 8am. I work until 8:45, when I stop working to somehow get my 9 year old on Zoom with her teachers. The conversation with my 9 year old is usually something like this " Addison it is time to zoom into class. Can you sign in? No, you are pressing the wrong button. What do u mean it keeps kicking you off?? No, try again! Addison I don't want another email from your teacher telling me you missed a zoom session. No, you have to sign in." At this point she is in session. I then have to once again stop work at 10:45 and start the process all over again, then again in the afternoons for special subjects. I am working, I am the training director at <>where I am currently teaching 150 employees at different times over the course of the day. While some sessions are virtual 90% of my training happens on my floor at headquarters. Simply telling the employee I am working with to excuse me several times a day is VERY disruptive to my job.

I still get emails about missing Zoom sessions and deadlines for work missing. Every email I receive makes me feel like a failure as a parent. I do not blame her teachers, I actually thank them for keeping me in the loop, but I make sure they understand that I am at work. Mortgages do not stop during a pandemic. Taxes, electric, gas, cable, credit cards, car loans DO NOT stop during a pandemic. I can not simply tell my job, Sorry, my district is closed so I am responsible for educating my 9 year old, so I can't work. My job expects me at work, just like I expect my daughter at school. I work a minimum of 45 hours a week in the city, not including my 3 hour commute daily. Can you please see the struggle working families have during this forced closure!! FOLLOW THE SCIENCE!!! Children are not super spreaders, schools are not super spreaders. There are districts in LI that quarantining ONLY affected staff based on CDC guidelines. If you quarantine every sniffle or sneeze you will have staff shortages.

Lloyd Road has been amazing. The teachers, staff and administration has made a very tough situation so much easier. Addy entered Lloyd as a special education student.<> has been an incredible help. Even though through testing she was decertified, <> and her teachers <> have made sure my daughter did not fall through the cracks.

They have worked hard to keep us informed and to make sure My daughter received all the help she needed in this new district. They are very responsive to emails, and I am very happy with how I was welcomed. High school is a different story.

Now let's talk about my high school senior. My daughter is furious that I moved her during her senior year. This makes a tough situation almost impossible. She is having so much trouble in school. She was a middle of the pack student. Her grades were between 80-90 through most of her education career. This year she is completely disengaged. The high school has made no attempt to contact me as a new parent and explain the process of your system. We simply fell through the cracks. I do not know how to access her grades, how to talk to her teachers. I know I attempted to reach out to her guidance counselor and received a Maternity leave message. Why on earth would you even put a counselor on leave on someone's records? She has failed almost every class. I have not received a phone call or text message asking for academic guidance NOTHING. I wonder how many other struggling teens are falling through the virtual cracks?

I am including some articles that I think you need to read. returning 1/11 IS NOT THE ANSWER!!! we need to return NOW!!!

<https://www.ncbi.nlm.nih.gov/pmc/articles/PMC7546654/>

<https://nypost.com/2020/12/08/maine-teen-commits-suicide-amid-pandemic-isolation/>

<https://www.unicef.org/press-releases/covid-19-unicef-warns-continued-damage-learning-and-well-being-number-children>

This is what you should be worrying about!

A COVID-19 slide, in which students show patterns of learning loss typical of summers throughout the extended closures. A COVID-19 slowdown, in which students maintain the same level of academic achievement they had when schools were closed (modeled for simplicity as beginning March 15) until schools reopen

Thank you for hearing my concerns Sent from my iPhone

Sheetal Werneke (SEE-tuhl WER'-neh-key)

The camera situation shows to me that there may be some lacking of long term planning. Cameras should have been recommended since the first day of school. That being said - what is the plan for returning to school five days a week? With everyone out for an extended amount of time – I would suggest that the district work on a 5-day in person return to school on January 11th . In general, finding district needs to be more proactive vs. reactive.

Please share where we can find the protocol for contact tracing. Who developed this protocol? In other words, what is the criteria that needs to be met to be quarantined and where does this criteria come from? If suggested guidelines are being followed, who is deciding which suggestions to take and which leave room for the district's discretion?

How is the district getting student and staff health information without Crisis GO data?

Dianna Pell 17 Idolstone Lane, Aberdeen

To Board President Allison Friedman, Dr. Majka and the Board of Matawan-Aberdeen Regional School District,

To protest school closures and the danger they present to the safety, health and development of students more than 200 parents, teachers, and residents of the Matawan-Aberdeen Regional School District have signed the attached petition. We demand that the Board reopen schools, create a working group and communicate better with the community more openly moving forward. Although I have shared this petition before, the Board President's comments at the last BOE meeting indicated that there is some confusion over the details, which I hope to clarify below. In addition, the number of signatures has more than doubled since it was first presented.

While the petition demands reopening schools on December 10, the board failed to meet that date so at this point we ask that school start no later than January 4, 2021. There is no reason to wait an extra week and reopen on the 11th as schools can open safely without driving COVID transmission. We support safe reopening measures, including mask mandates, and the classification of teachers as essential workers, so they receive vaccines as early as possible.

The petition demands the creation of a working group to advise the BOE. The intent is that this group would consist of community volunteers from a number of stakeholder groups, including parents, teachers, child care programs, local employers, public health officials and medical staff, who can advise on logistics and contingency planning as we go forward as a community through this pandemic. This working group would NOT review individual personnel or personal medical information, and the enabling resolution to create the working group should include that specification. The proposed working group is necessary because 1) school closures have an outsized impact on the community including first responders and hospitals, and their ability to maintain adequate workforces; 2) Matawan and Aberdeen are home to taxpayers with a wide range of expertise to assist the administration and Board in planning to maintain safety and prevent staffing shortages in the workplace; and 3) the chaotic shifts that our school community has experienced over the past few weeks, from expanding access to 5-day instruction, to rolling out a new Crisis Go form, to suddenly shutting for two months are completely unacceptable and must not be repeated for the safety and welfare of our children and our community.

Once again, we request the Board follow the guidance of the CDC's latest guidelines, the American Academy of Pediatrics, the New England Journal of Medicine, UNICEF, the World Health Organization, the National Academies of Science, Engineering and Medicine, and dozens of epidemiologists, infectious disease specialists and public health experts and reopen schools. We understand the temptation to blame the State of New Jersey and Monmouth County Public Health for school closures, but the fact of the matter is that New Jersey has given local school boards broad authority to interpret health guidelines – this closure is on you and you alone. You can reopen tomorrow if you want to.

Thank you for your time and consideration,
[Pdf of Petition 12-14-20](#)

Michelle Sassa

Good evening.

I applaud Mr. Eyler and the board for prioritizing our high school students' wellbeing and increased engagement by implementing the new policy of cameras on. However I am concerned by the loss of impact we could have had over the last 3 month if cameras had been on since day 1. What additional actions is the district implementing to optimize virtual learning given that we are completely virtual for the time being and will continue with hybrid for the foreseeable future thereafter? For example, several of my two high schoolers' teachers mentioned to me during conferences that one major challenge they have with virtual learning is the ability for students to have classroom or peer discussions about the material, and that some of the richest learning happens during these discussions, which might be solved with technology that allows breakout rooms. Also, I expressed to another teacher that one of my children was not feeling challenged and the teacher apologized that they were unable to push my child the same way they could if my child was in person. What tactics can be used to better mimic the classroom, encourage collaboration and meet the individual needs of the students? Can teachers meet with students 1 on 1 or in small groups to implement or assign activities that would push the students who would benefit from this, and conversely to give extra attention to the students who need it? I want teachers to feel empowered to meet ALL the students needs. How are you supporting them?

Thank you.

Melissa Ryba

When you speak about 5 days a week, are you discussing 5 full days or 4hr days?