



MATAWAN REGIONAL HIGH SCHOOL

450 Atlantic Avenue, Aberdeen, New Jersey 07747-2326

Phone: (732) 705-5200 Fax: (732) 705-5316

www.marsd.org

Superintendent of School
Joseph G. Majka J.D.

Principal
Aaron S. Eyster

June 2019

Dear Parents/Guardians and Seniors,

The Graduation Ceremony for eligible seniors will be held on Monday, June 24th at 5:00 PM at Brookdale Community College in the Robert J. Collins Arena. This climate controlled arena will allow us the optimal environment to celebrate the graduation of your children.

Commencement is a joyous occasion. It is a ceremony with a long tradition and great dignity. As guests you play an important role. Members of the audience are expected to reflect the character of the event. Any type of activity, which may tend to encourage disruptive behavior by the graduates is inappropriate.

Below, please find General Information regarding graduation:

Eligibility

1. Satisfactory completion of all academic/attendance requirements.
2. Building clearance—fines paid, books returned, athletic department equipment, fundraising obligations, etc.
3. Payment of graduation fee of \$55.00 covering the cost of cap and gown and graduation pictures. Please bring cash or money order (no checks) when picking up cap and gown on Friday, June 21st. Ms. Walling will be collecting cash/money order and distributing caps and gowns in the graduation homerooms.
4. Signatures confirming receipt and knowledge of graduation expectations (included in this letter.)

Tickets/Admission

1. Each graduating senior will receive **six tickets only**, extra tickets are **not** available. Seniors will receive their tickets and cap and gown after rehearsal on Friday, June 21st. Information regarding graduation will be distributed at class meetings on June 4th and June 5th.
2. Tickets must be presented to collectors at entrance areas in order to be admitted.
3. Seniors who are not participating in the ceremony are **not** permitted at graduation or on event grounds that evening.

Dress Code

Graduation is a special occasion and students should dress accordingly. Expected attire includes shoes, socks, slacks, shirt and tie for boys, and dress or skirt and blouse with appropriate shoes for girls. Sneakers, flip-flops or sport sandals are not permitted. Dress sandals are permitted for girls.

Pre-Ceremony

1. Two rehearsals at the high school are scheduled prior to the ceremony. The dates are June 21st at 8:30AM and June 24th at 8:30AM. Students are expected to be present at each practice.
2. On June 24th, seniors are to report to Brookdale Community College parking lot #6 and proceed to the auxiliary gym and report to their designated chaperones promptly at 4:00 PM for attendance, line-up procedures, etc.
3. If your child requires transportation to the ceremony, please email Ms. Prinzi at mprinzi@marsd.org by **Friday, June 14th**. Parents/Guardians who will be transporting their children to the ceremony will need

to complete the attached Release and hold Harmless Form. This form must be returned to Mr. Liotti in the main office by **Friday, June 14th**.

4. Caps and gowns are to be brought to Brookdale on hangers for security check. Alterations or decorations on caps are strictly prohibited. Hairpins to secure caps are suggested. Students must leave all personal items, including electronic devices, at home or in their cars.

Graduation Ceremony

1. The ceremony will last approximately one hour and a half.
2. Diploma covers will be presented during the ceremony. Actual diplomas will be presented at Brookdale after the graduation ceremony concludes.
3. During the ceremony, a photographer will take a picture of each graduate receiving his/her diploma. The pictures as well as candid photos taken during the ceremony will be available at <http://www.normandystudio.com/mat> approximately 24 hours after the ceremony. These pictures were included in your graduation fee. You may download your diploma pictures for no charge and any candid photos you may purchase for an additional fee.
4. The caps and gowns may be kept by the students.

Parking

All guests must park in Lot #6.

Special Guest Accommodations

If you are in need of special accommodations for a handicapped family member, designated areas are available on the upper level of the arena.

Behavioral Expectations

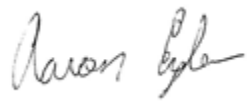
Seniors should feel it is a privilege to be participating in the Graduation Ceremony. Those who feel they cannot comply with the expectations outlined below should not participate in the ceremony. By not participating, students avoid causing themselves, their parents, and the school any embarrassment that may occur as a result of disciplinary action.

1. Any student who appears to be, or who is, under the influence of drugs or alcohol will **not** be permitted to participate.
2. Any student who has been uncooperative during rehearsals and who continues to exhibit this behavior prior to the ceremony will **not** be permitted to participate.
3. Any student whose disciplinary record has been characterized by disruptive, disorderly, destructive behavior will **not** be permitted to participate.
4. Any student who disrupts, or attempts to disrupt the ceremony with beach balls, firecrackers, water pistols, rudeness, inciting others, etc. – will be **removed** and taken to a holding area.
5. Any student not following ceremonial procedures – processional, sitting/standing as directed, receiving diploma, returning to seats, recessional, etc. – as practiced during rehearsals, will be considered disruptive and removed and taken to a holding area.
6. IF THE GENERAL BEHAVIOR OF THE GRADUATING CLASS APPEARS TO BE DISCOURTEOUS, DISORDERLY, AND/OR DISRUPTIVE AND IT CONTINUES AFTER A WARNING, THE CEREMONY WILL END.

Hopefully, it will not be necessary to enforce the above guidelines. Should it become necessary to take action, however, the students will not receive their diplomas that evening. They may pick up their diplomas in the guidance office on June 25th.

This letter is intended to clarify our expectations regarding the Graduation Ceremony. With the assistance of parents and the cooperation of the students, we can look forward to a successful end to the school year.

Yours truly,

A handwritten signature in cursive script that reads "Aaron Eyer". The signature is written in dark ink and is positioned to the left of the typed name.

Aaron S. Eyer
Principal