

MISSION STATEMENT: We are committed to or exceeding the NJ Student Learning Standards at all grade levels in all areas, and providing a safe and supportive environment where all students are inspired, empowered, and encouraged to maximize their unique potential.

VISION STATEMENT: Students will become life-long learners, critical thinkers, and creative problem solvers who achieve success as valuable and contributing members of society.

WORKSHOP MEETING on July 26, 2021, Lloyd Road Elementary School, 401 Lloyd Road, Aberdeen, NJ.

I. CALL TO ORDER

President, Ms. Ascoli called the Regular Action Meeting to order at 6:30 pm.

II. PLEDGE OF ALLEGIANCE

III. STATEMENT OF ADEQUATE NOTICE

Ms. Ascoli read the following statement:

“The New Jersey Open Public Meeting Law was enacted to insure the right of the public to have advance notice of and to attend the meetings of public bodies at which any business affecting their interest is discussed or agreed upon. In accordance with the provision of this act, the Matawan-Aberdeen Regional School District Board of Education advertised this meeting on January 8, 2021 in the Asbury Park Press and the Star Ledger. This notice was sent to the Municipal Clerks of the Borough of Matawan and the Township of Aberdeen, and the Matawan-Aberdeen Joint Free Public Library. The notice was also placed on the district’s web site.”

IV. ROLL CALL

Present:	Ms. Annette Ascoli - President	Ms. Kizzie W. Osborne - Vice President
	Mr. Kevin Ahearn	Dr. John Delaney
	Ms. Allison Friedman	Ms. Tara Martinez
	Mr. John Montone	Ms. Joy Przywara
	Ms. Shari Whalen	

Absent:

Also Dr. Joseph G. Majka, Superintendent of Schools

Present: Ms. Lindsey Case, School Business Administrator/Board Secretary
 Mr. John Bombardier, Assistant Superintendent for Curriculum and Instruction
 Ms. Nelyda Perez, Assistant Superintendent for Special Services and Programs
 Mr. Michael Liebmann, Director of Personnel
 Mr. David Rubin, Board Counsel

V. MINUTES

Motion by Ms. Friedman, seconded by Ms. Martinez to approve the following minutes:

- Board Retreat Minutes, June 5, 2021
- Executive Session Meeting Minutes, June 5, 2021
- Committee of the Whole Meeting Minutes, June 14, 2021
- Executive Session Meeting Minutes, June 14, 2021
- Regular Action Meeting Minutes, June 28, 2021
- Executive Session Meeting Minutes, June 28, 2021

Roll Call Vote: 8 Ayes 0 Nays 2 Absent 1 Abstain (Mr. Ahearn abstained)

VI. CORRESPONDENCE TO THE BOARD

- None

VII. STUDENT REPRESENTATIVE’S REPORT

- None

VIII. SUPERINTENDENT’S REPORT

- HIB Self-Assessment Grade Report, 2019-2020 – Mr. Liebmann – available on the district’s website
- Purchase of Central Office Building Presentation – Ms. Case – available on the district’s website

IX. BOARD PRESIDENT’S REPORT

Ms. Ascoli reported on the following:

- BOE Goals
- The county had a walk through for our ESY and Summer programs and very impressed with programs.
- School orientation and Back to School Nights on the district website

X. CURRICULUM AND INSTRUCTION

Mr. Bombardier reviewed the Curriculum and Instruction Agenda.

Motion by Ms. Martinez, seconded by Ms. Przywara to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

A. TRAVEL

Pursuant to travel policy #6471, the following staff is approved for travel related to training and workshops. This travel is deemed educationally necessary and fiscally prudent, and all travel expenditures shall be directly related to and within the scope of the staff member’s current responsibilities and the district’s Professional Development Plan. (**Curriculum & Instruction Attachment #1**)

Policy: #6471 Travel/Reimbursable Expenses

Rationale: Required estimates to abide by law and policy

B. Other

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the following Board Goals for the 2021 – 2022 school year:

2021 – 2022 Matawan-Aberdeen Regional Board of Education Goals

- Goal 1:** Engage in the Strategic Planning Renewal Process for the 2021-2022 school year.
- Goal 2:** Restructure the board committees in order to streamline committee work and foster better Communication among board members.
- Goal 3:** To facilitate an exchange of information with the community for the purpose of improving Community understanding of district matters.
- Goal 4:** To comply with board training requirements in addition to becoming a Certified Board.
- Goal 5:** Assess the feasibility of facility improvements while enhancing facilities and operations.
- Goal 6:** Continue to educate the community on state funding for school districts while partnering with The Garden State Coalition.

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the amended 2021-2022 school calendar. (**Curriculum & Instructions Attachment #2**)

Rationale: March 2nd and March 3rd will be early dismissal for Pre-K students for conferences. March 2nd will be afternoon conferences and March 3rd will be evening conferences. March 9th and March 10th will be early dismissal for K-3 students for conferences. March 9th will be evening conferences and March 10th will be afternoon conferences (previously board approved on January 25, 2021). June 20, 2022 will now be a scheduled holiday for Juneteenth. The last day of school and HS/MS graduation will now be will now on June 24, 2022.

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve Matawan Regional High School Option Two Program Plan for the 2021 – 2022 school year.

Rationale: Option Two (N.J.A.C. 6A:8-5.1 (a)1ii) of the high school graduation requirements allows local school districts to design and/or approve educational experiences that serve as an alternative to traditional instruction and provide meaningful learning experiences that support student achievement of the Core Curriculum Content Standards.

4. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission and acceptance of grant funds from the *Special Olympics New Jersey* for Matawan-Aberdeen Middle School and Matawan Regional High School for the purpose of developing an E-Sports program open to all interested students in the amount of \$115,883.84.

Rationale: The funding from the Special Olympics New Jersey will promote the district goal of fostering access, equity, and inclusivity by providing an elective course and club open to all students who wish to have the opportunity and experience to participate in competitive Esports, and will serve to build career readiness in this emerging field.

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstain

XI. SPECIAL SERVICES

Ms. Perez reviewed the Special Services Agenda.

Motion by Ms. Martinez, seconded by Ms. Friedman to approve the following resolution(s):

1. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out of district placement for the 2021-2022 ESY and/or School Year.

Student	School	Cost	Effective Dates
157154	The Shore Center	Total Cost: \$11,000.00 (Tuition: \$8,000.00, 1:1 Aide:\$3,000.00)	7/6/21-8/12/22 (retroactive)
156190	The Shore Center	Total Cost: \$11,000.00 (Tuition: \$8,000.00, 1:1 Aide:\$3,000.00)	7/6/21-8/12/22(retroactive)
162933	Long Branch School District	Tuition: \$46,233.63	9/8/21-6/30/22
158797	CPC Behavioral Healthcare	Tuition \$86,378.80	7/1/21-6/30/22(retroactive)
158861	The Harbor School	Total Cost: \$109,138.20 (Tuition: \$72,538.20, 1:1 Aide: \$33,600.00)	7/1/21-6/30/22 (retroactive)
156971	The Harbor School	Total Cost: \$109,138.20 (Tuition: \$72,538.20, 1:1 Aide: \$33,600.00)	7/1/21-6/30/22(retroactive)
164686	The Harbor School	Total Cost: \$109,138.20 (Tuition: \$72,538.20, 1:1 Aide: \$33,600.00)	7/1/21-6/30/22(retroactive)

Cost: \$350,227.03

Account #: 11-000-100-566-09-0000-0

Cost: \$106,800.00

Account #: 11-000-217-320-09-0000-0

Cost: \$62,233.63

Account#: 11-000-100-562-09-0000-0

2. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out of district placement for the 2021-2022 ESY and/or School Year.

54	Woods Service Inc.	Total Cost: \$131,331.46 (Tuition \$82,490.46, 1:1 Aide: \$48,841.00)	7/01/21-6/30/22 (retroactive)
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Cost: \$82,490.46 Account #: 11-000-100-566-09-0000-0
Cost: \$48,841.00 Account#: 11-000-100-562-09-0000-0
Rationale: Legislative Bill S/3434

3. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the agreement with the following providers for the 2021-2022 school year to provide educational services for the students who are blind or visually impaired.

Service Provider	Cost	Effective Dates
Commission of the Blind & Visually Impaired	\$11,000.00	9/1/21-6/30/22

Cost: \$11,000.00 Account #: 11-000-100-569-09-0000-0

4. **REVISED** - The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following students to attend an out of district placement for the 2021-2022 School Year.

Student	School	Cost	Effective Dates
159826	The Rugby School	Tuition was originally approved for \$85,634.50 on 6/14/21. Student is no longer attending ESY – adjusted rate to be approved is \$72,888.90	9/8/21-6/30/22
158071	The Rock Brook School	1:1 Aide was originally approved on 6/28/21 for \$60,420.00. That amount was incorrect on the student’s contract. The adjusted rate to be approved is \$53,000.00	7/01/21-6/30/22

Cost: \$72,888.90 Account #: 11-000-100-566-09-0000-0
Cost: \$53,000.00 Account #: 11-000-217-320-09-0000-0

5. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the agreement with the following providers for the 2021-2022 school year on an as needed basis.

Service Provider	Cost	Effective Date
Megan Mellock, Special Ed Teacher	\$45.00 per hour/Home Instruction	7/1/21-06/30/22 (retroactive)
Jeanne Stamler, LDTC	\$400.00 Per Educational Evaluation	7/26/21-6/30/22

6. The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education, approve bedside instruction for the following student(s):

Provider	Student	Cost	Effective Dates
New Hope	165012	\$4,950.00	6/2/21-10/1/21 (retroactive)
Brookfield Schools Partial Care Inspira Program @ Bridgeton	164633	\$1,500.00	12/15/20-1/14/21 (retroactive)

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstain

XII. PERSONNEL

Mr. Liebmann reviewed the Personnel Agenda.

Motion by Ms. Friedman, seconded by Ms. Przywara to approve the following resolution(s):

A. Resignations/Retirements – 2021/2022 School Year

Policy: 4121.1 Individual Contracts Certificated Staff

4212.1 Individual Contracts Non-Certificated Staff

Name	Loc	Position	Reason	Hire Date	Effective Date
Christie, Allison	ST	Art Teacher	Resignation	9/1/2004	6/30/2021
Doyle, Mary Ellen	RD	Elementary Teacher	Retirement	9/1/1998	8/31/2021
Howell, Matthew	CO	Secretary Transportation	Resignation	12/21/2020	8/31/2021
Lisciandro, Tara	HS	World Language Teacher	Resignation	9/1/2004	6/30/2021
Liotti, Frank	HS	Assistant Principal	Retirement	7/26/2005	6/30/2021
Maltese, Kerri	MS	English Teacher	Resignation	9/1/2014	6/30/2021
Sobieski, Cynthia	MS	English Teacher	Resignation	9/1/2010	6/30/2021

B. Leave of Absence – 2021/2022 School Year

Policy: 4151 Attendance Patterns

4151.1 Personal Illness and Injury/Health and Hardship

Name	Loc	Position	Type of Leave	With/Without Pay	Effective Dates
Kicha, Samantha	MS	English Teacher	Maternity	With Pay	9/27/21-11/18/21
			FMLA/NJFLA	Without Pay	11/19/21-2/22/22
Moore, Ryan	LR	Special Ed Teacher	FMLA/NJFLA	Without Pay	9/1/21-10/08/21
Palumbo, Christine	HS	School Counselor	Personal	Without Pay	9/1/21-6/30/22
Pickering, Nancy	HS	School Secretary	Personal	Without Pay	8/16/21-8/20/21

C. Appointments

Policy: 4111/4211 Recruiting, Selection and Hiring
 4142/4242 Salary Checks and Deductions
 4122 Substitute Teachers Student Teachers/Interns
 4213/4214 Assignment/Transfer

1. New Hires - 2021/2022 School Years

Name	Loc	Position	Step	Salary/Stipend 2020/2021 Salary Guide (Pending Negotiations)	# Int	Replace Reason	Effective Dates
Howell, Matthew	CO	School Bus/Van Driver – Full Time	Step 3	\$26.21/Hr	1	Barkawitz Retirement	9/1/21- 6/30/22
Pickering, Nancy	HS	School Secretary – 12 Month Position	S-01	\$29,295.00	5	Zanghi Retirement	8/2/21- 6/30/22
Longo, Amanda	HS	School Counselor	E-01	\$58,700.00	8	Goetz Resignation	9/1/21- 6/30/22
Grieci, Jessica	HS	School Counselor	E-01	\$58,700.00	8	DiDio Resignation	9/1/21- 6/30/22
Lorena, Carbajal	HS	Assistant Principal	B-03	\$138,050.16	1	Liotti Retirement	7/1/21- 6/30/22
Leonard, Keelyn	LR	Special Education Teacher	C-03	\$52,225.00	12	Baran Resignation	9/1/21- 6/30/22
O'Brien, Kimberly	LR	Special Education Teacher	C-08	\$66,565.00	15	Moran Resignation	9/1/21- 6/30/22
Deyo, Jennifer	MS	English Teacher	C-01	\$51,675.00	14	Sobieski Resignation	9/1/21- 6/30/22
Saginer, Amanda	RD	Elementary Teacher	C-05	\$53,375.00	5	Doyle Retirement	9/1/21- 6/30/22
Webster, Lauren	ST	Art Teacher	C-02	\$51,925.00	4	Christie Resignation	9/1/21- 6/30/21

Note: The law on background checks requires ultimate clearance prior to any employment becoming final, in addition to pre-employment paperwork.

2. Extra-Curricular Activities – 2021/2022 School Year

Name	Loc	Activity	Position	2020/2021 Step/Stipend Pending Negotiations	Effective Dates
Athletic Activities					
Gaskill, Kevin	HS	Girls Tennis	Head Coach	Step 1 \$5,250.00	2021/2022 School Year
Grimm, Jeffrey	HS	Football	Assistant Coach	Step 3 \$7,290.00	2021/2022 School Year
Non-Athletic Activities					
Ryder, Kayla	MS	Vocal Chorus	Advisor	\$2,050.00	2021/2022 School Year

3. College Student Observers/Teachers/Interns – 2021/2022 School Year

Name	College	Cooperating Staff Member	Location/Subject/Date
Connelly, Taylor	GCU	Justine LoStocco	Middle School School Counselor Internship Fall 2021
DeCicco, Christina	Kean	Emily Zupkus	High School School Psychologist Internship
Napalit, Marjorie	Rutgers	Susan Moore	District Wide Clinical Preceptor Fall 2021
Spanier, Danielle	Rutgers	Daphne Binns	Cliffwood Elementary School Social Worker Internship 2021-2022 School Year

4. Staff Array Changes – 2021/2022 School Year

Name	Loc/Fte	Current Assignment	Loc/Fte/O/L	New Assignment	Effective Dates/Reason
Georgalas, Florence	ST: 1.00	Secretary	HS: 1.00	Secretary \$50,860.00 Salary \$4,700.00 Differential \$750.00 Longevity Total Salary \$56,310.00	8/2/21-6/30/22

5. Volunteers - 2021/2022 School Year

Name	Location	Activity	Effective Date
Aitken, Hannah	HS	Field Hockey	2021/2022 School Year
Horwath, Robert	HS	Boys Soccer	2021/2022 School Year
Long, Jennelle	HS	Field Hockey	2021/2022 School Year

6. Additional Summer Recommendations – Summer 2021 (2021/2022 School Year)

Name	Position	Activity	Hours	Cost/Hr
Ellerson, Alyssa	Substitute Teacher	Summer School Program	As needed	\$40.00
Feen, Kathleen	School Counselor	Summer Guidance	8	\$40.00
Nilsen, Olivia	Substitute Teacher	Summer School Program	As needed	\$40.00
Prewitt, Caroline	Substitute Teacher Instructional Assistant	ESY	As needed Up to 120 Hours	\$50.00 Hourly Per Diem Rate
Scatorchia, Briana	Substitute Teacher	Summer School Program	As needed	\$40.00

D. Other

- HIB - 2020/2021 School Year** – The Superintendent recommends the approval of the Harassment, Intimidation and Bullying (HIB) Report as reported during Executive Session of the Matawan Aberdeen Board of Education Meeting of June 28, 2021.

Incidents Reported	Confirmed Incidents
7	4

2. HIB Self-Assessment Grade Report – 2019/2020 School Year

Superintendent's Report - Presented by Michael J. Liebmann

3. Job Descriptions – 2021/2022 School Year

The Superintendent recommends the Board of Education to approve the following Job Descriptions:

- Assistant Manager of Information Systems and Technology
- Title I Coach/Coordinator/Data Analyzer
- Title I Interventionist
- Title I Teacher
- Title I School Counselor for Culture and Climate
- Title I One School/One Book
- Title III ESL PD Coach

4. Emergency Security Coverage - 2021/2022 School Year

Hallway Safety & Security Monitors Emergency Security Coverage

Rationale: Facilitates the approval for all Matawan-Aberdeen Regional School District Hallway Safety & Security Monitors, at the discretion of the building Principal, to receive extra hours for safety and security coverage.

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstain

XIII. POLICY

Mr. Liebmann reviewed the Policy Agenda

Motion by Ms. Martinez, seconded by Ms. Friedman to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the first reading of the following policies:

Series	Category	Policy/ Regulation	Title
3000	Teaching Staff Members	P&R 3142	Nonrenewal of Nontenured Teaching Staff Member
3000	Teaching Staff Members	P&R 3221	Evaluation of Teachers (M)
3000	Teaching Staff Members	P&R 3222	Evaluation of Teaching Staff Members, Excluding Teachers and Administrators (M)
3000	Teaching Staff Members	P&R 3223	Evaluation of Administrators, Excluding Principals, Vice Principals, and Assistant Principals (M)
3000	Teaching Staff Members	P&R 3224	Evaluation of Principals, Vice Principals, and Assistant Principals (M)
4000	Support Staff Members	P&R 4146	Nonrenewal of Nontenured Support Staff Member
5000	Students	P&R 5460.02	Bridge Year Pilot Program (M)

(M) indicates mandated by state law

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstain

XIV. FINANCE

Ms. Case reviewed the Finance Agenda.

Motion by Ms. Martinez, seconded by Ms. Friedman to approve the following resolution(s):

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following:

1. Payroll for June 2021 and Bills List for July 2021 (Available for review in Board Secretary’s Office)

Policy #6470 Payment of Claims

June 15, 2021 Payroll	\$ 2,288,837.31
June 18, 2021 Payroll	\$1,932,974.43
June 30, 2021 Payroll	\$83,873.48
Total June Payroll	\$4,305,685.22
June 2021 Supplemental Bills List	\$944,218.95
July 2021, Bills List	\$1,146,750.59
Deposit for Purchase of Central Office Building	\$25,000.00
Total Bills List	\$2,115,969.54

2. Transfer of Funds for April 2021 and May 2021 (Available for review in Board Secretary’s Office)

Policy # 6422 Budget Transfers

WHEREAS, N.J.A.C. 6A:23A-16.10(a)1 prohibits a district Board of Education from approving an encumbrance or expenditure that, when added to the total of existing encumbrances and expenditures, does not exceed the amount appropriated by the district board of education in the applicable line item account established pursuant to N.J.A.C. 18A:22-8.1., and

WHEREAS, N.J.A.C. 6A:23A-16.10(c)1 requires presentation of a report showing all transfers between line item accounts at every regular district board of education meeting,

NOW, THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve the report of line item transfers for **April 2021 and May 2021** as presented.

3. S-1701 Reporting for April 2021 and May 2021

Board Secretary Report for **April 2021 and May 2021**

BE IT RESOLVED, that the Report of the Secretary to the Board of Education for **April and May 2021**, be accepted as submitted and attached to and made part of the minutes of this meeting.

BE IT FURTHER RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:23A-16.10(c)4, certify that as of **April 30, 2021 and May 31, 2021**, after review of the Board Secretary’s monthly financial reports (appropriations section) and upon consultation with appropriate district officials, to the best of our knowledge no major account or fund has been over-expended in violation of N.J.A.C. 6A:23A-16.10(a)1 and that sufficient funds are available to meet the district’s financial obligations for the remainder of the fiscal year.



Lindsey Case
Board Secretary

July 26, 2021
Date

4. Real Estate Attorney for the 2021-2022 School Year

WHEREAS, there exists a need for special legal counsel to purchase commercial property for the Matawan-Aberdeen Regional School District Board of Education estimated to be in the amount of not to exceed \$7,500, appropriated from Account # 11-000-230-331 for the 2021-2022 school year; and

WHEREAS, such legal services can be provided only by a licensed attorney, and Richard H. Kaplan, Esq. of the Rubin, Kaplan & Associates, P.C., 200 Centennial Avenue, Suite 110, Piscataway, New Jersey 08854-3950, is so recognized as such; and

WHEREAS, the Matawan-Aberdeen Regional School District in the County of Monmouth hereby appoints Richard H. Kaplan, P.C. and the Rubin, Kaplan & Associates to serve as Real Estate Attorney; and

WHEREAS, funds in the amount of not to exceed \$7,500 are or will be available for this purpose and appropriated from Account # 11-000-230-331.

NOW, THEREFORE, BE IT RESOLVED that the Matawan-Aberdeen Regional School District Board of Education appoint Richard H. Kaplan, Esq. of the Rubin, Kaplan & Associates as Real Estate Attorney and that the foregoing appointment is made without competitive bidding as “professional service” under the provisions of the Public Schools Contract Law (N.J.S.A. 18A:18A-5a(1)) since “professional services” contracts are specially excluded from the requirement of bidding, and the awarded service meets the definition of “professional services” pursuant to N.J.S.A. 18A:18A-2h as “services rendered or performed by a person authorized by law to practice a recognized profession and whose practice is regulated by law and the performance of which services requires knowledge of an advanced type in a field of learning acquired by a prolonged formal course of specialized instruction and study as distinguished from general academic instruction or apprenticeship and training.”

Compensation for this contract shall be set at \$190.00 per hour, plus reimbursement for all costs and disbursements reasonably incurred in the performance of his duties.

5. Withdrawal of Capital Reserve

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education has determined that it is necessary to withdraw \$1,200,000 from Capital Reserve for the local share of capital projects delineated below:

- Purchase of commercial property located at 1027 Route 34, Aberdeen, NJ in the amount of \$1,200,000
- Renovations to 1027 Route 34, Aberdeen, NJ at a cost not to exceed \$1,558,000

6. Purchase of Commercial Property

WHEREAS, the Matawan-Aberdeen Regional School District is in need of additional space for their Administrative Offices and,

WHEREAS, the township of Aberdeen has commercial property located at 1027 Route 34, Aberdeen, NJ. This commercial building was built in 1965, is approximately 5757 square feet, zoned for commercial use per 25-4.7., offices and office buildings and,

WHEREAS the district will be using funds from the Capital Reserve account in the amount of \$1,200,000 to purchase said building,

NOW THEREFORE BE IT RESOLVED, that the Matawan-Aberdeen Regional School District Board of Education approve this purchase.

7. Renovations to 1027 Route 34, Aberdeen, NJ for the Administration Offices

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education approve the renovations to 1027 Route 34, Aberdeen, NJ in order for the building to meet the needs of the Administration Offices currently located in the Cambridge Park Elementary School.

NOW THEREFORE BE IT RESOLVED that the renovations will be made by the District’s Architect, Fraytak Veisz Hopkins & Duthie, P.C. in the amount not to exceed \$1,558,000.

8. Convert the Administration Offices to Pre-school Classrooms, Cambridge Park Elementary School, FVHD #5237-DOE #3040-040-21-1000

WHEREAS, the Matawan-Aberdeen Regional School District Board of Education in the county of Monmouth, New Jersey authorizes the submission of other capital project documents to the New Jersey Department of Education

RESOLVED that the Matawan-Aberdeen Regional School District approve the following project:

- Convert the Administration Offices to Pre-school Classrooms, Cambridge Park Elementary School, FVHD #5237-DOE #3040-040-21-1000

BE IT FURTHER RESOLVED that the District’s Architects, Fraytak Veisz Hopkins Duthie, P.C., be authorized to submit the above project to the NJ Department of Education for approval on the District’s behalf.

BE IT FURTHER RESOLVED that the above project be approved as Other Capital projects as defined in N.J.A.C. 6A:26. The District will not seek State funding for the above project.

BE IT FURTHER RESOLVED that amendments to the Long-Range Facilities Plan by Fraytak Veisz Hopkins Duthie, P.C. to incorporate the above project be approved.

9. Allocation and Submission of the Elementary and Secondary Education Act Consolidated Formula Sub grant for the 2021-2022 Fiscal Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept the allocation and authorize the submission of the Elementary and Secondary Education Act (ESEA) Consolidated Formula Sub grant for fiscal year 2021-2022.

	Grant Title	Amount
Title I, Part A	Improving Basic Programs Operated by Local Education Agencies	\$355,298
Title I SIA, Part A	School Improvement Aid for Improving Basic Programs	0
Title II, Part A	Improving Teacher Quality State Grant	\$72,906
Title III	English Language Acquisition and State Grants	\$23,978
Title IV	Student Support and Academic Enrichment	\$27,820

10. AMENDED - Allocation and Submission of Elementary and Secondary Education Act (ESEA) for the 2020-2021 Fiscal Year (previously approved on June 15, 2020 & March 22, 2021)

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the submission of an amendment for the Elementary and Secondary Education Act (ESEA) Consolidated Formula Sub grant for the 2020-2021 fiscal year.

	Grant Title	Amount
Title I, Part A	Improving Basic Programs Operated by Local Education Agencies	\$424,376
Title I SIA, Part A	School Improvement Aid for Improving Basic Programs	\$11,200
Title I, Reallocation	Improving Basic Programs Operated by Local Education Agencies	\$25,243
Title II, Part A	Improving Teacher Quality State Grant	\$61,849
Title III	English Language Acquisition and State Grants	\$38,480
Title III – Immigrant	Supplemental Immigrant Student Aid	\$4,521
Title IV	Student Support and Academic Enrichment	\$11,497

11. Administration of Non-Public Funds MOESC Nursing Services

Pursuant to official action taken at the meeting of the Board of Education of Matawan-Aberdeen Regional School District, hereinafter referred to as the “Board”, held on July 26, 2021 the Board agrees that the Monmouth-Ocean Educational Services Commission (hereinafter known as the "Commission"), shall provide Non-Public Nursing Services pursuant to the requirements of Chapter 226, Laws of 1991, on behalf of the Board. These services shall be limited to those permitted under the law and pertinent regulations.

The terms of this Agreement shall be in effect from July 1, 2021 until June 30, 2024. The Board may withdraw from participation with Commission by providing written notice to the Commission by December 31 of any year for withdrawal effective June 30 of the ensuing year.

The Board agrees to pay the Commission the full amount of State Aid received in support of Chapter 226. The following payment schedule is hereby agreed to:

- 50% of State Aid by September 30;
- 25% of State Aid by December 31, and;
- 25% of State Aid by March 31 of each fiscal year.

No other funding is due the Commission in order to operate this program. In the event the Board fails to remit the funds according to the schedule indicated above, the Commission retains the right to suspend service under this contract.

It is understood that the Commission will provide services to all of the eligible non-public school students that attend school within the borders of the District.

The Commission will prepare all pertinent reporting forms for signature by appropriate District personnel. The District will promptly forward copies of Funding Statements and other pertinent documents required under Chapter 226 to the Commission in order to implement services.

The Commission agrees to supply to the non-public schools covered by the funding statement, properly licensed and certified nurse’s where required in the provision of these services.

The Commission will provide an annual addendum to this Agreement outlining the services provided to each non-public school located within the district in accordance with the requirements of the state in statute and regulation.

The Commission shall contact the designated non-public schools within the district and determine the services to be provided within the parameters of the law and the limitation of funding.

12. Agreement between the YMCA and the Matawan-Aberdeen Regional School District

The Superintendent recommends that Matawan-Aberdeen Regional School District Board of Education approve the 2021-2022 Pre-school Education Program Contract between Matawan-Aberdeen Regional School District and the Community YMCA of Greater Monmouth County. This agreement provides funding for the six-hour comprehensive pre-school educational program for 180 school calendar days during the 2021-2022 school year.

13. Resolution Approving Student Transportation Activities—Athletic Trip Transportation

WHEREAS, The Matawan-Aberdeen Regional School District Board of Education, pursuant to N.J.A.C. 6A:27-9.2 (b) (c), recognizes the need to seek competitive bid prices for certain student transportation services, and

WHEREAS, The Matawan-Aberdeen Regional School District Board of Education, annually seeks approvals from the Board of Education for various student transportation activities including

- School Related Activity Transportation—Athletic Trip Transportation

NOW, THEREFORE IT BE RESOLVED, the Board of Education hereby approves the following:

- Preparation of Student Transportation Bid Specifications

Lindsey Case, School Business Administrator/Board Secretary, is designated to prepare all student transportation bid specifications for the Board with assistance from Regina Kaeser, Transportation Coordinator and Nicole Fay, Accountant/Purchasing Supervisor. Reference—N.J.A.C. 6A:27-9.2 (c)

- Opening of Student Transportation Bids

The School Business Administrator/Board Secretary, is authorized to open all student transportation bids and publicly announce the contents. In the absence or unavailability of the School Business Administrator, the Board of Education designates, Patricia Lagarenne, Assistant School Business Administrator to open all student transportation bids and publicly announce the contents. Reference—N.J.A.C. 6A:27-9.2 (b)

- Approval of Student Transportation Bid Specifications

The Board of Education, hereby approves the student transportation bid specifications for Athletic Trip Transportation as prepared. The bid specifications, will be sent to the Executive County Superintendent of Schools for review and approval. Reference—N.J.A.C. 6A:27-9.2 (c)

14. REVISED Not to Exceed Amount for Replacement Student Chromebooks 2021-2022 School Year (previously approved, May 10, 2021)

In accordance with N.J.S.A. 18A:18A-10(a) and N.J.A.C. 5:34-7.29(c), the Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education approve the following purchase:

Vendor	Dell
Contract	MNWNC-109/89967
Account	11-190-100-610-07-0000-2 11-190-100-610-07-0000-3 11-190-100-610-07-0000-4 11-190-100-610-07-0000-6 11-190-100-610-07-0000-7 11-190-100-610-07-0000-8 11-190-100-610-07-0000-9
Amount	Not to Exceed \$317,000
Description	Dell Chromebooks; qty 1,000

15. NJ State Interscholastic Athletic Association (NJSIAA) Membership 2021-2022 School Year

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education adopt the New Jersey State Interscholastic Athletic Association (NJSIAA) Membership Resolution for the 2021-2022 School year. The school district must enroll with the NJSIAA in order to participate in the approved interschool athletic program sponsored by the NJSIAA.

16. Acceptance of Donation from the Strathmore PTO

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education accept a donation from the Strathmore PTO, valued at \$2,818.99. This donation will be used to purchase a FM System to support students in the classroom.

17. Routine Travel Reimbursement for 2021-2022

Policy: # 6471 School District Travel

The Superintendent recommends that the Matawan-Aberdeen Regional School District Board of Education pursuant to Travel policy # 6471, approve the following staff for travel related to routine business for the 2021-2022 school year

Name	Position	Total
Dora Palandrano	Supervisor of Student Services and Program	\$1500
Elford Rawls-Dill	Director of Curriculum & Instruction K-12	\$1500
Maryelizabeth Tirone	Assistant Director of Student Services and Programs	\$1500
Mona Tobia	Director of Instructional Technology, Data Management, Special Projects	\$1500
Rachael Alvarez	Preschool Intervention Referral Specialist	\$250
Sara Bakley	LDTC	\$250
Jennifer Bauer	Occupational Therapist	\$250
Kelly Bera	Principal, ST	\$500
Daphne Bins	Social Worker	\$250
Kelly Booth	REACH Program	\$250
Craig Burfeindt	TV Production Studio	\$250
Alyssa Calvosa	Speech Therapist	\$250
Helena Calvosa	Speech Therapist	\$250
Kate Cameron	Confidential Secretary, Assistant Superintendent for Special Services and Programs	\$100
Lorena Carbajal	Vice Principal, HS	\$250
Kim Cardoniza	Behaviorist	\$250
Sean Cronin	Assistant Principal, HS	\$250
Christine D'Angelo	Speech Therapist	\$250

Name	Position	Total
Chris DeLeonardo	Confidential Executive Secretary to the School Business Administrator/Board Secretary	\$100
Dave Diaz	Computer Technician	\$1300
Kevin Dugal	Information Systems Operations Manager	\$200
Aaron Eyler	Principal, HS	\$500
Nicole Fay	Accounting/Purchasing	\$100
Christine Frye	Social Worker	\$250
Amy Gallagher	Speech Therapist	\$250
Maria Gallo	Social Worker	\$250
Louis Gonzalez	Computer Technician	\$1300
Zachary Gross	Teacher	\$250
Linda Gumina	Speech Therapist	\$250
Gerard Haney	Psychologist	\$250
Jessica Hollinger	LDTC	\$250
Tara Jaeger	Psychologist	\$250
Joe Jerabek	Principal, LR	\$500
Lauren Kelly	Social Worker	\$250
Alexa Johnson	School Nurse	\$250
Patricia Lagarenne	Assistant School Business Administrator/Board Secretary	\$150
Alyssa LaPlaga	Speech Therapist	\$250
Betsy Lazar	Bookkeeper	\$100
Maggie Lazur	Director of Preschool	\$500
Morgan Maclearie	Assistant Principal, MAMS	\$250
Lauren Miles	CST	\$250
Susan Moore	Head Nurse	\$250
Jennifer Nangano	Psychologist	\$250
Adam Nasr	Supervisor, O&M	\$350
Jennise Nieves	Assistant Principal of Student Wellness & Prevention Programs	\$500
Cristina Olsen	Assistant Principal, LR	\$250
Kaylan Pauli	Speech Therapist	\$250
Colleen Pirog	Speech Therapist	\$250
Susan Ripple	Master Teacher	\$250
Michele Ruscavage	PreK-3 Early Childhood Administrator	\$500
Jaime Roche	Speech Therapist	\$250
Kristina Saccomondo	Psychologist	\$250
Kate Sidley	Speech Therapist	\$250
Lauren Six	Occupational Therapist	\$250
Hannah Tracey	CST	\$250
Andrea Trezza	Behaviorist	\$250
Phil Tyburczy	Assistant Principal in Charge of Athletics	\$250
Mike Wells	Principal, MAMS	\$500
Mark Van Horn	Principal, CL	\$500
James Zibbell	CST	\$250
Jessie Zitarosa	Principal, RD	\$500
Emily Zupkus	CST	\$250

18. Fire and Evacuation Drills

The following Fire and Evacuation Drills occurred during **June 2021**:

School Name	Security Drill Type	Date & Time
Cambridge Park Pre-school	Fire Drill	6/1/21 @ 9:30 am
Cambridge Park Pre-school	Evacuation Drill	6/8/21 @ 9:06 am
Cliffwood Elementary School	Fire Drill	6/2/21 @ 9:48 am
Cliffwood Elementary School	Non Fire Evacuation	6/15/21 @ 10:10 am

School Name	Security Drill Type	Date & Time
Lloyd Road Elementary School	Lock Down	6/3/21 @ 9:02 am
Lloyd Road Elementary School	Fire Drill	6/8/21 @ 9:05 am
Matawan Regional High School	Fire Drill (all Cohorts)	6/7/21 @ 9:30 am
Matawan Regional High School	Lock Down – Active Shooter	6/15/21 @ 8:30 am
Matawan-Aberdeen Middle School	Fire Drill	6/2/21 @ 12:05 pm
Matawan-Aberdeen Middle School	Bomb Threat - Shelter in Place	6/11/21 @ 12:20 pm
Ravine Drive Elementary School	Fire Drill	6/10/21 @ 10:37 am
Ravine Drive Elementary School	Emergency Drill – Bomb Threat	6/11/21 @ 10:25 am
Strathmore Elementary School	Fire Drill	6/2/21 @ 9:30 am
Strathmore Elementary School	Bomb Threat	6/8/21 @ 9:35 am

Roll Call Vote: 9 Ayes 0 Nays 0 Absent 0 Abstain

XV. PUBLIC COMMENTS RELATING TO AGENDA ITEMS & ADDITIONAL MATTERS

- A member of the public commented on effort to make meetings available live and absent then move to all schools and follow under Goal #3
- Dr. Majka will go back to moving all and rotating meetings unless Executive Order prohibits. We will discuss the rest.

XVI. UNFINISHED BUSINESS

- None

XVII. NEW BUSINESS

- Ms. Friedman: Students are excited for sports and the first day of school in September, it will be like the first day of Kindergarten
- Ms. Whalen: Strategic Planning will start in September
- Dr. Majka and Mr. Bombardier: Dates shared with town
- Ms. Ascoli: First date is September 30, 2021

XVIII. EXECUTIVE SESSION

Be It Resolved, that a closed session be convened for the purpose of discussing Privacy and Personnel Matters. The subject matter of these discussions will be disclosed to the public when the reason for confidentiality subsides. Although the Board cannot guarantee it, the length of the Executive Session is estimated to be 120 minutes after which the public meeting of the Board shall reconvene and proceed with business. Action may take place.

Motion by Ms. Martinez, seconded by Ms. Przywara that the Board convene in Executive Session and approved by a unanimous voice vote at 7:03 pm.

Motion by Ms. Martinez, seconded by Ms. Przywara that the Board return to Open Session at 8:48 pm. This motion was unanimously approved.

XIX. ADJOURNMENT

On a motion by Dr. Delaney seconded by Ms. Martinez and a unanimous roll call vote the Board adjourned the meeting at 8:49 pm.

Respectfully submitted,



Lindsey Case
School Business Administrator/
Board Secretary

**MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT
BOARD OF EDUCATION REGULAR ACTION MEETING
JULY 26, 2021**

NAME	BLDG	DATES	LOCATION	TITLE	REGIS FEE	Transportation	LODGING	Hourly Compensation	TOTAL	SUB YES/NO
Tyburczy, Philip	HS	8/10/2021	Virtual	NJSIAA Eligibility, Policies, & Procedures	\$35.00**	\$0.00	\$0.00	\$0.00	\$35.00**	NO
Adeiy Nancy	CP	8/17/2021, 8/18/2021	Central Office	Tools of the Mind Training	\$0.00	\$0.00	\$0.00	10 hrs. @ \$16.94/hr. \$169.40	\$169.40*	NO
Dawson, Vanessa	CP	8/17/2021, 8/18/2021	Central Office	Tools of the Mind Training	\$0.00	\$0.00	\$0.00	10 hrs. @ \$30.00/hr. \$300.00	\$300.00*	NO
DeGuzman, Rosewynne	CP	8/17/2021, 8/18/2021	Central Office	Tools of the Mind Training	\$0.00	\$0.00	\$0.00	10 hrs. @ \$18.08/hr. \$180.80	\$180.80*	NO
Franzese, Jenna	CP	8/17/2021, 8/18/2021	Central Office	Tools of the Mind Training	\$0.00	\$0.00	\$0.00	10 hrs. @ \$18.08/hr. \$180.80	\$180.80*	NO
Gilbert, Michelle	CP/CL	8/17/2021, 8/18/2021	Central Office	Tools of the Mind Training	\$0.00	\$0.00	\$0.00	10 hrs. @ \$30.00/hr. \$300.00	\$300.00*	NO
Maqqar, Jean	CP	8/17/2021, 8/18/2021	Central Office	Tools of the Mind Training	\$0.00	\$0.00	\$0.00	10 hrs. @ \$19.17/hr. \$191.70	\$191.70*	NO
Gramajo-Gonzalez, Emely	CP/CL	8/17/2021, 8/18/2021	Central Office	Tools of the Mind Training	\$0.00	\$0.00	\$0.00	10 hrs. @ \$17.56/hr. \$175.60	\$175.60*	NO
Velie, Melissa	CP	8/17/2021, 8/18/2021	Central Office	Tools of the Mind Training	\$0.00	\$0.00	\$0.00	6.94/hr. \$169.40	\$169.40*	NO
Weiner, Joyce	CP	8/17/2021, 8/18/2021	Central Office	Tools of the Mind Training	\$0.00	\$0.00	\$0.00	10 hrs. @ \$30.00/hr. \$300.00	\$300.00*	NO
Weingiel, Tylar	CP	8/17/2021, 8/18/2021	Central Office	Tools of the Mind Training	\$0.00	\$0.00	\$0.00	10 hrs. @ \$18.08/hr. \$180.80	\$180.80*	NO
								TOTAL	\$2,183.50	

*Amount being charged to Account #20-483-200-100-04-0000-0

**Amount being charged to Account #11-000-251-580-11-0000-0

Substitutes costs will vary as follows: BA with Certification - \$118.50 per day; BA only - \$104.56 per day, NTE:

REQUIRED ESTEIMATE TO ABIDE BY LAW AND POLICY. ALL AMOUNTS ARE NOT TO EXCEED.

MATAWAN-ABERDEEN REGIONAL SCHOOL DISTRICT

2021 - 2022 DISTRICT CALENDAR

SEPTEMBER 2021							September:	FEBRUARY 2022							February:	
S	M	T	W	T	F	S	1, 2, 3: Staff In-Service Day 6: Labor Day 7-8: Rosh Hashanah 9: First Day for Students 16: Yom Kippur	S	M	T	W	T	F	S	1: Early Dismissal/HS Students - Midterms 2 Early Dismissal Students Pre-K-8 15, 16: Early Dismissal - HS for Conferences 17: Early Dismissal Students Only (PD) 18 - 21: President's Weekend	
						4	Total Days for Students: 15			1	2	3	4	5	Total Days for Students: 18	
5	6	7	8	9	10	11			6	7	8	9	10	11	12	
12	13	14	15	16	17	18		13	14	15	16	17	18	19		
19	20	21	22	23	24	25		20	21	22	23	24	25	26		
26	27	28	29	30				27	28							
OCTOBER 2021							October:	MARCH 2022							March:	
S	M	T	W	T	F	S	11: Staff In-Service Day	S	M	T	W	T	F	S	2 & 3: Early Dismissal - Pre-K for Conferences 4: Early Dismissal Students Only (PD) 9 & 10 Early Dismissal - K-3 for Conferences	
						1				1	2	3	4	5	Total Days for Students: 23	
3	4	5	6	7	8	9		6	7	8	9	10	11	12		
10	11	12	13	14	15	16		13	14	15	16	17	18	19		
17	18	19	20	21	22	23		20	21	22	23	24	25	26		
24	25	26	27	28	29	30		27	28	29	30	31				
31							Total Days for Students: 20									
NOVEMBER 2021							November:	APRIL 2022							April:	
S	M	T	W	T	F	S	4-5: NJEA Convention 17: Early Dismissal - Students Pre-K-8 24: Early Dismissal Students/Staff 25-26: Thanksgiving 29, 30: Early Dismissal Pre-K-3 for Conferences 30: Early Dismissal MS for Conferences	S	M	T	W	T	F	S	15-22: Spring Break 29: Early Dismissal Students Only (PD)	
	1	2	3	4	5	6							1	2	Total Days for Students: 15	
7	8	9	10	11	12	13		3	4	5	6	7	8	9		
14	15	16	17	18	19	20		10	11	12	13	14	15	16		
21	22	23	24	25	26	27		17	18	19	20	21	22	23		
28	29	30					Total Days for Students: 18	24	25	26	27	28	29	30		
DECEMBER 2021							December:	MAY 2022							May:	
S	M	T	W	T	F	S	1, 2, 3: Early Dismissal MS for Conferences 1, 2: Early Dismissal HS for Conferences 23: Early Dismissal - Students/Staff 24-31: Winter Recess	S	M	T	W	T	F	S	27: Early Dismissal Students/Staff 30: Memorial Day	
			1	2	3	4		1	2	3	4	5	6	7	Total Days for Students: 21	
5	6	7	8	9	10	11		8	9	10	11	12	13	14		
12	13	14	15	16	17	18		15	16	17	18	19	20	21		
19	20	21	22	23	24	25		22	23	24	25	26	27	28		
26	27	28	29	30	31		Total Days for Students: 17	29	30	31						
JANUARY 2022							January:	JUNE 2022							June:	
S	M	T	W	T	F	S	3: Winter Recess 10-13: Early Dismissal for LR Conferences 14: Early Dismissal Students Only (PD) 17: Martin Luther King Jr. Day 27, 28, 31: Early Dismissal/HS Students (Midterms)	S	M	T	W	T	F	S	10: Early Dismissal HS Students & Staff Only for Prom 15,16,17,21 Early Dismissal/HS Students (Finals) 20: Juneteenth 23-24: Early Dismissal Students/Staff 24: Tentative Last Day of School* 24: HS/MS Graduation	
						1						1	2	3	4	Total Days for Students: 17
2	3	4	5	6	7	8		5	6	7	8	9	10	11		
9	10	11	12	13	14	15		12	13	14	15	16	17	18		
16	17	18	19	20	21	22		19	20	21	22	23	24	25		
23	24	25	26	27	28	29		26	27	28	29	30				
30	31															

Parent Conferences (Four Hour Session)	
11/29	K-3 Evening Conferences - CL, RD, ST
11/29	Pre-K Afternoon Conferences - CP
11/30	K-3 Afternoon Conferences - CL, RD, ST
11/30	Pre-K Evening Conferences - CP
11/30	MS Evening Conferences - Grades 6-8
12/1	MS Afternoon Conferences - Grades 6-8
12/1	HS Evening Conferences - Grades 9-12
12/2	HS Afternoon Conferences - Grade 9-12
12/2	MS Evening Conferences - Grades 6-8
12/3	MS Afternoon Conferences - Grades 6-8
1/10 & 12	LR Evening Conferences - Grades 4-5
1/11 & 13	LR Afternoon Conferences - Grades 4-5
2/15	HS Evening Conferences - Grades 9-12
2/16	HS Afternoon Conferences - Grades 9-12
3/2	Pre-K Afternoon Conferences - CP
3/3	Pre-K Evening Conferences - CP
3/9	K-3 Evening Conferences - CL, RD, ST
3/10	K-3 Afternoon Conferences - CL, RD, ST

Back to School Nights
9/9 - MAMS - 6th Grade, 6:30 PM
9/14 - MAMS - 7th & 8th Grade, 6:30 PM
9/20 - YMCA - 7:00 PM - tentative
9/21 - CP - 7:00 PM
9/21 - CL - 7:00 PM
9/22 - HS - 7:00 PM
9/23 - ST - 7:00 PM
9/28 - LR - Gr. 5 - 6:30 PM, Gr. 4 - 7:45 PM
9/29 - RD - 7:00 PM

Marking Period Days
1: Sep 9-Nov 16 (45 Days)
2: Nov 17-Feb 1 (45 Days)
3: Feb 2-Apr 7 (45 Days)
4: Apr 8-Jun 24 (48 Days)

KEY	
	No School for Students Only
	No School for Students & Staff
	Early Dismissal Students & Staff
	Early Dismissal Students Only

■ Marking Period
■ Parent Conferences
■ Proposed Board of Education Meetings

*Note: Three extra days have been built into the calendar for emergencies, weather closings, etc. For each of these days not used, the District will be closed on the following dates: May 31, June 1, and June 2 (in this order). If additional emergency days need to be made up, they may be deducted from holiday weekends, spring break, and if still necessary, as half days beginning June 27, 2022 through June 30, 2022, at the discretion of the Superintendent.

Adopted 1.25.21, Revised 7.26.21

187 - Total Days (Teaching Staff) *
183 - Total Days (Students)